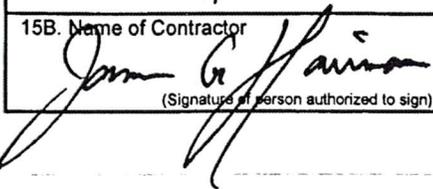
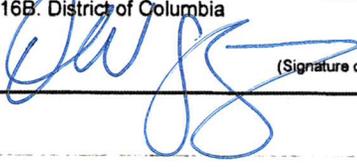


<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>				1. Contract Number CFOPD-14-C-031	Page of Pages 1   8	
2. Amendment/Modification Number Modification 11	3. Effective Date See block 16C Below	4. Requisition/Purchase Request No. Funding Certification	5. Solicitation Caption Modernized Integrated Tax System (MITS)			
6. Issued by: Office of the Chief Financial Officer Office of Contracts 1100 4 <sup>th</sup> Street SW, Suite E610 Washington, DC 20024			7. Administered By: (If other than line 6)			
8. Name and Address of Contractor (No. street, city, county, state and zip code) Fast Enterprises, LLC 7229 S. Alton Way Centennial, CO 80112 ATTN: James Harrison, Partner Email: jharrison@fastenterprises.com Telephone: 877-275-3278			9A. Amendment of Solicitation No.			
			9B. Dated (See Item 11)			
			10A. Modification of Contract/Order No. X CFOPD-14-C-031			
DUNS	17-047-2414	FEIN	13-3758609	10B. Dated (See Item 13) July 2, 2014		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15 and returning _____ copies of the amendment; (b) acknowledging receipt of this amendment on each copy of the offer submitted; or (c) separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. Accounting and Appropriation Data (If Required)						
Encumbrance Codes:						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.						
X	A. This change order is issued pursuant to (Specify Authority): 27 DCMR 3601.2(c) The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.					
	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation date, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.3.					
	C. This supplemental agreement is entered into pursuant to authority of:					
	D. Other (Specify type of modification and authority) F.2: Option to Exercise Period of Performance.					
E. IMPORTANT: Contractor is <input checked="" type="checkbox"/> OR is not <input type="checkbox"/> required to sign this document and return <u>1</u> copy to the issuing office.						
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)						
This modification to the contract identified in Block 10A above, is hereby modified as follows in Items 1 - 2:						
<b>ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED</b>						
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A remain unchanged and in full force and effect.						
15A. Name and Title of Signer (Type or print) James G Harrison Member			16A. Name of Contracting Officer Drakus Wiggins, CPPO, CPPB			
15B. Name of Contractor  (Signature of person authorized to sign)		15C. Date Signed August 7, 2018		16B. District of Columbia  (Signature of Contracting Officer)		16C. Date Signed 9/13/18

1. The Base Period amount of the Contract is hereby increased from \$45,800,000 by \$3,298,000 to \$49,098,000 to cover the upgrade to Level 3 maintenance and additional resources as follows:
  - A. The Contractor shall provide Level 3 maintenance and support, as specified in the Contractor’s BAFO proposal dated January 28, 2014. The Level 3 maintenance and support shall be provided during the warranty period of October 31, 2018 to July 01, 2019. **The Level 3 maintenance and support is in the amount of \$750,000.** As such, the Annual Maintenance Year 5, in Modification No. 7, is increased from \$2,200,000 to \$2,950,000.
  - B. **The following resources are hereby ordered from the Contractor, in accordance with Section B.3.1.5 Pricing Form B-3 of the Contract, in the amount of \$2,548,000.**
    - I. The Contractor shall provide the following Labor Categories and Staffing Level Quantities for the Estimated Number of Hours:

CLIN	Labor Category	Hourly Rate	Staffing Level Qty	Estimated Number of Hours	Total Estimated Amount
CLIN 2	Application Architect Software Package Consultant	\$175 per staff	1	2080	\$364,000
CLIN 8	Programmer/Analyst	\$175 per staff	5	2080	\$1,820,000
CLIN 6	Training Lead	\$175 per staff	2	1040	\$364,000
<b>TOTAL AMOUNT</b>					<b>\$2,548,000</b>

- II. The Period of Performance for the task is: October 31, 2018 to July 01, 2019.
- III. Payment for this task will be made on actual hours incurred.
- IV. Scope of the additional resources is as follow:
  - a) The Contractor shall submit to the District resumes for the additional resources upon the District’s request. The District may interview the additional resources at no extra charge. The timing and whether the interview will be conducted in person or by phone will be mutually agreed upon.
  - b) The resources shall be selected by the Contractor. Contractor may replace the resources with thirty (30) days written notice to the District or within another mutually agreed upon timeframe.
  - c) In case the District is not satisfied with the performance of a resource, the Contractor shall provide a replacement within a 30 days’ written notice from the District or a timeframe mutually agreed upon.

**Qualifications and Skills for Programmer/Analyst**

- d) The minimum qualifications for the Programmer/Analyst are as follow:
  - i. Exhibit clear communication
  - ii. Be able to work and effectively prioritize in a dynamic environment
  - iii. Efficiently works independently
  - iv. Be able to participate on a team, establish and maintain effective working relationships
  - v. Be able to analyze business processes and provided recommended design decisions
  - vi. Understands when to escalate issues
  - vii. Knowledgeable in VB.Net
  - viii. Knowledgeable of practices and principles in:
    - 1. SQL Server or Oracle DBMS
    - 2. FAST Solution Request Manager (SQR)
    - 3. FAST Reference Table Editor
    - 4. FAST Doc Editor
    - 5. FAST Code Repository (FCR)
    - 6. FAST Code Solution Management
    - 7. FAST Reference Table Compare
    - 8. FAST Migrations
    - 9. FAST Delivery Workbench
    - 10. FAST Content
    - 11. FAST Report Editor/Management
    - 12. FAST Mail Editor/Management
    - 13. FAST Customer Copy
  
- e) The Programmer/Analyst shall have the skills to provide the following tasks. The District will prioritize the tasks.
  - ii. On-call production support
  - iii. Coordination with the FAST Development Center
  - iv. Gather business requirements and provide recommended design decisions for SQRs, legislative changes, annual forms, and revenue enhancement programs.
  - v. Perform configuration and assist District development team with configuration
  - vi. Perform application development
  - vii. Provide best practice recommendations
  - viii. Perform tuning for system performance

**Qualifications and Skills for Application Architect Software Package Consultant**

- f) The minimum qualifications for the Application Architect Software Package Consultant are as follows:
  - i. Exhibit clear communication
  - ii. Be able to work, assign resources and effectively prioritize in a dynamic environment
  - iii. Efficiently works independently
  - iv. Be able to participate on a team, establish and maintain effective working relationships
  - v. Be able to analyze business processes and provided recommended design decisions
  - vi. Understands when to escalate issues

- vii. Knowledgeable in VB.Net
  - viii. Knowledgeable of practices and principles in:
    - 1. SQL Server or Oracle DBMS
    - 2. FAST Solution Request Manager (SQR)
    - 3. FAST Reference Table Editor
    - 4. FAST Doc Editor
    - 5. FAST Code Repository (FCR)
    - 6. FAST Code Solution Management
    - 7. FAST Reference Table Compare
    - 8. FAST Migrations
    - 9. FAST Delivery Workbench
    - 10. FAST Content
    - 11. FAST Report Editor/Management
    - 12. FAST Mail Editor/Management
    - 13. FAST Customer Copy
  - ix. Ability to manage FAST Programmer/Analyst resources
  - x. Understand GenTax architecture
  - xi. Understand and able to follow FAST Implementation Methodology
- g) The Application Architect Software Package Consultant shall have the skills to provide the following tasks. The District will prioritize the tasks.
- i. Prioritization and management of solution requests (SQR) in conjunction with OCIO Management
  - ii. Prioritization and management of legislatively prescribed changes, including annual form changes, in conjunction with OCIO Management
  - iii. Prioritization and management of OTR revenue enhancement programs in conjunction with OCIO Management
  - iv. Prioritization and management of system exceptions and interventions (ensure SQR creation and timely research and correction)
  - v. Perform configuration and code reviews for both FAST and District staff and verify recommended coding standards are followed
  - vi. Communicate effectively with Executives, IT and Business staff
  - vii. Perform database maintenance, analysis and review
  - viii. Perform unit testing and support system and end-to-end testing
  - ix. Follow and enforce change control and configuration management processes
  - x. Communicate effectively with IT and Business staff
  - xi. Provide supplemental user, developer, or operator training
  - xii. Assist security staff with documentation and implementation of processes and procedures to ensure compliance with District, OCIO and IRS security controls
  - xiii. Other consulting and services requested by the District and agreed to by FAST onsite management

### **Qualifications and Skills for Training Lead**

- h) The Training Lead shall have the following minimum qualifications.

#### **Minimum Qualifications:**

- i. Exhibits clear communication

- ii. Exhibits strong interpersonal skills
- iii. Be able to work and effectively prioritize in a dynamic environment
- iv. Understands when to escalate issues
- v. Understands and able to follow FAST Training Methodology within the FAST Implementation Methodology
- vi. Understands the FAST Train the Trainer Approach
- vii. Be able to conduct a Needs Assessment to identify training needs
- viii. Be able to effectively plan the training approach
- ix. Be able to effectively schedule training activities
- x. Proficient in the development of training curriculum
- xi. Be able to direct District Trainers in the development of training curriculum
- xii. Be able to identify business process changes to be included in training curriculum
- xiii. Proficient in the utilization of the FAST Learning Manager
- xiv. Proficient at managing content in the FAST Help Manager
- xv. Proficient in the utilization of GenTax FCR
- xvi. Proficient in the utilization of GenTax SQR
- xvii. Proficient in the utilization of the GenTax Delivery Workbench
- xviii. Proficient in the utilization of GenTax training tools

- i) The Training Lead shall have the skills to provide the following tasks. The District will prioritize the tasks.

Tasks:

- i. Knowledge transfer on the creation of training courses
- ii. Knowledge transfer on the creation of training data/databases
- iii. Knowledge transfer on the creation of training infomercials
- iv. Knowledge transfer on the creation of workshops
- v. Knowledge transfer on the creation of training assessments
- vi. Knowledge transfer on the administration of the Learning Manager
- vii. Knowledge transfer on the updating and administration of online MITS help
- viii. Knowledge transfer on the process for Service Pack update identification and infomercial creation
- ix. Knowledge transfer on FCR
- x. Knowledge transfer on SQR
- xi. Knowledge transfer on Delivery Workbench
- xii. Knowledge transfer on training tools within GenTax. For example: Simulations

2. Section B.3.1.1, Base Service Pricing Revised December 2016 is deleted in its entirety and replaced with the following Section B.3.1.1 Base Service Pricing Revised September 2018 to incorporate the cost of the upgrade to Level 3 maintenance and support (Item 1.A above) into CLIN 01 and to add the additional resources (Item 1.B above) to the price schedule as CLIN 02D.

<b>B.3.1.1 BASE SERVICE PRICING Revised September 2018</b>		
<b>CLIN</b>	<b>DESCRIPTION</b>	<b>PRICE</b>
<b>01</b>	<b>MITS SERVICES</b> (TOTAL FROM PRICING FORM B-1, EXCLUDING DESIRABLES)	\$26,950,000
<b>02</b>	<b>MITS APPLICATION SOFTWARE LICENSES</b> (TOTAL FROM PRICING FORM B-2)	\$11,200,000
<b>02A</b>	<b>MITS HOSTING SERVICES</b> (TOTAL FOR YEAR 1 AND YEAR 2)	\$2,550,000
<b>02B</b>	<b>MITS HOSTING SERVICES</b> (TOTAL FOR YEAR 3 THRU YEAR 5)	\$3,350,000
<b>02C</b>	<b>INTEGRATED FUND ACCOUNTING SYSTEM, INCLUDING GENERAL LEDGER CAPABILITIES</b> (PER SECTION B.3.1.7, CLIN 3)	\$2,500,000
<b>02D</b>	<b>ADDITIONAL RESOURCES</b> (PER MODIFICATION NO. 11)	<b>TOTAL ESTIMATE PRICE</b> \$2,548,000
<b>TOTAL PRICE</b>		<b>\$49,098,000</b>

# SUBCONTRACTING PLAN

PRIME CONTRACTOR INFORMATION:	
Company: <u>Fast Enterprises, LLC</u> Street Address: <u>7229 S. Alton Way</u> City & Zip Code: <u>Centennial CO 80112</u> Phone Number: <u>(208)433-9244</u> Fax: <u>(303)773-4099</u> Email Address: <u>JHarrison@FastEnterprises.com</u>	Solicitation Number: <u>CFOPD-13-R-019 Contract No. CFOPD14-C-031</u> Contractor's Tax ID Number: <u>13-3758609, 30-0951152</u> Caption of Plan: <u>MITS Subcontracting Plan -</u> <u>Fast Enterprises, LLC</u>
Project Name: <u>Modernized Integrated Tax System</u> Address: <u>1100 4th Street NW, Suite E610</u> <u>Washington DC 20024</u> Project Descriptions: <u>Implementation, maintenance and support of MITS.</u>	Duration of the Plan: From <u>August 2013</u> to <u>July 1, 2019</u> Total Prime Contract Value: \$ <u>49,098,000</u> Amount of Contract (excluding the cost of materials, goods, supplies and equipment) \$ <u>49,098,000</u> Amount of all Subcontracts: \$ <u>8,592,150</u> LSDBE Total: \$ <u>8,592,150</u> equals <u>17.5</u> % <span style="margin-left: 100px;">LSDBE Subcontract Value</span> <span style="margin-left: 100px;">Percentage Set Aside</span>

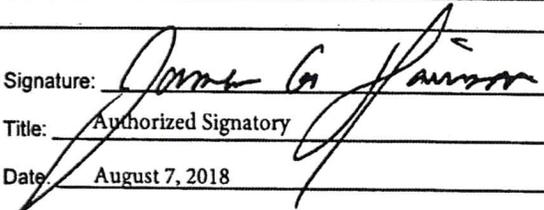
(List each subcontractor at any tier that will be awarded a subcontract to meet your total set aside goal.)

SUBCONTRACTOR INFORMATION: (use continuation sheet for additional subcontracts)																
Name	Address & Telephone No.	Type of Work	NIGP Code(s)	Description of Work												
Enlightened, Inc	1100 15th Street NW, Suite 300 Washington DC (202)728-7190	Software development	920-00-00	Staff resources for development, training, testing, etc. Supply of other services as agreed												
Total Amount Set Aside: \$ <u>8,592,150</u> Percentage of Total Set Aside Amount: <u>100</u> % Tier: <u>1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup></u> LSDBE Certification Number: <u>LSDZR9784072013</u>			Point of Contact: <u>Andre Rogers</u> Contact Telephone Number: <u>(202)728-7190</u> Fax Number: <u>(202)728-7198</u> Email Address: <u>arogers@enlightened.com</u>													
Certification Status: (check all that apply) <table border="1" style="display: inline-table; margin-left: 20px;"> <tr> <td>SBE:</td> <td>LBE:</td> <td>DBE:</td> <td>DZE:</td> <td>ROB:</td> <td>LRB:</td> </tr> <tr> <td style="text-align: center;">x</td> <td></td> </tr> </table>					SBE:	LBE:	DBE:	DZE:	ROB:	LRB:	x	x	x	x	x	
SBE:	LBE:	DBE:	DZE:	ROB:	LRB:											
x	x	x	x	x												

### CERTIFICATIONS

The prime contractor shall attach a statement including the following:

- a. A description of the efforts the prime contractor will make to ensure that LBEs, DBEs, ROBs, SBEs, LRBs, or DZEs will have an equitable opportunity to compete for subcontracts;
- b. In all subcontracts that offer further subcontracting opportunities, assurances that the prime contractor will include a statement, approved by the contracting officer, the subcontractor will adopt a subcontracting plan similar to the subcontracting plan required by the contract;
- c. Assurances that the prime contractor will cooperate in any studies or surveys that may be required by the contracting officer, and submit periodic reports, as requested by the contracting officer, to allow the District to determine the extent of compliance by the prime contractor with the subcontracting plan;
- d. Listing of the type of records the prime contractor will maintain to demonstrate procedures adopted to comply with the requirements set forth in the subcontracting plan, and include assurances that the prime contractor will make such records available for review upon the District's request; and
- e. A description of the prime contractor's recent efforts to locate LBEs, DBEs, SBEs, DZEs, LRBs, and ROBs, and to award subcontracts to them.

PERSON PREPARING THE SUBCONTRACTING PLAN:	
Name: <u>James Harrison</u> Telephone Number: (208 ) <u>433</u> - <u>9244</u> Fax Number: ( 303 ) <u>773</u> - <u>4099</u> Email Address: <u>JHarrison@FastEnterprises.com</u>	Signature:  Title: <u>Authorized Signatory</u> Date: <u>August 7, 2018</u>