

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT				1. Contract Number CFOPD-12-C-034		Page of Pages	
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2. Amendment/Modification Number Modification No. 04		3. Effective Date See Box 16C		4. Requisition/Purchase Request No. N/A		5. Solicitation Caption Collection Services for United Medical Center	
6. Issued by: Office of the Chief Financial Officer Office of Contracts 941 North Capitol Street, N.E., 8 th Floor Washington, D.C. 20002				7. Administered by (If other than line 6)			
8. Name and Address of Contractor (No. street, city, county, state and zip code) Nationwide Recovery Services 5655 Peachtree Parkway, Suite 211 Norcross, CA 30092 (678) 325-1730 Bob Sortino – VP Business Development Bob.sortino@nrsagency.com (770) 428-6335 (O) (678) 575-7562 (C) Code _____ Facility _____				9A. Amendment of Solicitation No.			
				9B. Dated (See Item 11)			
				10A. Modification of Contractor Order No. CFOPD-12-C-034			
				10B. Dated (See Item 13) August 10, 2012			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
X	A. This change order is issued pursuant to (Specify Authority): 27DCMR Section 360.12 and Section 8.8 to the contract						
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority.						
	C. This supplemental agreement is entered into pursuant to authority of:						
	D. Other (Specify type of modification and authority) Exercise of Options						
E. IMPORTANT: Contractor <u>X</u> is required to sign this document and return <u>1</u> copy to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) A. The purpose of Modification No. 4 is to: 1. Section 8.3 is revised to remove the insertion of Modification 1, Item 11 regarding Tony Lappas and replace as follows: All written notice required shall include a copy to the COTR.							

2. Add Section 8.15 to the contract as follows:

8.15 CONTRACT ADMINISTRATION

(a) Contracting Officer

The Contracting Officer for this contract is:

Drakus Wiggins, CPPO, CPPB
Contracting Officer
1100 4th Street, SW – Suite E610
Washington, DC 20024

The Contracting Officer is the ONLY official authorized to legally bind the District or make changes to the terms and conditions of this contract. Only he or his designee can increase, decrease, extend or terminate this agreement. All other changes are unauthorized.

(b) Contracting Officer Technical Representative (COTR)

The COTR for this contract will maintain a close relationship with the Contractor and will ensure that the Contractor's work conforms to the day-to-day technical requirements of the contract. **It is understood and agreed that the COTR shall not have authority to make changes in the scope or terms and conditions of the contract.** The COTR is:

Alice Cooke, Program Analyst
Central Collections Unit
Office of Finance and Treasury
Government of the District of Columbia
1101 4th Street, SW, 8th Floor
Washington, DC 20024.
Telephone: 202-442-8891
alice.cooke@dc.gov

B. All other terms and conditions shall remain unchanged.

15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer	
		Drakus Wiggins	
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed
(Signature of person authorized to sign)		(Signature of Contracting Officer)	