

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER**

**DETERMINATION AND FINDINGS
FOR
CONTRACTOR'S RESPONSIBILITY**

AGENCY: Office of Financial and Resources Management

CONTRACT NO: CFOPD-25-C-020

CONTRACTOR: Sivic Solutions Group, LLC

CAPTION: Random Moment in Time Studies (RMTS) for the Department of
Aging and Community Living

1. AUTHORIZATION:

27 DCMR §§ 2200.2, 2200.4; D.C. Code §2-353.01

2. MINIMUM REQUIREMENTS:

The Office of the Chief Financial Officer, Office of Contracts, on behalf of the Government Operations Cluster, awards a contractor to provide Random Moment in Time Studies (RMTS) for the Department of Aging and Community Living (DACL) for reimbursement by Medicaid for all Medicaid-allowable costs associated with the delivery of Medicaid related service.

3. ESTIMATED REASONABLE COST:

The estimated contract total price is not to exceed \$58,000.00.

4. FACTS WHICH JUSTIFY CONTRACTOR'S RESPONSIBILITY:

The contractor has:

- (a) the financial resources adequate to perform the contract or the ability to obtain those resources;
- (b) the ability to comply with the required or proposed delivery or performance schedule, taking into consideration all of its existing commercial and government contract commitments;
- (c) a satisfactory performance record, as depicted in their past performance references;

- (d) a satisfactory record of integrity and business ethics, as depicted in their past performance references;
- (e) a satisfactory record of compliance with the law, including labor and civil rights laws and rules, the First Source Employment Agreement Act of 1984, effective June 29, 1984 (D.C. Law 5-9; D.C. Official Code §§ 2-218.01 et seq.), the Small and Certified Business Enterprise Development and Assistance Act of 2005, as amended (D.C. Official Code §§ 2-218.01 et seq.), licensing, and tax laws;
- (f) the necessary organization, experience, accounting, operational control, and technical skills, or the ability to obtain them;
- (g) the necessary production equipment, construction equipment, technical equipment, and facilities, or the ability to obtain them;
- (h) not exhibited a pattern of overcharging the District;
- (i) no outstanding debt with the District or the federal government in a delinquent status of more than the greater of one thousand dollars (\$1,000) or one percent (1%) of the contract value, up to twenty-five thousand dollars (\$25,000); and
- (j) the contractor is otherwise qualified and is eligible to receive an award under applicable laws and regulations.

5. **CERTIFICATION BY THE CONTRACT SPECIALIST:**

I hereby certify that the above findings are correct and complete to the best of my knowledge.

July 14, 2025
Date

Carla Roane
Carla Roane
Contract Specialist

DETERMINATION

Based on the above findings, it is hereby determined that the Contractor is responsible in accordance with the applicable regulations set forth above and award of the proposed contract with **Sivic Solutions Group, LLC** is in the best interest of the Government of the District of Columbia.

Date

Drakus Wiggins
Contracting Officer

