

COUNCIL CONTRACT SUMMARY

Pursuant to Section 202(c) of the Procurement Practices Reform Act of 2010, as amended; D.C. Official Code §2-352.02(c), the following contract summary is provided.

(1) The proposed contractor, the names of the contractor's principals, contract amount, unit and method of compensation, contract term, type of contract and source selection method:

- **Proposed Contractor:** OST, Inc.
- **Proposed Contractor's Principal(s):** Vijay Narula
- **Subcontractors:**

1) Accurate Conceptions, LLC	13) Obverse, Inc.
2) Artisys Corporation	14) Oliva Consulting, Inc.
3) Avid Systems, LLC	15) PC Net, Inc. DBA PCN Strategies
4) BizTech Fusion, LLC	16) Peak Technologies Solutions, Inc.
5) Corporate Systems Resources, Inc.	17) Prime Source Technologies, LLC
6) CSZNet, Inc.	18) Tech Analysis, Inc.
7) Document Systems, Inc.	19) Tecknomic, LLC
8) Enlightened, Inc.	20) Telecommunications Development Corp.
9) Mb Staffing Services	21) Trebel International, LLC
10) Midtown Personnel, Inc.	22) Vantix, Inc.
11) Networking for Future, Inc.	23) Vire Consulting
12) Nustrat, LLC	24) Vtech Solutions, Inc.
- **Contract Amount:** The proposed contract amount for the base period is in the not to exceed (NTE) amount of \$10,000,000. The proposed NTE amount for each option period is as follows: Option Period 1 is \$20,000,000, Option Period 2 is 20,000,000, Option Period 3 is \$20,000,000, and Option Period 4 is \$20,000,000. The contract NTE amount for the option periods differ from the contract NTE amount for the base period because the option periods are for a 12-month period and the base period is for approximately a six-month period.
- **Unit and method of compensation:** United States Dollars (USD) in accordance with Section B, Pricing, of the contract.
- **Contract Term:** The contract has a base period of approximately six (6) months with four (4), one (1) year options.
- **Contract Type:** Requirements
- **Source Selection Method:** Competitive Sealed Proposals

(2) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

The purpose of the proposed contract is to allow OST, Inc. to provide services as the Managed Service Provider responsible for day-to-day management responsibilities and functions of temporary resources staffing augmentation for the Office of the Chief Financial Officer.

The deliverables are approved by the COTR in accordance with Sections B and C of the contract.

(3) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past-performance components:

This was a competitive request for proposal procurement. There were five (5) proposals

submitted in response to the solicitation. Two (2) proposals were deemed non-responsive and the remaining three (3) were found to be responsive. Only two (2) responsive Offerors were determined to be in the competitive range. The Technical Proposal was worth 80 points; and the Pricing Proposal was worth 20 points for a total of 100 points. The proposals were evaluated based on Overall Technical Approach, VMS Solution, Implementation Plan, Training Plan, Key Personnel Expertise, Experience and Past Performance, and Price. OST, Inc. received the highest scoring.

(3A) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District, and the identity of the protestor, grounds alleged in the protest and any deficiencies identified by the District as a result of the protest:

There was no protest filed related to the award of this contract.

(4) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private-sector contracts with requirements similar to those of the proposed contract:

OST, Inc. has been headquartered in the District since its founding in 1999 and is a member of the District's Chamber of Commerce. OST, Inc. has provided Managed Service Provider (MSP) services for 13 years and has provided IT staffing and management consulting services to public sector programs since 1999.

Within the last 5 years OST, Inc. has managed the DC IT Staff Augmentation (ITSA) MSP contract for the District's Office of Chief Technology Officer (OCTO) with 1,860 placements and excellent customer ratings, managed the Pennsylvania ITSA contract with 3,500 placements and excellent customer ratings for 100% SLAs, managed the Ohio ITSA contract with 635 placements and a 30-day transition with 100% incumbent capture, and managed the Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP) contract which included placing 260 personnel across 60 labor categories in 60 days in the aftermath of Superstorm Sandy. OST, Inc. has experience providing financial support staff to Treasury departments to the DC OCFO, Pennsylvania and Ohio.

OST, Inc.'s proposed personnel performing on this proposed contract have been approved by the District. OST, Inc. has a satisfactory performance record with the Commonwealth of Pennsylvania, the District of Columbia Office of the Chief Technology Officer, and the Department of Transportation Federal Aviation Administration. The Dun and Bradstreet report dated January 14, 2022, for OST, Inc. indicates that the company is financially stable to provide the proposed contract services.

(4A) A summary of the subcontracting plan required under D.C. Code § 2-218.01 et seq., including a certification by the District that the subcontracting plan meets the minimum requirements and the dollar volume of the portion of the contract to be subcontracted, in both total dollars and as a percentage of the total contract amount:

OST, Inc. submitted a subcontracting plan that subcontracts 50% of the dollar value of the contract to certified small business enterprises. The base period of the contract is in the not to exceed amount of \$10,000,000. OST, Inc. has subcontracted \$5,000,000 of that amount to certified small business enterprises for the base period of the contract. The subcontracting plan submitted meets the minimum requirements under D.C. Code § 2-218.01 et seq.

(5) Performance standards and expected outcomes of the proposed contract:

The contract shall be performed as defined in Section C of the contract.

(5A) The amount and date of any expenditure of funds by the District pursuant to the contract before its submission to the Council for approval:

There have been no expenditures to date.

(6) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:

The funding certification is included in this Council package.

(7) A certification that the proposed contract is legally sufficient, including whether the proposed contractor has any currently pending legal claims against the District:

Legal Sufficiency is provided in this Council package.

(8) A certification that the Citywide Clean Hands Database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding amount pursuant to D.C. Official Code §2-353.01(9).

The Clean Hands compliance document is included in this Council package.

(8A) A certification that the proposed contract that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:

The Contractor has certified that it is current with its federal taxes.

(8B) A certification that the proposed contractor has not been determined to be in violation of D.C. Official Code § 1-1163.34a, and a certification from the proposed contractor that it currently is not and will not be in violation of D.C. Official Code § 1-1163.34a:

The Contractor has certified that it has not been determined to be in violation of D.C. Official Code § 1-1163.34a, and that it currently is not and will not be in violation of D.C. Official Code § 1-1163.34a.

(9) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise, as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, effective October 20, 2005 (D.C. Law 16-33; D.C. Official Code § 2-218.01 *et seq.*):

OST, Inc. is not a Certified Business Enterprise (CBE). OST, Inc. has 24 CBE subcontractors working on this contract:

1) Accurate Conceptions, LLC

2) Artisys Corporation

- 3) Avid Systems, LLC
- 4) BizTech Fusion, LLC
- 5) Corporate Systems Resources, Inc.
- 6) CSZNet, Inc.
- 7) Document Systems, Inc.
- 8) Enlightened, Inc.
- 9) Mb Staffing Services
- 10) Midtown Personnel, Inc.
- 11) Networking for Future, Inc.
- 12) NuStrat, LLC
- 13) Obverse, Inc.

- 14) Oliva Consulting, Inc.
- 15) PC Net, Inc. DBA PCN Strategies
- 16) Peak Technologies Solutions, Inc.
- 17) Prime Source Technologies, LLC
- 18) Tech Analysis, Inc.
- 19) Tecknomic, LLC
- 20) Telecommunications Development Corp.
- 21) Trebel International, LLC
- 22) Vantix, Inc.
- 23) Vire Consulting
- 24) Vtech Solutions, Inc.

The CBE certifications are included in the Council package.

(10) Other aspects of the proposed contract that the CPO considers significant:

None.

(11) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:

OST, Inc. does not appear on the Federal Excluded Parties List System (EPLS) or the District Excluded Parties List.

(11A) Any determination and findings issued in relation to the contract's formation, including any made using the privatization procedures under D.C. Code § 2-352.05:

All determination and findings issued in relation to the contract formation are included in this package.

(12) Where the contract, and any amendments or modifications, if executed, will be made available online:

The contract and all amendments and modifications shall be available online at the following website address: <https://dc.cobblestonesystems.com/public/default.aspx>

(13) Where the original solicitation, and any amendments and modifications will be made available online:

The original solicitation and any amendments and modification shall be available online at the following website address: <https://dc.cobblestonesystems.com/public/default.aspx>



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Office of Contracts