


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Contract Number		Page of Pages		
		CFOPD-22-C-021		1	Attachment A & B	
2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption			
Modification 28	See 16 C below		OCFO Staff Augmentation Managed Services Provider			
6. Issued by:		Code	7. Administered by (If other than line 6)			
Office of the Chief Financial Officer Office of Contracts 1100 4 th Street, S.W. Suite E620 Washington, D.C. 20024 202-442-7012 (main)						
8. Name and Address of Contractor (No. street, city, county, state and zip code) OST, Inc. 2101 L Street, NW, Suite 800 Washington, DC 20037 T 703-462-8736 C 202-271-4952 Brian Cole, Vice President BCole@ostglobal.com		9A. Amendment of Solicitation No.				
		9B. Dated (See Item 11)				
		X	10A. Modification of Contract/Order No.		CFOPD-22-C-021	
			10B. Dated (See Item 13)		April 18, 2022	
Code	Facility					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. Accounting and Appropriation Data (If Required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14						
X	A. This change order is issued pursuant to (Specify Authority): 27 DCMR Section 3601.2(c) and Section I.8 Changes of the Contract The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority.					
	C. This supplemental agreement is entered into pursuant to authority of:					
	D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document or return any copies to the issuing office.						
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)						
1. The purpose of Modification No. 28 is to revise Attachment J.3, Position Descriptions to add positions as referenced in Attachment A, and to revise Attachment J.4, Price Schedule to add the rates as referenced in Attachment B. 2. All other terms and conditions shall remain unchanged.						
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.						
15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer				
Jim Bottorff, Chief Financial Officer		Drakus Wiggins, CPPB, CPPO or Anthony A. Stover, CPPO				
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia		16C. Date Signed		
OST, Inc.  (Signature of person authorized to sign)	6/28/2024	 (Signature of Contracting Officer)		July 25, 2024		

Attachment A

CLIN	E208, E308, E408
Agency	<i>Office of Lottery and Gaming (OLG)</i>
Title	Inventory Clerk
Duties and Responsibilities	<p>A. The Inventory Clerk is responsible for:</p> <ol style="list-style-type: none"> 1. Recording amounts of materials or items received or distributed via appropriate computer program. 2. Makes recommendations to enhance software program to include different features or modification to existing programs. 3. Manages the physical inventory of items in the Marketing Division 4. Responsibilities would include maintaining inventory records, reconciling new inventory shipment, and inputting into inventory control database. 5. Maintaining and updating records. 6. Counting materials, equipment, merchandise, or supplies in stock. 7. Reporting discrepancies between physical counts and computer records. 8. Developing or improving upon inventory management procedures. 9. Stocking and distributing supplies, equipment or merchandise. <p>B. The Inventory Clerk should have exceptional math and analytical skills, as well as written and verbal communication skills. Ideal candidates are physically fit, can lift up to 50 lbs., have warehouse experience, working knowledge of database and spreadsheet software.</p>
Education:	A. High School diploma.
Qualifications:	<ol style="list-style-type: none"> 1. 2+ years' experience in inventory control. 2. Excellent math and analytical skills. 3. Excellent communication and interpersonal skills.

Attachment B

ATTACHMENT J.4, PRICE SCHEDULE - NTE HOURLY RATES

B.5.1 PRICE SCHEDULE – NTE Hourly Rates – REQUIREMENTS

B.5.1.3 OPTION PERIOD TWO

CLIN	Labor Category	Est. # of Resources	Est. # of Hours	NTE Hourly Rate
<i>Office of Lottery and Gaming (OLG)</i>				
E208	Inventory Clerk	1	288	\$43.53

B.5.1.4 OPTION PERIOD THREE

CLIN	Labor Category	Est. # of Resources	Est. # of Hours	NTE Hourly Rate
<i>Office of Lottery and Gaming (OLG)</i>				
E308	Inventory Clerk	1	2080	\$44.40

B.5.1.5 OPTION PERIOD FOUR

CLIN	Labor Category	Est. # of Resources	Est. # of Hours	NTE Hourly Rate
<i>Office of Lottery and Gaming (OLG)</i>				
E408	Inventory Clerk	1	2080	\$45.29