

COUNCIL CONTRACT SUMMARY

Pursuant to Section 202(c) of the Procurement Practices Reform Act of 2010, as amended; D.C. Official Code §2-352.02(c), the following contract summary is provided.

(1) The proposed contractor, contract amount, unit and method of compensation, contract term, type of contract and source selection method:

- **Prime Contractor:** Fast Enterprises, LLC
- **Subcontractor:** Enlightened, Inc.
- **Contract Amount:** The proposed contract amount for the base period is \$7,637,330.00. The contract amount for the option periods will increase each year by the annual Consumer Price Index for all Urban Consumers (CPI-U) percentage change between January 1st through December 31st of the prior calendar year; however, the increase shall not exceed five percent (5%).
- **Unit and method of compensation:** United States Dollars (USD) in accordance with Section B, Pricing, of the contract.
- **Contract Term:** The proposed contract has a base period of one (1) year with nine (9), one (1) year options.
- **Contract Type:** Fixed Price
- **Source Selection Method:** Exempt from Competition

(2) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

The purpose of the proposed contract is to allow Fast Enterprises LLC to provide maintenance and support services for the Modernized Integrated Tax System (MITS) on behalf of the Office of the Chief Information Officer. The MITS maintenance and support services includes hosting, fraud detection, and support staff for the combined income, business and real property tax system operating on the GenTax® software to ensure the critical function of the collection of taxes is uninterrupted.

The deliverables are approved by the COTR in accordance with Section C of the contract.

(3) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past-performance components:

This procurement is exempt from competition pursuant to D.C. Official Code § 2-354.13(8) as GenTax® is Fast Enterprises, LLC's proprietary, protected software solution that supports the Office of Tax and Revenue (OTR) operations. The District continues to utilize the GenTax® software and, as the original developer and sole owner of the GenTax® software, Fast Enterprises, LLC is the only source of maintenance and support for all functions of GenTax®.

(3A) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District, and the identity of the protestor, grounds alleged in the protest and any deficiencies identified by the District as a result of the protest:

There was no protest filed related to the award of this contract.

(4) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private-sector contracts with requirements similar to those of the proposed contract:

Since 1998, Fast Enterprises, LLC (FAST) has worked with local, state, and national governments to implement systems used to administer a wide variety of government programs. FAST has over 430 professionals dedicated to meeting client business needs. FAST's GenTax® integrated tax solution is in production at 25 tax agencies processing similar taxes and fees as the District. GenTax® is in production for over 850 account types and is currently processing major tax types such as individual income tax, corporate income tax, withholding tax, and sales tax for multiple client agencies. In all, GenTax® is in use by nearly 22,000 government employees at agencies that collectively administer more than 83 million active taxpayer accounts and serve a combined population of over 136 million.

The Dun and Bradstreet report dated March 26, 2021, for FAST presents that company is financially stable to provide the proposed contract services. The FAST personnel proposed for this contract have extensive experience in tax system implementation, tax administration on state and local levels, and extensive experience in working with the GenTax solution. FAST has satisfactory prior performance with the District government.

(4A) A summary of the subcontracting plan required under D.C. Code § 2-218.01 et seq., including a certification by the District that the subcontracting plan meets the minimum requirements and the dollar volume of the portion of the contract to be subcontracted, in both total dollars and as a percentage of the total contract amount:

Fast Enterprises, LLC has one certified business enterprise (CBE) to meet its 5% CBE goal: Enlightened, Inc. The CBE's certification and the Department of Small and Local Business Development (DSLBD) Director waiver approval for a 5% CBE goal in the amount of \$381,866.50 are included in the Council package.

(5) Performance standards and expected outcomes of the proposed contract:

The contract shall be performed as defined in Section C of the contract.

(5A) The amount and date of any expenditure of funds by the District pursuant to the contract before its submission to the Council for approval:

There has been no expenditure of funds by the District pursuant to the contract before its submission to the Council for approval.

(6) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:

The funding certification is included in this Council package.

(7) A certification that the proposed contract is legally sufficient, including whether the proposed contractor has any currently pending legal claims against the District:

Legal Sufficiency is provided in this Council package.

- (8) A certification that the Citywide Clean Hands Database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding amount pursuant to D.C. Official Code §2-353.01(9).**

The Clean Hands compliance document is included in this Council package.

- (8A) A certification that the proposed contract that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The Contractor has certified that it is current with its federal taxes.

- (9) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise, as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, effective October 20, 2005 (D.C. Law 16-33; D.C. Official Code § 2-218.01 *et seq.*):**

Fast Enterprises, LLC is not a Certified Business Enterprise (CBE). Fast Enterprises, LLC has one (1) CBE contractor who will be working on this contract; Enlightened, Inc. The CBE certification is included in the Council package.

- (10) Other aspects of the proposed contract that the CPO considers significant:**

None.

- (11) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

Fast Enterprises, LLC does not appear on the Federal Excluded Parties List System (EPLS) or the District Excluded Parties List.

- (11A) Any determination and findings issued in relation to the contract's formation, including any made using the privatization procedures under D.C. Code § 2-352.05:**

All determination and findings issued in relation to the contract formation are included in this package.

(12) Where the contract, and any amendments or modifications, if executed, will be made available online:

The contract and all amendments and modifications shall be available online at the following website address: <https://dc.cobblestonesystems.com/public/default.aspx>

(13) Where the original solicitation, and any amendments and modifications will be made available online:

Not applicable.

A handwritten signature in blue ink, reading "Dorothy Whisler Fortune".

Dorothy Whisler Fortune, Esq. CPPO
Director
Office of Contracts