

COUNCIL CONTRACT SUMMARY

Pursuant to Section 202(c) of the Procurement Practices Reform Act of 2010, as amended; D.C. Official Code §2-352.02(c), the following contract summary is provided.

(1) The proposed contractor, contract amount, unit and method of compensation, contract term, type of contract and source selection method:

- **Prime Contractor:** Myers and Stauffer LC
- **Subcontractor:** FS Taylor & Associates
- **Contract Amount:** The proposed contract amount for the base period is \$1,418,688.22. The proposed amount for each option period is as follows: Option Period 1 is \$1,561,028.81, Option Period 2 is \$1,610,158.23, Option Period 3 is \$1,659,287.65, and Option Period 4 is \$1,708,417.07. The contract amount for the option periods differs from the contract amount for the base period due to the higher contractor unit prices in the option periods and the District's projected usage.
- **Unit and method of compensation:** United States Dollars (USD) in accordance with Section B, Pricing, of the contract.
- **Contract Term:** The contract has a base period of one (1) year with four (4), one (1) year options.
- **Contract Type:** Firm Fixed Price
- **Source Selection Method:** Competitive Sealed Proposals

(2) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

The purpose of the proposed contract is for Myers and Stauffer LC to provide medical audit services on behalf of Department of Health Care Finance to assure that payments made to health care services providers participating in the Medicaid Program are in compliance with Federal and District laws and rules.

The Medicaid Program was established in accordance with applicable provisions of Title XIX of the Social Security Act to provide medical and other services to medically needy and indigent persons. The public and private providers of health care services who participate in the Medicaid Program ("Providers") are entitled to reimbursement determined for specific health care services rendered to Medicaid recipients in accordance with the prescribed methodologies set forth in the District of Columbia State Plan for Medical Assistance ("State Plan") (Accessible at <http://dhcf.dc.gov/page/medicaid-state-plan>) under Section 4.19 - General Program Administration, Payment for Services and Title 29 D.C. Municipal Regulations (DCMR).

The deliverables are approved by the COTR in accordance with Sections B and C of the contract.

(3) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past-performance components:

This was a competitive request for proposals procurement. The solicitation was advertised in the Washington Times newspaper and online to prospective offerors. The solicitation stated the District's intent to award up to three contracts to the responsive, responsible offerors whose offers were most advantageous to the District, based on the evaluation factors specified in the solicitation. There were three (3) proposals submitted in response to the solicitation. The Technical Proposal

was worth 85 points and the Price Proposal was worth 15 points for a total of 100 points. The preference point provisions of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, D.C. Official Code §2-218.01 et seq., applied to the solicitation for a maximum attainable total of 112 points. The proposals were evaluated based on technical approach and methodology, technical expertise, experience and past performance, and price. All three offerors were determined to be in the competitive range. All three offerors were ranked and recommended for award based on the total scores.

(3A) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District, and the identity of the protestor, grounds alleged in the protest and any deficiencies identified by the District as a result of the protest:

There was no protest filed related to the award of this contract.

(4) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private-sector contracts with requirements similar to those of the proposed contract:

Myers and Stauffer LC has worked with DHCF for over five (5) years providing professional auditing and consulting services. Myers and Stauffer LC has worked with Medicare and Medicaid agencies for 43 years, including auditing Medicaid providers on behalf of state Medicaid agencies and the U.S. Department of Justice (DOJ). Myers and Stauffer LC has nearly 900 professionals, who work full time with local, state, and federal health care programs.

Myers and Stauffer LC has received good performance reviews for work provided to the District and on other government contract for similar services. The personnel that Myers and Stauffer LC has provided to perform the services have been approved by the District and based on a DUNS Report dated June 5, 2020, Myers and Stauffer LC has demonstrated its financial stability.

(4A) A summary of the subcontracting plan required under D.C. Code § 2-218.01 et seq., including a certification by the District that the subcontracting plan meets the minimum requirements and the dollar volume of the portion of the contract to be subcontracted, in both total dollars and as a percentage of the total contract amount:

Myers and Stauffer LC has a 50% subcontracting plan with FS Taylor & Associates in the not to exceed amount of \$709,344.10 that meets the requirements under D.C. Code § 2-218.01 et seq.

(5) Performance standards and expected outcomes of the proposed contract:

The contract shall be performed as defined in Section C of the contract.

(5A) The amount and date of any expenditure of funds by the District pursuant to the contract before its submission to the Council for approval:

There have been no expenditures to date.

- (6) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

The funding certification is included in this Council package.

- (7) A certification that the proposed contract is legally sufficient, including whether the proposed contractor has any currently pending legal claims against the District:**

Legal Sufficiency is provided in this Council package.

- (8) A certification that the Citywide Clean Hands Database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding amount pursuant to D.C. Official Code §2-353.01(9).**

The Clean Hands compliance document is included in this Council package.

- (8A) A certification that the proposed contract that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The Bidder Offeror Certification is included in the Council package.

- (9) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise, as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, effective October 20, 2005 (D.C. Law 16-33; D.C. Official Code § 2-218.01 *et seq.*):**

Myers and Stauffer LC is not a Certified Business Enterprise (CBE). Myers and Stauffer LC has one (1) CBE subcontractor, FS Taylor & Associates, working on this proposed contract. The CBE certification is included in the Council package.

- (10) Other aspects of the proposed contract that the CPO considers significant:**

None.

- (11) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

Myers and Stauffer LC do not appear on the Federal Excluded Parties List System (EPLS) or the District Excluded Parties List.

- (11A) Any determination and findings issued in relation to the contract's formation, including any made using the privatization procedures under D.C. Code § 2-352.05:**

All determination and findings issued in relation to the contract formation are included in this package.

(12) Where the contract, and any amendments or modifications, if executed, will be made available online:

The contract and all amendments and modifications shall be available online at the following website address: <https://dc.cobblestonesystems.com/public/default.aspx>

(13) Where the original solicitation, and any amendments and modifications will be made available online:

The original solicitation and any amendments and modification shall be available online at the following website address: <https://dc.cobblestonesystems.com/public/default.aspx>

A handwritten signature in blue ink, reading "Dorothy Whisler Fortune".

Dorothy Whisler Fortune, Esq. CPPO
Director
Office of Contracts

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