

Intent to Award Sole Source Contracts

Title	Intent to Award Sole Source Contract Extension-Determination and Findings
Notice Date	June 7, 2016
Response Due Date	June 17, 2016
Contract Number	DCKV-2007-C-0001
Contract Description	Lock Box and Collection Services Description: The Government of the District of Columbia (District), Office of the Chief Financial Officers, Office of Finance and Treasury, is contracting services to provide secondary collections services for photo enforcement, parking, and moving tickets issued within the District of Columbia.
Vendor Name	Industrial Bank, N.A.
Procuring Agency	Office of the Chief Financial Officer, Office of Contracts
Point of Contact	Carla Roane, Contract Specialist Carla.Roane@dc.gov 202-442-6452

**Office of the Chief Financial Officer
Determination and Findings
for a
SOLE SOURCE EXTENSION OF CONTRACT**

CONTRACT NUMBER: DCKV-2007-C-0001

CONTRACTOR: Industrial Bank, N.A.

CAPTION: Lock Box and Collection Services

PROGRAM AGENCY: Office of Finance and Treasury

CONTRACTING AGENCY: Office of Contracts

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700, 1701 and 2005.2(b)

2. MINIMUM NEED

The Government of the District of Columbia (District), Office of the Chief Financial Officers, Office of Finance and Treasury (OFT) has an immediate need for continuing services of a contractor to provide secondary collections services for photo enforcement, parking, and moving tickets issued within the District of Columbia.

3. ESTIMATED REASONABLE PRICE

The estimated fair and reasonable price to extend the contract 12 months for the service period of October 1, 2016 through September 30, 2017 is \$4,200,000.00. The estimated reasonable price is based on the contractor's rate and OFT's estimated usage. The contractor's rate is determined fair and reasonable as the rate for the period is a negotiated reduction from the rate awarded in the original contract.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

A. Industrial Bank, N.A. is the incumbent contractor and has satisfactorily provided the requested service for over seven (7) years under Contract No. DCKV-2007-C-0001. The contract was competitively awarded on June 13, 2007 to Industrial Bank, N.A. who responded to the preceding solicitation and was deemed qualified to provide all the requirements and the best value to the District. The contract term included a two (2) year base and three (3) one (1) year options. The District extended the term of the contract through September 30, 2016.

B. In preparation for a replacement contract, OFT developed requirements based on the latest District legislation regarding debt collections. The improved requirements will

be solicited through a competitive process. The resultant contract will require a period for transition of services to the enhanced requirements. The anticipated effective date of the service requirements is no later than October 1, 2017. The District has a critical need for uninterrupted services, as the contractor provides secondary collections services on tickets issued for parking, moving, photo radar, and photo red light violations and remits the revenue directly to the District.

- C. The District requires continuity of services as the work is highly visible to the public and ensures District residents and visitors have an effective and efficient way to pay traffic violations. The contractor is uniquely qualified with demonstrated performance and the capacity to provide immediate and consistent services; as such, a market survey was not conducted.
- D. Therefore, it is necessary for the contract to be extended up to September 30, 2017 to allow for continuity of service and to allow time for the completion of the competitive procurement process for a new contract that best meets the District's needs and for transition of services to the enhanced requirements.

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Jeffery Barnette
D.C. Treasurer
Office of Finance and Treasury

Date

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve the sole source extension of this contract.

Drakus Wiggins, CPPO, CPPB
Contracting Officer
Office of Contracts

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that it is in the best interest of the District and the District is justified in using the sole source method of procurement to extend the contract term beyond the total term specified in the contract, pursuant to 27 DCMR § 2005.2(b).

Dorothy Whisler Fortune, Esq., CPPO
Chief Procurement Officer/Director
Office of Contracts






Date

DRAFT




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FY16 Sole Source Procurements

<input type="checkbox"/>	 CFOPD-10-C-039A - Unclaimed Property Examination and Auditing Services - Verus Financial LLC - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source D&F – Unclaimed Property Examination and Auditing Services - Document #: CFOPD-10-C-039A - Due Date: October 18, 2015 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	3326k	v. 5	Oct 8, 2015, 2:20 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-10-C-040 - Unclaimed Property Management System - Wagers Associates - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source D&F – Unclaimed Property Management System - Document #: CFOPD-10-C-40 - Due Date: January 19, 2016 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	75k	v. 5	Jan 9, 2016, 1:51 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-10-C-040 - Unclaimed Property Management System - Wagers & Associates - Notice of Sole Source Extension and D&F.pdf View Download	Title: Intent to Award Sole Source D&F – Unclaimed Property Management System - Document #: CFOPD-10-C-40 - Due Date: April 21, 2016 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	3532k	v. 5	Apr 11, 2016, 9:23 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-10-C-045 - SOAR Hosting and Maintenance - Oracle America Inc - Intent of Award Sole Source Extension D&F - 2nd Sole Source Extension.pdf View Download	Title: Intent to Award a Sole Source Extension – Determination and Findings for SOAR Hosting and Maintenance – Document # CFOPD-10-C-045 – Due Date: July 24, 2016 – POC: Peter Lloyd (email – Peter.Lloyd@DC.Gov – telephone 202-442-6431)	2076k	v. 5	Jul 14, 2016, 4:06 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-11-C-020 - DCLB Interactive Response System Lot-Line - MS Technologies - Notice of Sole Source Extension and DF 2.pdf View Download	Title: Intent to Award a Sole Source Extension – Determination and Findings for DCLB Interactive Response System / Lot-Line – Document # CFOPD-11-C-020 – Due Date: June 25, 2016 – POC: Peter Lloyd (email –	3590k	v. 5	Jun 15, 2016, 3:22 PM	Chrishelle Minor (OCFO)

Peter.Lloyd@DC.Gov –
telephone 202-442-6431)

<input type="checkbox"/>	 CFOPD-11-C-020 - DCLB Interactive Response System Lot-Line - MS Technologies - Notice of Sole Source Extension and DF.pdf View Download	Title: Intent to Award a Sole Source Extension – Determination and Findings for DCLB Interactive Response System / Lot-Line – Document # CFOPD-11-C-020 – Due Date: February 6, 2016 – POC: Peter Lloyd (email – Peter.Lloyd@DC.Gov – telephone 202-442-6431)	3389k	v. 8	Jun 15, 2016, 3:20 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-11-C-021 - Parking Space and Services - Central Parking System of Virginia, Inc. - Notice of Sole Source D&F for Modification 12.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – Parking Services - Document #: CFOPD-11-C-021 Parking Space and Services - Due Date: December 19, 2015 @ 5:00 pm EST - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	3378k	v. 5	Mar 8, 2016, 2:56 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-11-C-021 - Parking Space and Services - Central Parking System of Virginia, Inc. - Notice of Sole Source D&F for Modification 13.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – Parking Services - Document #: CFOPD-11-C-021 Parking Space and Services - Due Date: March 18, 2016 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	3115k	v. 5	Mar 8, 2016, 2:57 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-11-C-021 - Parking Space and Services - Central Parking System of Virginia, Inc. - Notice of Sole Source D&F for Modification 15.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – Parking Services - Document #: CFOPD-11-C-021 Parking Space and Services - Due Date: September 18, 2016 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	3451k	v. 5	Sep 8, 2016, 4:26 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-16-C-006 - Parking Services - Notice of Sole Source - DF.pdf View Download	Title: Intent to Award Sole Source Contract, Determination and Findings Parking Services Document # CFOPD-16-C-006 Parking Services Due Date: December 10, 2015 @ POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	138k	v. 5	Dec 1, 2015, 5:09 PM	Chrishelle Minor (OCFO)

<input type="checkbox"/>	 CFOPD-16-C-028 - AMEX Agreement - Notice of Sole Source and D&F.pdf View Download	Title: Intent to Award Sole Source D&F – AMEX Agreement – Document #: CFOPD-16-C-028 - Due Date: April 23, 2016 @ 2:00 pm EDT - POC: Samira Davis (email: samira.davis@dc.gov or telephone: 202-442-6428)	329k	v. 5	Apr 13, 2016, 3:28 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 DCKV-2007-C-0001 - Lock Box and Collection Services - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source Contract Extension – Determination and Findings for Lock Box and Collection Services Document No.: DCKV-07-C-0001 Due Date: June 17, 2016 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	79k	v. 5	Jun 7, 2016, 12:21 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 PO-GF-2010-C-1089-DJ - UDC Collection Services Secondary - Williams & Fudge Inc - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – University of the District of Columbia Collection Services (secondary) - Document #: PO-GF-2010-C-1089-DJ Collection Services - Due Date: January 22, 2016 @ 5:00 pm EST - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	3522k	v. 5	Jan 12, 2016, 5:38 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 PO-GF-2010-C-1090-DJ - UDC Universal Collection Services Primary - ConServe - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source D&F – University of the District of Columbia Collection Services - Document #: PO-GF-2010-C-0190-DJ - Due Date: June 11, 2016 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone (202-442-6431)	3403k	v. 5	Jun 1, 2016, 3:44 PM	Chrishelle Minor (OCFO)

Comments

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