						Number	Page of Pages		
AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT						D-20-C-014	1 Plus Attachments		
	ndment/Modification	3. Effective Date	4. Requis	ition/Purchase	Request No.	5. Solicitation Ca			
Numbe	r				·	Electronic Ben			
	Modification 10	See Box 16C below				Services			
6. Issue	ed by:	Code	7. Adn	ninistered by (If	other than lin	e 6)			
Office	of the Chief Financial	Officer							
	of Contracts								
	4 <sup>th</sup> Street, S.W. Suite E	610							
Wash	ington, D.C. 20024								
8. Nam code)	e and Address of Contractor	(No. street, city, county, state and z	ip	9A. Amendr	nent of Solici	tation No.			
· ·	ity Information Servi	ces, LLC (FIS)		9B. Dated (	See Item 11)				
11000	) West Lake Park Drive			10A Modific	ration of Cont	ract/Order No.			
	ukee, WI 53224-3003		X	-					
	Bynan, SVP, Group E			`	CF	OPD-20-C-014			
	<u>Bynan@FISGlobal.cor</u> 77-9861	<u>n</u>							
414-3	//-9001			10B. Dated	(See Item 13	)			
Code		Facility 11. THIS ITEM ONLY APPLIES				May 28, 2020			
Пть	above numbered solicitation i	is amended as set forth in item 14. T					d 🗌 is not		
extende	ed.								
	nust acknowledge receipt of th completing Items 8 and 15, and	is amendment prior to the hour and o d returning copies of the					ollowing methods: on each copy of the		
offer su	bmitted; or (c) BY separate let	ter or fax which includes a reference VED AT THE PLACE DESIGNATED	to the solicit	ation and amend	ment number.	FAILURE OF YOU	R		
MAY R	ESULT IN REJECTION OF YO	OUR OFFER. If by virtue of this ame	ndment you	desire to change	an offer alrea	dy submitted, such i	may be made by letter		
or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. 12. Accounting and Appropriation Data (If Required)									
	13	THIS ITEM APPLIES ONLY TO M	MODIFICAT	IONS OF CONT	RACTS/OR	)FRS			
	13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14								
X	X A. This change order is issued pursuant to (Specify Authority): 27 DCMR Section 3601.2(c) and Section I.8 Changes of the Contract								
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority.								
	C. This supplemental agreement is entered into pursuant to authority of:								
	D. Other (Specify type of n	nodification and authority)							
E. IMF	ORTANT: Contractor	is not 🛛 🖾 is required to sign	this docume	ent and return	<u>1</u> _cop	ies to the issuing o	office.		
14. Des	scription of Amendment/Mod	ification (Organized by UCF Section	on headings	, including solici	tation/contrac	t subject matter w	here feasible.)		
1	The property of Martin	ification No. 10 in to all A	ttoohar		ndomi- P		malea abas		
1.	1. The purpose of Modification No. 10 is to add Attachment A, to add Pandemic EBT (P-EBT) to make changes to the P-EBT programming in accordance with the Statement of Work to the contract requirements.								
2.	2. Funding in the amount of \$148,341.23 is added for the services requested in Attachment A.								
3									
5	3. Therefore, the Contract Base Period NTE is increased from \$7,655,537.13 by \$148,341.23 to \$7,803,878.36.								
All other terms and conditions shall remain unchanged.									
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.									
	•		Drakus Wig	gins, CPPB, CF	PO				
	Signed by:	•		t of Columbia	VID	17	16C. Date Signed		
Pras	hant Gupta	August 30, 202	2   09:3	וטי פי	NX		)9/07/2022		
01D6	BBD182ED435 erson author	rized to sign)			(Signature of	Contracting Officer)			

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# ATTACHMENT A



## STATEMENT OF WORK

- A. PURPOSE:
- The contract modification in issued pursuant to the DC EBT Contract# CFOPD-20-C-014, between the Office of Finance and Treasury on behalf of District of Columbia, Department of Human Services and FIS Information Services, LLC (the Contractor) (as amended, the "Agreement"), is authorization for the Contractor to:
  - a. Implement the special short use food program (PEBT) for the 2021/2022 school year ending September 2022, as part of Section 4601 of the Continuing Appropriations Act, 2021 and Other Extensions Act (P.L. 116-159). This program is intended to cover PEBT benefits for school aged children and childcare children on free/reduced meal programs.
- B. PRICING: \$148,341.23
- C. DELIVERABLIES
- 1. The Contractor shall:
  - a. Use the "PEBT' benefit type under the FS Benefit Group for this program
    - i. Allows for separate tracking and reporting
    - ii. Ages the same as SNAP benefits
    - iii. Uses spend priority 1, first in first out within a month
  - b. Use the existing Capital Access EBT card and card carrier for the PEBT program.
  - c. Provide technical support/expertise to the District of Columbia in conjunction with the District's PEBT implementation as it relates to the Contractor's EBT System.
  - d. Work with the District to order card stock as per actual need. If the District wants to ensure larger availability, the Contractor will order the volume. After the program termination, the Contractor will charge the District for storage of overage stock per Section G below.
  - e. Create and post monthly to the ebtEDGE Reports Portal the PEBT Billing Summary report.

### D. CONTIGENCIES

- 1. The Contractor performance under this contract modification is contingent upon:
  - a. The District's understanding/agreement that anything not outlined in this modification is outside the scope of this project.

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- b. The District understands that:
  - 1. Benefits will be comingled with existing food benefits.
  - 2. State will use the 'PEBT' benefit type configured on the FIS system.
  - 3. No new interfaces will be defined.
  - 4. There will be no changes to existing file and report layouts.
  - 5. There will be no changes to existing card design and materials, no custom reporting, and no changes to IVR messages.
  - 6. The Contractor will use the existing Letter of Credit.
  - 7. There will be no new batch streams or web service messages defined.
  - 8. It will take six weeks from contract modification execution date to ramp up the call center support team.
  - 9. The District will provide the Contractor with the total number of cards needed for the PEBT program, including first card for new cases and replacement cards for existing cases.
  - 10. If the District of Columbia card stock shortages occur, due to unprecedented demands for cards, the District will use blank white plastics with only an electronic strip on the back and the Card Number and Cardholder Name on the front.
  - 11. This contract modification supersedes any previous PEBT modification and PEBT benefits issued in August 2022 through December 2022 will follow the pricing chart in this modification no matter the school year the benefit is issued.
- 2. The District will:
  - a. Use existing District methods to establish and maintain cases.
  - b. Use existing District methods to apply benefits.
  - c. Determine if a new or existing case should be used.
  - d. Issue the first benefit on the same day the initial card is requested
  - e. Provide the Contractor the FNS approved PEBT issuance schedule and plan prior to benefits processing of the PEBT program.
  - f. Issue benefits as per the schedule and plan
    - i. PEBT benefits for Childcare will be issued in August 2022
    - ii. The beginning month of issuance is August 2022
  - iii. Issuances will be retroactive August 2021 through May 2022 issued in one payment.
  - iv. In the event the State needs to distribute any benefits to cases during those previously unplanned disbursement months, as the State may encounter a need for clean-up activities, the pricing identified in the table below is extended for those periods
- 3. District of Columbia's performance of its obligations set forth herein and in the Agreement to the extent necessary for the Contractor to perform.
- 4. Acceptance of the deliverables hereunder is upon delivery by the Contractor.
- 5. The Contractor not being responsible for issues or delays outside of the Contractor's reasonable control.
- 6. Fulfillment of the payment terms listed below.

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#### E. Project Pricing

PEBT-Only Setup Fee:			\$3.50 (for the month in which anew PEBT only case is setup in FIS system, or if an existing case orders a PEBT card but has not received a benefit in the current or previous month)				
PEBT Fee:			PEBT Fee based on issuance plan/schedule				
	Issuance Schedule	Са	BT Added to P•EBT Only Case   se w/other Monthly Fee   efit Monthly Fee		Benefit Issuance Period		
	August 2022		\$1.65	\$5.56	August 2021 through Mav 2022		
	September 2022		\$1.65	\$5.56	Unplanned Issuance or Corrections		
	October 2022		\$1.65	\$5.56	Unplanned Issuance or Corrections		
	November 2022		\$1.65	\$5.56	Unplanned Issuance or Corrections		
	December 2022		\$1.65	\$5.56	Unplanned Issuance or Corrections		

- F. Estimated Program Participates:
  - 1. PEBT Added to Existing Case Fee: 78,794 x 1.65 = \$130,010.10
  - 2. PEBT Only Case Monthly Fee:  $3,297 \times 5.56 = \$18,331.13$
  - 3. Estimated Cost: 82,091 = \$148,341.23

Flat Rate Summer	\$391	
	Estimated # of Children	Estimated total Payment
School Children	65,941	\$25,783,029
Children in Childcare	16,150	\$6,314,650
Total	82,091	\$32,097,679

4. NOTE: \$391 total issuance amount per card and isn't reflected in the estimated cost.

### G. Payment Terms

- 1. This contract modification is payable as follows:
- 2. Payment term points
  - a. 100% of the PEBT fees to be invoiced monthly and due with the District of Columbia's monthly invoices following the execution of this project.
  - b. The Contractor will charge the District \$1,500.00 per10,000 cards for storage of overage card stock if the stock is not usable under the existing contract.
- H. Other Terms
  - 1. The District will pay the Contractor for any hours and costs incurred by FIS, expended after the District provides approval of contract modification, should the District cancel the project after authorizing the modification. The payment will not exceed the pricing amount of the contract modification.
  - 2. No government funds to be paid under this contract modification are being or shall be used to develop any current or future intellectual property of the Contractor except as

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expressly set forth in this contract modification. No rights in intellectual property are being transferred pursuant to this contract modification.

3. This contract modification supersedes any verbal agreements or understandings made previously regarding this subject.