
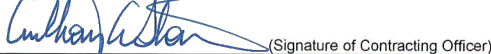


| | | | | | |
|---|--|--|--|--|--------------------|
| AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT | | 1. Contract Number CFOPD-22-C-010 | | Page of Pages | |
| | | | | 1 | 1 Plus Attachments |
| 2. Amendment/Modification Number Modification 2 | | 3. Effective Date See 16 C below | | 4. Requisition/Purchase Request No. | |
| | | | | 5. Solicitation Caption Unclaimed Property Management System and Imaging Services | |
| 6. Issued by: Office of the Chief Financial Officer Office of Contracts 1100 4 th Street, S.W. Suite E620 Washington, D.C. 20024 202-442-7012 - main | | | 7. Administered by (If other than line 6) | | |
| 8. Name and Address of Contractor (No. street, city, county, state and zip code) Kelmar Associates, LLC 500 Edgewater Drive, Suite 525 Wakefield, Massachusetts 01880-6222 David Kennedy – General Counsel and Member david.kennedy@kelmarassoc.com 781-928-9205 (o) | | | 9A. Amendment of Solicitation No. | | |
| | | | 9B. Dated (See Item 11) | | |
| | | | 10A. Modification of Contract/Order No. X CFOPD-22-C-010 | | |
| | | | 10B. Dated (See Item 13) 24 January 2022 | | |
| Code Facility | | | | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | |
| <input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15 and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | |
| 12. Accounting and Appropriation Data (If Required) | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14 | | | | | |
| X A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 2008 and Section F.2 – Options to Extend The changes set forth in Item 14 are made in the contract/order no. in item 10A. | | | | | |
| B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority. | | | | | |
| C. This supplemental agreement is entered into pursuant to authority of: | | | | | |
| D. Other (Specify type of modification and authority) | | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office. | | | | | |
| 14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The District intends to achieve the following with Modification 2: A. Pursuant to 27 DCMR Section 3601.1 and Section I.8 – “Changes” of the contract, the Contractor shall provide the Website Translation services as described in Attachment A. B. Section B.4 Pricing is modified for Option Period One through Option Period Four as per Attachment B. C. All other terms and conditions shall remain unchanged. | | | | | |
| Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect. | | | | | |
| 15A. Name and Title of Signer (Type or print) Michael J. LeBlanc, Chief Financial Officer & Member | | | 16A. Name of Contracting Officer Dorothy Whisler Fortune, Esq., CPPO, Drakus Wiggins, CPPB, CPPO or Anthony A. Stover, CPPO | | |
| 15B. Name of Contractor Kelmar Associates, LLC | | 15C. Date Signed 8/1/2023 | | 16B. District of Columbia 16C. Date Signed August 10, 2023 | |
|  (Signature of person authorized to sign) | |  (Signature of Contracting Officer) | | | |



Cost Estimate – Website Translation

Interested Parties:

Kelmar Associates, LLC to provide services to Washington D.C. Unclaimed Property.

Proposed Services:

Provide language translation services on the Department's Kelmar-hosted, public-facing website for unclaimed property.

Date of Proposal:

July 14, 2023

Description of Services:

The Department has requested a language translation feature on the Kelmar-hosted, public-facing unclaimed property webpages. Kelmar proposes to provide translation services for up to ten (10) languages of the Department's choosing through a third-party software to be integrated with the website. The parties will be responsible as follows:

Work to be performed by Kelmar:

- Develop and implement the necessary code changes to integrate with the Weglot translation tool
- Provide code review and code testing
- Provide quality assurance testing of webpage functionality
- Provide regression testing
- Address and resolve client-identified translation and user interface issues (up to 16 hours/year)
- Regression testing of other Kelmar-hosted websites

Work to be performed by the Department:

- Select up to ten (10) languages
- Review and accept solution's translations
- Identify translation and user interface issues to be addressed

Note: This is a third-party integration, and it is understood by all parties that minimal customizations are possible.

Cost Estimate:

| Description | Annual Price |
|--|--------------|
| Implementation, Annual Licensing, Hosting and up to 16 Hours of Development Work | \$6,000 |

Pricing for Additional Customization:

| Description | Cost | Per |
|---|----------|------|
| Additional Development Work (contract rate) | \$175.00 | Hour |

Please contact Tanya Whitlow at (781) 928-9208 or tanya.whitlow@kelmarassoc.com for additional information.

Attachment B

1. Section B.4 Pricing from Section B.4.2 through Section B.4.5 is modified to revise the pricing schedule.

B.4 Pricing

B.4.2.1 Option Year One

| CLIN | ITEM DESCRIPTION | QUANTITY | UNIT OF MEASURE | UNIT PRICE | TOTAL FIRM FIXED PRICE |
|---|--|----------|-----------------|--------------|------------------------|
| 101 | Software License | 1 | Each | \$0.00 | \$0.00 (INCLUDED) |
| 102 | Support and Maintenance Services (including Training & Hosting) | 1 | Annually | \$253,575.00 | \$253,575.00 |
| 103 | Implementation, Annual Licensing, Hosting and up to 16 Hours of Development Work | 16 | hours | \$375.00 | \$6000.00 |
| OPTION YEAR ONE FIRM FIXED PRICE TOTAL | | | | | \$259,575.00 |

B.4.2.2 Additional Customizations (if required)

| CLIN | DESCRIPTION | QUANTITY | UNIT OF MEASURE | UNIT PRICE |
|------|---|----------|-----------------|------------|
| 104 | Additional Development Work (contract rate) | TBD | Hour | \$175 |

***If the District requires any additional customizations, it will be done through a written modification.**

B.4.3.1 Option Year Two

| CLIN | ITEM DESCRIPTION | QUANTITY | UNIT OF MEASURE | UNIT PRICE | TOTAL FIRM FIXED PRICE |
|---|--|-----------------|------------------------|---------------------|-------------------------------|
| 201 | Software License | 1 | Each | \$0.00 | \$0.00 (INCLUDED) |
| 202 | Support and Maintenance Services (including Training & Hosting) | 1 | Annually | \$266,253.75 | \$266,253.75 |
| 203 | Implementation, Annual Licensing, Hosting and up to 16 Hours of Development Work | 1 | Annually | \$375.00 | \$6000.00 |
| OPTION YEAR TWO FIRM FIXED PRICE TOTAL | | | | | \$272,253.75 |

B.4.3.2 Additional Customizations (if required)

| CLIN | DESCRIPTION | QUANTITY | UNIT OF MEASURE | UNIT PRICE |
|-------------|---|-----------------|------------------------|-------------------|
| 204 | Additional Development Work (contract rate) | TBD | Hour | \$175 |

***If the District requires any additional customizations, it will be done through a written modification.**

B.4.4.1 Option Year Three

| CLIN | ITEM DESCRIPTION | QUANTITY | UNIT OF MEASURE | UNIT PRICE | TOTAL FIRM FIXED PRICE |
|---|--|-----------------|------------------------|---------------------|-------------------------------|
| 301 | Software License | 1 | Each | \$0.00 | \$0.00 (INCLUDED) |
| 302 | Support and Maintenance Services (including Training & Hosting) | 1 | Annually | \$279,566.44 | \$279,566.44 |
| 303 | Implementation, Annual Licensing, Hosting and up to 16 Hours of Development Work | 1 | Annually | \$375.00 | \$6000.00 |
| OPTION YEAR THREE FIRM FIXED PRICE TOTAL | | | | | \$285,566.44 |

B.4.4.2 Additional Customizations (if required)

| CLIN | DESCRIPTION | QUANTITY | UNIT OF MEASURE | UNIT PRICE |
|-------------|---|-----------------|------------------------|-------------------|
| 304 | Additional Development Work (contract rate) | TBD | Hourly | \$175.00 |

***If the District requires any additional customizations, it will be done through a written modification.**

B.4.5.1 Option Year Four

| CLIN | ITEM DESCRIPTION | QUANTITY | UNIT OF MEASURE | UNIT PRICE | TOTAL FIRM FIXED PRICE |
|--|--|-----------------|------------------------|---------------------|-------------------------------|
| 401 | Software License | 1 | Each | \$0.00 | \$0.00 (INCLUDED) |
| 402 | Support and Maintenance Services (including Training & Hosting) | 1 | Annually | \$293,544.76 | \$293,544.76 |
| 403 | Implementation, Annual Licensing, Hosting and up to 16 Hours of Development Work | 1 | Annually | \$375.00 | \$6000.00 |
| OPTION YEAR FOUR FIRM FIXED PRICE TOTAL | | | | | \$299,544.76 |

B.4.5.2 Additional Customizations (if required)

| CLIN | DESCRIPTION | QUANTITY | UNIT OF MEASURE | UNIT PRICE |
|-------------|---|-----------------|------------------------|-------------------|
| 404 | Additional Development Work (contract rate) | TBD | Hour | \$175 |

***If the District requires any additional customizations, it will be done through a written modification**