

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
DETERMINATION AND FINDINGS  
FOR  
PRICE REASONABLENESS**

**AGENCY:** Office of the Chief Information Officer (OCIO)

**CONTRACT NO:** CFOPD-21-C-003

**CONTRACTOR:** Fairfax Software

**CAPTION:** Integrated Data Capture Software Services

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Municipal Regulations Title 27 §3307

**2. MINIMUM REQUIREMENTS:**

The Government of the District of Columbia (District) Office of the Chief Financial Officer, on behalf of the Office of the Chief Information Officer Tax Systems group, requires the Contractor to support critical District Tax processing functionality including paper tax return data capture, check encoding, data repair, date review and payment balancing.

**3. ESTIMATED REASONABLE PRICE AND REASONABLENESS DETERMINATION:**

The estimated contract total price is \$177,029.00

Contract Specialist Reasonableness Determination:

- (a) The cost of this contract is of a type generally recognized as ordinary and necessary for the conduct of the contractor or the performance of the contract.
- (b) This contract includes the restraints or requirements imposed by generally accepted sound business practices, arms-length bargaining, federal and District laws and regulations, and contract terms and specifications.
- (c) This action is an action that a prudent business person would take, considering responsibilities to the owner of the business, employees, customers, the District, and the public at large.
- (d) There are no significant deviations from the established practices of the contractor that may unjustifiably increase the contract costs.
- (e) There are no other relevant factors that should be noted at this time.

4. **JUSTIFICATION OF REASONABLENESS OF PRICE:**

The Contracting Officer has performed an analysis to determine the reasonableness of the price and the Contracting Officer has found that the price is fair and reasonable.

The Contracting Officer has compared prices of this contract with the independent District cost estimate and has determined the price to be fair and reasonable.

5. **CERTIFICATION BY CONTRACT SPECIALIST**

I hereby certify that to the best of my knowledge and belief, the above reasonableness findings and cost price analysis are true and complete and the proposed Contractor's pricing is reasonable and in the best interest of the Government.




\_\_\_\_\_  
Tonya Mills  
Contract Specialist

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3/2/21  
Date

**DETERMINATION**

Based on the above reasonableness findings and cost price analysis, it is hereby determined that the award of the proposed contract to Fairfax Software. is reasonable and is in the best interest of the Government of the District of Columbia.



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Dorothy Whisler Fortune, Esq., CPPO,  
Drakus Wiggins, CPPB, CPPO or  
Anthony A. Stover, CPPO  
Contracting Officer

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March 31, 2021  
Date