

Intent to Award Sole Source Contract

Title	Intent to Award Sole Source Contract -Determination and Findings
Notice Date	August 14, 2015
Response Due Date	August 24, 2015
Contract Number	RQ901160
Contract Description	<p>Professional Services – Audio and Video</p> <p>Description: The Government of the District of Columbia, (specifically the Office of the Chief Financial Officer), along with the DC Water and Sewer Authority, are hosting an institutional investor conference at Walter E. Washington Center (the “ Convention Center”) on September 24 -24, 2015.</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 10px;"></div>
Vendor Name	Projection
Procuring Agency	Office of the Chief Financial Officer
Point of Contact	Sharon Guilford Sharon.guilford@dc.gov 202-442-8070

**Government of the District of Columbia
Office of the Chief Financial Officer
Determination and Findings
for a
SOLE SOURCE CONTRACT**

CONTRACT NUMBER: RQ901160

CONTRACTOR: Projection

CAPTION: Audio and Video Services

PROGRAM AGENCY: OCFO

CONTRACTING AGENCY: OCFO

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED

The Convention Center's rules and regulations require that any organization the utilizes its facilities house and video services are provided exclusively by Projection.

3. ESTIMATED REASONABLE PRICE

The contract period is from the Date of Award through September 25, 2015. The RQ amount is \$11,922.25. The contractor's pricing was determined fair and reasonable based on Market Research.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

The OCFO is the lead agency in charge of organizing the conference. A large number of institutional investors, investment bankers, government officials, and other public finance industry professionals are expected to attend the conference. Based on research conducted by the OCFO, the Convention Center is the only local facility that will hold the large number of attendees expected at the event, while also being situated in a location that is central to all of the participating organizations. The Convention Center is allowing this event at no cost; however they have listed Projection as the exclusive house audio and video partner. Thus, Projection is the sole provider in this instance.

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Paul Lundquist
Director
OMA

Date

6. CERTIFICATION BY CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the sole source award of this contract under the cited authority. I recommend that the Director approve this sole source contract.

Sharon Guilford
Purchasing Agent
Office of Contracts

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.






Dorothy Fortune
Director
Office of Contracts

Date

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<input type="checkbox"/>	 CFOPD-05-C-019 - 401(a) ING - Notice of Sole Source - DF2.pdf View Download	Title: Intent to Award Sole Source Contract Determination and Findings for 401(a) Defined Contribution Plan Services Document #: CFOPD-05-C-019 Due Date: February 27, 2015 POC: Anthony Stover (email – anthony.stover@dc.gov or telephone 202-442-7122)	265k	v. 1	Feb 18, 2015, 4:22 PM	Dorothy Whisler (OCFO)
<input type="checkbox"/>	 CFOPD-08-C-031A - Medicaid Audit Services - Williams, Adley & Company, LLP - Notice of Sole Source DF.docx.pdf View Download	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for Medical Audit Services - Document #: CFOPD-08-C-031A - Due Date: April 19, 2015 - POC: Peter Lloyd (email – peter.lloyd@dc.gov telephone 202-442-6431)	3761k	v. 1	Apr 9, 2015, 4:11 PM	Dorothy Whisler (OCFO)
<input type="checkbox"/>	 CFOPD-08-C-031A - Medicaid Audit Services - Williams, Adley & Company, LLP - Notice of Sole Source DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for Medical Audit Services - Document #: CFOPD-08-C-031A - Due Date: April 19, 2015 - POC: Peter Lloyd (email – peter.lloyd@dc.gov telephone 202-442-6431)	3596k	v. 1	May 11, 2015, 9:41 AM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-08-C-031B - Medicaid Audit Services - Bert Smith & Co - Notice of Sole Source DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for Medical Audit Services - Document #: CFOPD-08-C-031B - Due Date: April 19, 2015 - POC: Peter Lloyd (email – peter.lloyd@dc.gov telephone 202-442-6431)	3771k	v. 1	May 11, 2015, 10:00 AM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-08-C-031B - Medicaid Audit Services - Bert Smith & Co - Notice of Sole Source - D&F.pdf View Download	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for Medical Audit Services - Document #: CFOPD-08-C-031B - Due Date: April 19, 2015	3484k	v. 1	May 11, 2015, 10:00 AM	Doretha Johnson (OCFO)






- POC: Peter Lloyd (email – peter.lloyd@dc.gov telephone 202-442-6431)

<input type="checkbox"/>	 CFOPD-08-C-048 - ITS Maintenance Services - Revenue Solutions Inc - Notice of Sole Source Extension and DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension Determination and Findings for ITS Maintenance Services Document #: CFOPD-08-C-048 Due Date: October 13, 2014 POC: Anthony A. Stover (email – anthony.stover@dc.gov or telephone 202-442-7122)	264k	v. 1	Oct 3, 2014, 1:52 PM	Drakus Wiggins
<input type="checkbox"/>	 CFOPD-09-C-004 - Printing and Publication Services - Notice of Sole Source Extension - DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension -- Determination and Findings for Printing and Publication Services -- Document #: CFOPD-09-C-004 -- Due Date: June 23, 2014 -- POC: Peter Lloyd (email – peter.lloyd@dc.gov or telephone 202-442-6431)	1012k	v. 1	Oct 7, 2014, 4:20 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-09-C-004 -Printing Services-Notice of Sole Source Extension.pdf View Download	Title: Intent to Award Sole Source Contract Determination and Findings for Printing Services -- Document #: CFOPD-09-C-004 -- Due Date: March 20, 2015 -- POC: Norman Townsel (email – norman.townsel3@dc.gov or telephone 202-442-6347)	2036k	v. 1	Mar 10, 2015, 5:46 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-09-C-014A - 401a, 457b and OPEB Trust Fund Consulting Services - Segal Advisors - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source D&F – 401(a) & 457(b) Retirement Plans & Post Retirement Health Benefits Fund Consulting Services - Document #: CFOPD-09-C-014A - Due Date: October 9, 2014 @ 2:00 pm EST - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone (202-442-6431)	1060k	v. 1	Sep 30, 2014, 5:02 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-09-C-014A - 401(a), 457(b) and OPEB Trust Fund Consulting Services - Segal Advisors - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source Extension D&F – Preparation and Compilation of Financial Statements for 401(a) and 457(b) Retirement Plans 529 College Savings Plan - Document #: CFOPD-11-C-013 -	3425k	v. 2	Sep 23, 2015, 2:43 PM	Doretha Johnson (OCFO)






Due Date: October 3, 2015 @
2:00 pm EDT - POC: Peter Lloyd
(email: peter.lloyd@dc.gov or
telephone (202-442-6431))

<input type="checkbox"/>	 CFOPD-09-C-014B - 529 College Savings Plan Consultant Services - Winston Lowe LLC - Notice of Sole Source Extension DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension -- Determination and Findings for 529 College Savings Plan Financial Advisory and Investment Consulting Services -- Document #: CFOPD-09-C-014B -- Due Date: August 20, 2015 -- POC: Peter Lloyd (email – peter.lloyd@dc.gov or telephone 202-442-6431)	3418k	v. 1	Aug 10, 2015, 3:57 PM	Drakus Wiggins
<input type="checkbox"/>	 CFOPD-09-C-023 - Master Trust Custodian Services - State Street Bank Trust - Notice of Sole Source Extension DF.pdf View Download	Title: Intent to Award a Sole Source Extension – Determination and Findings for Master Trust Custodian Services – Document # CFOPD-09-C-023 – Due Date: August 23, 2015 – POC: Peter Lloyd (email – Peter.Lloyd@DC.Gov – telephone 202-442-6431)	3563k	v. 1	Aug 13, 2015, 9:34 AM	Drakus Wiggins
<input type="checkbox"/>	 CFOPD-09-C-034 - Audit Services - FS Taylor - Notice of Sole Source Extension and DF-.pdf View Download	Title: Intent to Award Sole Source Contract Determination and Findings for Lottery Audit Services -- Document #: CFOPD-09-C-034 -- Due Date: November 14, 2014 -- POC: Anthony Stover (email – anthony.stover@dc.gov or telephone 202-442-7122)	265k	v. 1	Nov 5, 2014, 4:43 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-10-C-017 - Alias Matching Services - Financial Management Services Investment Corp - Notice of Sole Source Extension DF.pdf View Download	Title: Intent to Award Sole Source Contract Determination and Findings for Alias Matching Services -- Document #: CFOPD-10-C-017 -- Due Date: November 16, 2014 -- POC: Norman Townsel (email – Norman.townsel3@dc.gov or telephone 202-442-6347)	76k	v. 1	Nov 6, 2014, 1:03 PM	Drakus Wiggins
<input type="checkbox"/>	 CFOPD-10-C-039A - Unclaimed Property Examination and Auditing Services - Verus Financial LLC - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source D&F – Unclaimed Property Examination and Auditing Services - Document #: CFOPD-10-C-039A - Due Date: May 29, 2015 @ 5:00 pm EDT -	3288k	v. 2	May 19, 2015, 5:04 PM	Doretha Johnson (OCFO)





POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone (202-442-6431))

<input type="checkbox"/>	 CFOPD-10-C-040 - Unclaimed Property Management System - Wagers & Associates, Inc. - Intent to Award Sole Source Extension.pdf View Download	Title: Intent to Award a Sole Source Extension – Determination and Findings for Unclaimed Property Management System – Document # CFOPD-10-C-040 - - Due Date: September 12, 2015 -- POC: Peter Lloyd (email – Peter.Lloyd@DC.Gov – telephone 202-442-6431)	3262k	v. 1	Sep 2, 2015, 8:11 AM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-10-C-042 IBM Parts and Products - Intent to Award a Sole Source Extension.pdf View Download	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for IBM Parts and Products - Document #: CFOPD-10-C-042 - Due Date: May 4, 2015 - POC: Crystal Farmer-Linder (email – crystal.farmer-Linder2@dc.gov telephone 202 442-6424)	324k	v. 1	Apr 24, 2015, 4:18 PM	Drakus Wiggins
<input type="checkbox"/>	 CFOPD-10-C-045 - SOAR Hosting and Maintenance - Oracle America Inc - Intent of Award Sole Source Extension DF.pdf View Download	Title: Intent to Award a Sole Source Extension – Determination and Findings for SOAR Hosting and Maintenance – Document # CFOPD-10-C-045 – Due Date: August 17, 2015 – POC: Peter Lloyd (email – Peter.Lloyd@DC.Gov – telephone 202-442-6431)	3423k	v. 1	Aug 7, 2015, 4:45 PM	Drakus Wiggins
<input type="checkbox"/>	 CFOPD-11-C-013 - Preparation and Compilation of Financial Statements for 401(a), 457(b) and 529 Plans - Bert Smith & Co - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source Extension D&F – Preparation and Compilation of Financial Statements for 401(a) and 457(b) Retirement Plans 529 College Savings Plan - Document #: CFOPD-11-C-013 - Due Date: October 9, 2015 @ 2:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone (202-442-6431))	3582k	v. 1	Sep 29, 2015, 5:12 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-11-C-015 - Audit of 529 Plan and Prep of OPEB Financial Statements - Regis & Associates - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source Extension D&F – Preparation and Compilation of Financial Statements for OPEB (Other Post Employment Benefits) Trust and Audit of the	3592k	v. 1	Sep 29, 2015, 5:14 PM	Doretha Johnson (OCFO)

Financial Statements for the 529 College Savings Plan - Document #: CFOPD-11-C-015 - Due Date: October 9, 2015 @ 2:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone (202-442-6431))

<input type="checkbox"/>	 DCKV-2007-C-0001 - Lockbox and Collection Services - Notice of Sole Source DF .pdf View Download	Title: Intent to Award Sole Source Contract Extension – Determination and Findings for Lock Box and Collection Services Document No.: DCKV-07-C-0001 Due Date: August 21, 2015 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	2196k	v. 1	Aug 11, 2015, 4:20 PM	Drakus Wiggins
<input type="checkbox"/>	 Intent to Award Sole Source - RQ882723.pdf View Download	Determination and Findings for Property Management Services – Document # RQ882723 –Due Date January 19, 2015 – POC: Sharon Guilford (email – Sharon.guilford@dc.gov or telephone 202-442-8070).	47k	v. 1	Jan 14, 2015, 12:50 PM	Dorothy Whisler (OCFO)
<input type="checkbox"/>	 PO-GF-2010-C-1089-DJ - UDC Universal Collection Services Secondary - Williams & Fudge Inc - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source D&F – University of the District of Columbia Collection Services (Secondary) - Document #: PO-GF-2010-C-0189-DJ - Due Date: July 17, 2015 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone 202-442-6431)	3437k	v. 1	Jul 7, 2015, 3:18 PM	Drakus Wiggins
<input type="checkbox"/>	 PO-GF-2010-C-1090-DJ - UDC Universal Collection Services Primary - ConServe - Notice of Sole Source DF.pdf View Download	Title: Intent to Award Sole Source D&F – University of the District of Columbia Collection Services - Document #: PO-GF-2010-C-0190-DJ - Due Date: June 13, 2015 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone (202-442-6431))	3430k	v. 1	Jun 3, 2015, 3:50 PM	Drakus Wiggins
<input type="checkbox"/>	 PO-GF-2010-C-1090-DJ - UDC Universal Collection Services Primary - ConServe - Notice of Sole Source D&F.pdf View Download	Title: Intent to Award Sole Source D&F – University of the District of Columbia Collection Services - Document #: PO-GF-2010-C-0190-DJ - Due Date: September 18, 2015 @ 5:00 pm	3336k	v. 1	Sep 8, 2015, 12:56 PM	Doretha Johnson (OCFO)

EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone (202-442-6431)

<input type="checkbox"/>	 RQ878535 - Professional Services - Intent to Award Sole Source.pdf View Download	Title: Intent to Award Sole Source Procurement – Determination and Findings for Professional Services – Document #: RQ878535 – Due Date: December 13, 2014 – POC: Sharon Guilford (email – Sharon.guilford@dc.gov or telephone 202-442-8070).	51k	v. 1	Dec 3, 2014, 4:54 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 RQ883802 - Lease & Maintenance-Xerox - Intent to Award Sole Source.pdf View Download	Title: Intent to Award Sole Source Contract -- Determination and Findings for Lease and Maintenance on Xerox copiers -- Document # RQ883802 -- Due Date February 20, 2015 -- POC: Sharon Guilford (email – Sharon.guilford@dc.gov or telephone 202-442-8070)	1344k	v. 1	Feb 11, 2015, 12:01 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 RQ901154 - Intent to Award Sole Source.pdf View Download	Intent to Award Sole Source Procurement – Determination and Findings for network and telephone services – Document # RQ901154 – Due Date August 24, 2015 – POC Sharon.Guilford@dc.gov or telephone 202-442-8070).	57k	v. 1	Aug 14, 2015, 3:08 PM	Dorothy Whisler (OCFO)
<input type="checkbox"/>	 RQ901157 - Intent to Award Sole Source.pdf View Download	Intent to Award Sole Source Procurement – Determination and Findings for Catering Services – Document RQ901157 – Due date August 24, 2015 – POC Sharon Guilford (email – Sharon.Guilford@dc.gov or telephone 202-442-8070).	57k	v. 1	Aug 14, 2015, 3:07 PM	Dorothy Whisler (OCFO)
<input type="checkbox"/>	 RQ901160 - Intent to Award Sole Source.pdf View Download	Intent to Award Sole Source Procurement – Determination and Findings for Audio and Video Services – Document # RQ901160 – Due Date August 24, 2015 – POC: Sharon Guilford (email – Sharon.guilford@dc.gov or telephone 202-442-8070).	57k	v. 1	Aug 14, 2015, 3:09 PM	Dorothy Whisler (OCFO)

Comments

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