

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
DETERMINATION AND FINDINGS  
FOR  
CONTRACTOR'S RESPONSIBILITY**

**AGENCY:** Office of Financial Operations and Systems

**CONTRACT NO:** CFOPD-18-C-033

**CONTRACTOR:** Midtown Personnel, Inc.

**CAPTION:** Temporary Support Services

**1. AUTHORIZATION:**

DC Municipal Regulations Title 27 §1540.1 and 2200, PPRA §301, 302

**2. MINIMUM REQUIREMENTS:**

The Office of Chief Financial Officer (OCFO), on behalf of the Office of Financial Operations and Systems (OFOS) has a requirement for temporary support services on a temporary basis to augment OFOS permanent staff to maintain an efficient operation.

**3. ESTIMATED REASONABLE COST:**

The estimated fair and reasonable price to provide the required service is \$394,846.40.

**4. FACTS WHICH JUSTIFY CONTRACTOR'S RESPONSIBILITY:**

The contractor has:

- (a) the financial resources adequate to perform the contract;
- (b) the ability to perform the proposed schedules, taking into consideration all existing commercial and governmental business commitments;
- (c) a satisfactory performance record, as depicted in their past performance references;
- (d) a satisfactory record of integrity and business ethics, as depicted in their past performance references;
- (e) a satisfactory record of compliance with the law, including licensing and tax laws, labor laws, civil rights laws and First Source Employment Act;
- (f) the necessary organization, experience, accounting and operational controls, and technical skills, or the ability to obtain them;

- (g) the necessary production, construction, and technical equipment and facilities or the ability to obtain them;
- (h) not exhibited a pattern of overcharging the District;
- (i) the contractor does not have an outstanding debt with the District or Federal government in delinquent status of more than the greater of \$1,000 or 1% of the contract value, up to \$25,000; and
- (j) the contractor is otherwise qualified and is eligible to receive an award under applicable laws and rules.

5. **CERTIFICATION BY THE CONTRACT SPECIALIST:**

I hereby certify that the above findings are correct and complete to the best of my knowledge.

8/27/18  
Date

Carla Roane  
Carla Roane  
Contract Specialist

**DETERMINATION:**

Based on the above findings regarding Midtown Personnel, Inc. is hereby determined that the award of the proposed contract is in the best interest of the Government of the District of Columbia.

August 27, 2018  
Date

Anthony A. Stover  
Anthony A. Stover, CPPO  
Contracting Officer