

Intent to Award Sole Source Contracts

Title	Intent to Award Sole Source Contract Extension-Determination and Findings
Notice Date	December 19, 2013
Response Due Date	December 29, 2013
Contract Number	CFOPD-08-C-028
Contract Description	Cost Allocation Plan Description: The Government of the District of Columbia (District) Office of the Chief Financial Officer (OCFO), on behalf of the Human Support Services Cluster (HSSC), has an immediate need for expert cost determination and advisory services to assist in the generation of cost allocation plans and random moment samples that enable eligible District agencies to recover the maximum indirect costs possible from Federal programs.
Vendor Name	Innovative Costing Solutions, LLC
Procuring Agency	Office of the Chief Financial Officer, Office of Contracts
Point of Contact	Carla Roane, Contract Specialist Carla.roane@dc.gov 202-442-6452

**Government of the District of Columbia
Office of the Chief Financial Officer
Determination and Findings
for a
SOLE SOURCE EXTENSION OF CONTRACT**

CONTRACT NUMBER: CFOPD-08-C-028
CONTRACTOR: Innovative Costing Solutions, LLC
CAPTION: Cost Allocation Plan
PROGRAM AGENCY: Human Support Services Cluster
CONTRACTING AGENCY: Office of Contracts

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700, 1701 and 2005.6(b)

2. MINIMUM NEED

The District of Columbia Office of the Chief Financial Officer (OCFO), on behalf of the Human Support Services Cluster (HSSC), has an immediate need for expert cost determination and advisory services to assist in the generation of cost allocation plans and random moment samples that enable eligible District agencies to recover the maximum indirect costs possible from Federal programs.

3. ESTIMATED REASONABLE PRICE

The estimated fair and reasonable price budgeted for the contract extension is \$199,739.00 from February 01, 2014 through March 31, 2014. The estimated price is based on projected expenditures for the period of performance and the contractor's price schedule.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

Innovative Costing Solutions, LLC was awarded Contract No. CFOPD-08-C-028 to provide expert cost determination and advisory services to assist in the generation of cost allocation plans for HSSC. The contract term ends January 31, 2014.

In preparation for a replacement contract, HSSC is developing the requirements based on the current needs of the District agencies. The improved requirements will be procured through a competitive process with an anticipated contract effective date of April 1, 2014. The District has a critical need for uninterrupted services, as HSSC must provide cost allocation plans and random moment samples that enable eligible District agencies to recover the maximum indirect costs possible from Federal programs. Innovative Costing Solutions, LLC is the only vendor with the capacity to provide immediate and consistent services; as such, a market survey was not conducted.

Therefore, it is necessary to extend the contract through January 31, 2014, to allow for continuity of service and to allow time for the completion of the competitive procurement process for a new contract with modern requirements.

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Delicia Moore
Associate Chief Financial Officer
Human Support Service Cluster

Date

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve the sole source extension of this contract.

Drakus Wiggins, CPPB
Contracting Officer
Office of Contracts

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that it is in the best interest of the District and the District is justified in using the sole source method of procurement to extend the contract term beyond the total term specified in the contract, pursuant to 27 DCMR § 2005.6(b).






Joseph Giddis
Director
Office of Contracts

Date







Navigation

[Procurement Statutes](#)
[Regulations Guidance](#)
[Master Contract Clauses](#)
[OC Staff Directory](#)
[OCFO Agency Forms](#)
[OCFO Agency Training Materials](#)
[Contractor Requirements](#)
[FY12 Sole Source Procurements](#)
[FY13 Sole Source Procurements](#)
[FY14 Sole Source Procurements](#)
[FY15 Sole Source Procurements](#)
[FY16 Sole Source Procurements](#)
[FY17 Sole Source Procurements](#)
[FY18 Sole Source Procurements](#)
[FY19 Sole Source Procurements](#)
[FY20 Sole Source Procurements](#)
[FY21 Sole Source Procurements](#)
[FY22 Sole Source Procurements](#)
[FY14 Solicitations](#)
[FY15 Solicitations](#)
[FY16 Solicitations](#)
[FY17 Solicitations](#)
[FY18 Solicitations](#)
[Sitemap](#)

FY14 Sole Source Procurements






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<input type="checkbox"/>	 CFOPD-08-C-028 - Cost Allocation Plan - Notice of Intent Sole Source DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension -- Determination and Findings for Financial Advisory Services -- Document #: CFOPD-08-C-028 - Due Date: December 29, 2013 -- POC: (email – carla.roane@dc.gov or telephone 202-442-6452)	103k	v. 1	Dec 19, 2013, 12:06 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-08-C-031A - Medicaid Audit Services - Notice of Sole Source 2 - DF.pdf View Download	Title: Notice of Intent to Award Sole Source Contract - Document #: CFOPD-08-C-031A - Due Date: March 28, 2014 - POC: Anthony Stover (email – anthony.stover@dc.gov telephone 202-442-7122)	265k	v. 1	Mar 18, 2014, 4:31 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-08-C-031A - Medicaid Audit Services - Notice of Sole Source - DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for Medical Audit Services -- Document #: CFOPD-08-C-031A -- Due Date: October 21, 2013 -- POC: Anthony Stover (email – Anthony.stover@dc.gov telephone 202-442-7122)	162k	v. 1	Oct 11, 2013, 12:43 PM	Dorothy Whisler (OCFO)
<input type="checkbox"/>	 CFOPD-08-C-031A - Medicaid Audit Services - Williams, Adley & Company, LLP - Notice of Sole Source DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for Medical Audit Services - Document #: CFOPD-08-C-031A - Due Date: September 26, 2014 - POC: Peter Lloyd (email	1063k	v. 1	Sep 16, 2014, 5:44 PM	Doretha Johnson (OCFO)






– peter.lloyd@dc.gov telephone
202-442-6431)



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<input type="checkbox"/>	 CFOPD-08-C-040F - Bond Counsel Services - Notice of Sole Source Extension and DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension -- Determination and Findings for Bond Counsel Services -- Document #: CFOPD-08-C-040F -- Due Date: October 7, 2013 -- POC: Anthony Stover (email – anthony.stover@dc.gov or telephone 202-442-7122)	266k	v. 1	Sep 27, 2013, 5:03 PM	Dorothy Whisler (OCFO)
<input type="checkbox"/>	 CFOPD-08-C-046B Disclosure Counsel Services - Notice of Sole Source Extension and	Title: Intent to Award Sole Source Contract Extension -- Determination and Findings for	265k	v. 1	Sep 27, 2013, 5:01 PM	Dorothy Whisler (OCFO)

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046B -- Due Date: October 7,
2013 -- POC: Anthony Stover
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<input type="checkbox"/>	 CFOPD-08-C-048 - ITS Maintenance Services - Revenue Solutions Inc - Notice of Sole Source Extension and DF2.pdf View Download	Notice of Sole Source Extension and DF -- ITS Maintenance Services - Revenue Solutions Inc.	267k	v. 1	Jul 18, 2014, 12:47 PM	Dorothy Whisler (OCFO)
<input type="checkbox"/>	 CFOPD-08-C-048 - ITS Maintenance Services - Revenue Solutions Inc. - Notice of Sole Source Extension and DF.pdf View Download	Notice of Sole Source Extension and DF -- ITS Maintenance Services - Revenue Solutions Inc.	266k	v. 1	Dec 23, 2013, 5:01 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-09-C-004 - Printing and Publication Services - Notice of Sole Source Extension and DF.pdf View Download	Title: Intent to Award Sole Source Contract Extension -- Determination and Findings for Printing and Publication Services -- Document #: CFOPD-09-C-004 -- Due Date: June 23, 2014 -- POC: Peter Lloyd (email – peter.lloyd@dc.gov or telephone 202-442-6431)	195k	v. 3	Jun 13, 2014, 10:42 AM	Dorothy Whisler (OCFO)
<input type="checkbox"/>	 CFOPD-09-C-014B - DC 529 College Savings Plan Consulting Services - Notice of Sole Source D&F.pdf View Download	Notice of Sole Source D&F -- DC 529 College Savings Plan Consulting Services	148k	v. 1	Aug 14, 2014, 5:20 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-09-C-018 - Website Development - Notice of Sole Source Extension and DF 2.pdf View Download	Title: Intent to Award Sole Source Contract Extension Determination and Findings for Web Design and Development Services -- Document #: CFOPD-09-C-018 -- Due Date: April 30, 2014 -- POC: Anthony Stover (email – anthony.stover@dc.gov or telephone 202-442-7122)	260k	v. 1	Apr 21, 2014, 11:54 AM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 CFOPD-09-C-023 - Master Trust Custodian Services - State Street Bank & Trust - Notice of Sole Source and D&F.pdf View Download	Notice of Sole Source & D&F- Master Trust Custodian Services - State Street Bank & Trust	911k	v. 1	Sep 24, 2014, 4:53 PM	Doretha Johnson (OCFO)

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<input type="checkbox"/>	 CFOPD-14-C-011 - Data Protection Netbackup Upgrade - Supretech, Inc - Notice of Sole Source Extension D&F.pdf View Download	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for Data Protection NetBackup Upgrade - Document #: CFOPD-14-C-011 - Due Date: May 9, 2015 - POC: Peter Lloyd (email – peter.lloyd@dc.gov telephone 202 442-6431)	3503k	v. 1	Apr 30, 2015, 2:12 PM	Doretha Johnson (OCFO)
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<input type="checkbox"/>	 CFOPD-14-F-068 - Maintenance & License Renewal Services - Notice of Intent to Award Sole Source - DF.pdf View Download	Title: Intent to Award Sole Source D&F - Maintenance & License Renewal Services - Document #: CFOPD-14-F-068 - Due Date: September 26, 2014@ 2:00 pm EST - POC: Crystal Farmer-Linder (email: crystal.farmer-linder2@dc.gov or telephone (202-442-6424)	250k	v. 1	Sep 16, 2014, 10:54 AM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 DCKV-2007-C-001 - DMV Collections Services - Notice of Sole Source D&F.pdf View Download	Title: Notice of Intent to Award Sole Source Contract Extension - Document No.: DCKV-07-C-001 - Due Date: July 12, 2014 - POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	77k	v. 1	Jul 2, 2014, 3:30 PM	Doretha Johnson (OCFO)
<input type="checkbox"/>	 RQ839896 - Maintenance and Repair - Notice of Sole Source - DF.pdf View Download	Title: Intent to Award Sole Source Procurement -- Determination and Findings for Maintenance and Repairs -- Document #: RQ839896 -- Due Date: September 30, 2014 -- POC: Sharon Guilford (email – Sharon.guilford@dc.gov or telephone 202-442-8070)	67k	v. 1	Jan 8, 2014, 4:59 PM	Doretha Johnson (OCFO)

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<input type="checkbox"/>	 RQ854394 - Consulting Services - Notice of Sole Source - DF.pdf View Download	Title: Intent to Award Sole Source Procurement -- Determination and Findings for Consulting Services -- Document #: RQ854394 -- Due Date: September 15, 2014 -- POC: Sharon Guilford (email – Sharon.guilford@dc.gov or telephone 202-442-8070)	160k	v. 1	Sep 4, 2014, 4:13 PM	Doretha Johnson (OCFO)

Comments

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