

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Contract Number CFOPD-20-C-014		Page of Pages 1 Plus Attachments	
		2. Amendment/Modification Number Modification 14		3. Effective Date See Box 16C below	
4. Requisition/Purchase Request No.		5. Solicitation Caption Electronic Benefits Transfer Services			
6. Issued by: Office of the Chief Financial Officer Office of Contracts 1100 4 th Street, S.W. Suite E610 Washington, D.C. 20024		7. Administered by (If other than line 6)			
8. Name and Address of Contractor (No. street, city, county, state and zip code) Fidelity Information Services, LLC (FIS) 11000 West Lake Park Drive Milwaukee, WI 53224-3003 Kim Bynan, SVP, Group Executive EBT Kim.Bynan@FISGlobal.com 414-577-9861		9A. Amendment of Solicitation No.		9B. Dated (See Item 11)	
Code _____ Facility _____		X 10A. Modification of Contract/Order No. CFOPD-20-C-014		10B. Dated (See Item 13) May 28, 2020	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
X		A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 2008 and Section F.2 – Option to Extend the Term of the Contract. The changes set forth in Item 14 are made in the contract/order no. in item 10A.			
		B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority.			
		C. This supplemental agreement is entered into pursuant to authority of:			
		D. Other (Specify type of modification and authority)			
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The District intends to achieve the following with Modification No. 14: <ol style="list-style-type: none"> Add Attachment A, Summer EBT Program to implement the new food benefit program, similar to SNAP – Summer EBT for the 2023/2024 school year. Funding in the amount of \$23,000 is added for Attachment A. The cumulative not to exceed value of the Contract is hereby corrected and increased by \$23,000.00 to \$8,639,907.36. <p style="text-align: center;">All other terms and conditions shall remain unchanged.</p>					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print) Prashant Gupta DocuSigned by: _____		16A. Name of Contracting Officer Drakus Wiggins, CPPB, CPPO			
15B. Name Prashant Gupta 01D6BBD182ED435... (Signature of person authorized to sign)		15C. Date Signed April 12, 2024		16B. District of Columbia Drakus Wiggins (Signature of Contracting Officer)	
				16C. Date Signed 04/23/2024	

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ATTACHMENT A



STATEMENT OF WORK

I. PROJECT OVERVIEW

Pursuant to the DC EBT Contract# CFOPD-20-C-014 (the Contract), between the District of Columbia's, Department of Human Services and FIS Information Services, LLC (the Contractor), the parties will amend the Contract to include the Summer EBT Program, authorizing the Contractor to:

- a. To implement the new food benefit program, similar to SNAP – Summer EBT, for the 2023/2024 school year, as part of the Consolidated Appropriations Act, 2023 ([PL 117-328](#)), establishing the permanent Summer EBT program beginning in summer 2024. The Summer EBT program is intended to provide food benefits for school age children in the federal free and reduced-price meal program.

II. DELIVERABLES

The Contractor will:

- a. Create a new benefit type Summer EBT 'SEBT' for this program.
 1. will spend like Food benefit;
 2. will settle like the Cash benefit (funds will be transmitted by wire next day to settle SEBT transaction); and
- b. Expire SEBT benefits after four (4) months, from the date of issuance/availability. Once expired, SEBT benefits will be unavailable to the cardholder (date of availability plus 122 days).
- c. Setup the Benefit Expiration process to remove SEBT benefit type from the database 62 days after the expiration date, if there are any remaining benefits on the authorization file.
- d. Provide one Ad Hoc report per month listing all SEBT benefits, the remaining amount if any and the expiration date.
- e. Provide monthly report (EBTMS516) to include the SEBT benefit type itemized and available on the Reports Portal.
- f. Notify FIS Call Center of the SEBT 2024 program changes.
- g. Create a separate card production stream to produce the Capital Access EBT card for cases receiving only SEBT benefits.
 1. Print "SUN Bucks" in the upper corner of the card for SEBT only cases.
 2. Modify the card carrier based on input from the District to mail with the SEBT only card.
- h. Work with the District to order cardstock as needed.
- i. Perform internal Quality Control testing.
- j. Update the District's EBT manuals (Detail Design and Appendix S).

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- k. Notify FIS Card Distribution facilities/associates, located on 1649 Good Hope Rd SE and H Street NE, of the Summer EBT program changes.

III. CONTIGENCIES

1. Contractor Performance under this modification is contingent upon:

- a. District understanding and agreement that anything not outlined in the modification is outside of the scope of this project.

2. The District's understanding that:

- a. SEBT benefits will be comingled with existing food benefits.
- b. District will use the new "SEBT" benefit type configured on the Contractor's system.
- c. No new interface will be defined.
- d. There will be no new changes to existing file and report layout.
- e. There will be no new changes to card design and materials aside from printing SUN Bucks on card and updating the card carrier for the SEBT only cases.
- b. No custom reporting and no changes to IVR messages.
- c. The SEBT benefit will not post to AMA, but rather settle like Cash benefits.
- d. The District will Fedwire the Contractor the funds each day, as with Cash benefits settlement.
- e. There will be no new batch streams or web service messages defined.
- f. It will take up to six weeks from the modification execution date to ramp up the Call Center support team.
- g. SEBT benefits will:
 - i. Be used for SEBT program only.
 - ii. Be configured in the FIS system as a Food benefit, but it will settle as cash.
 - iii. Show on existing reports the same as the other SNAP benefit(s), however on the settlement reports, the benefit will show in a separate Group under Cash benefits.
 - iv. Be comingled with existing food benefits.
- h. New cards for new cases will be produced following the District's existing card issuance process with no PIN.
- i. In cases where there is no social security number for the account, activation instructions will advise the cardholder to use their zip code instead.
- j. All Summer EBT only cases will be sent with a custom card carrier.
- k. Over the counter cards for Summer EBT only will not contain "SUN Bucks" on the front of the card.
- l. If there's a large bulk order of cards 5,000 (five thousand) or more, the card production will be scheduled over multiple days/weeks, based on the Contractor card production availability and the volume of cards ordered.
- m. The benefit file must be sent the same day as the case setup for Summer EBT - cases to receive "SUN Bucks" printed on the mailed card.
- n. Pricing provided in the modification for 2024 Summer EBT only.
- o. For Summer EBT benefits only cases will be charged a one-time fee for the first month, but no additional fee will be charged for following Summer EBT month benefits.
- p. The fee remains the same whether the District issues one lump sum Summer benefit or issues monthly benefits (1-3 months) for the summer months.
- q. If the case is Summer EBT only, no additional CPCM will be charged for the case in the following months for the summer period.

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3. DISTRICT OBLIGATIONS:

- a. Allow Summer EBT only cards to be produced at any of FIS card distribution facilities and or associates if needed to fulfill the orders.
- b. Use existing District methods to establish and maintain cases.
- c. Use existing District methods to apply benefits.
- d. Issue the first benefit on the same day the initial card is requested.
- e. Provide to the Contractor no later than April 15, 2024:
 - i. Projected number of SEBT cases,
 - ii. Custom card carrier verbiage in English and Spanish using existing card carrier specification, and
 - iii. Review custom card carrier proof and provide final approval to the Contractor no later than April 15, 2024.
- f. Inform and educate cardholders regarding the Summer EBT 2024 program, such as period of benefit availability (4 months, use them or lose them), how to set a PIN for new cases, address updates, etc.
- g. Ensure their Management Information System (MIS) can:
 - i. Issue SEBT benefits using standard daily/monthly demographic and benefit file layouts and transfer protocols.
 - ii. Receive Activity and Aging files from FIS that contain SEBT benefits related records.
- h. Share cardholder communication for Summer EBT 2024 with the Contractor.
- i. Share FNS approved Summer EBT 2024 plan with the Contractor once approved.

IV. PROJECT PRICING PER CASE:

Fulfillment of pricing terms listed below.

Implementation Fee:	\$23,000.00
Processing Fee:	Per Case (for either SEBT): \$6.00

Months	Projected Case	Cost
Implementation Cost		\$ 23,000
June – Sept	80,000	\$480,000
TOTAL		\$503,000

V. PAYMENT TERMS:

This modification is payable as follows.

- a. Payment terms points
 - 1. 100% of the implementation cost of \$23,000 to be invoiced and due with the District of Columbia following the execution of the contract modification.
 - 2. 100% of the Processing Fee of \$6.00 to be invoiced and due to the District of Columbia following the receipt of Summer EBT benefit when the associated case has not already been billed. The processing months are June – Sept of the Option Period.

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- b. No government funds to be paid under this modification are being or will be used to develop any current or future intellectual property of the Contractor except as expressly established in this modification. No rights in intellectual property will be transferred pursuant to this modification.
- c. This modification supersedes any verbal agreements or understandings made previously regarding this subject.
- d. Except as amended herein all other terms and conditions of the Contract will remain in full force and effect.