

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
DETERMINATION AND FINDINGS  
FOR  
CONTRACTOR'S RESPONSIBILITY**

**AGENCY:** Office of the Chief Information Officer

**CONTRACT NO:** CFOPD-21-C-003

**CONTRACTOR:** Fairfax Software

**CAPTION:** Integrated Data Capture Services

**1. AUTHORIZATION:**

27 DCMR § 2200.4; PPRA § 301 (D.C. Official Code §2-353.01)

**2. MINIMUM REQUIREMENTS:**

The Government of the District of Columbia (District) Office of the Chief Financial Officer, on behalf of the Office of the Chief Information Officer Tax Systems group, requires the Contractor to support critical District Tax processing functionality including paper tax return data capture, check encoding, data repair, date review and payment balancing.

**3. ESTIMATED REASONABLE COST:**

The estimated contract total price is \$177,029.00.

**4. FACTS WHICH JUSTIFY CONTRACTOR'S RESPONSIBILITY:**

The contractor has:


- (a) the financial resources adequate to perform the contract;
- (b) the ability to perform the proposed schedules, taking into consideration all existing commercial and governmental business commitments;
- (c) a satisfactory record of compliance with the law, including licensing and tax laws, labor laws, civil rights laws and Affirmative Action Program;
- (d) the necessary organization, experience, accounting and operational controls, and technical skills, or the ability to obtain them;
- (e) the necessary production, construction, and technical equipment and facilities or the ability to obtain them;
- (f) not exhibited a pattern of overcharging the District;
- (g) the contractor does not have an outstanding debt with the District or Federal government in delinquent status of more than the greater of \$1,000 or 1% of the contract value, up to \$25,000; and

- (h) the contractor is otherwise qualified and is eligible to receive an award under applicable laws and rules.

**5. CERTIFICATION BY THE CONTRACT SPECIALIST:**

I hereby certify that the above findings are correct and complete to the best of my knowledge.


3/2/2021  
Date

  
\_\_\_\_\_  
Contract Specialist

**DETERMINATION:**

Based on the above findings, it is hereby determined that the Contractor is responsible in accordance with the applicable regulations set forth above and award of the proposed contract with *Fairfax Software* is in the best interest of the Government of the District of Columbia.

March 31, 2021  
Date

  
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Anthony A. Stover  
Contracting Officer