

Intent to Award Sole Source Contract

Title	Intent to Award Sole Source Determination and Findings
Notice Date	November 17, 2020
Response Due Date	November 27, 2020
Contract Number	CFOPD-21-C-011
Contract Description	American Express Card acceptance Description: The District of Columbia Office of the Chief Financial Officer, Office of Contracts (District), on behalf of the Office of Finance and Treasury, has a need to establish an agreement with American Express Travel Related Services Company Inc. for the use of American Express card by the District of Columbia's residents.
Vendor Name	American Express Travel Related Services Company Inc.
Procuring Agency	Office of the Chief Financial Officer, Office of Contracts
Point of Contact	Samira Davis, Contract Specialist samira.davis@dc.gov 202-442-6428

**Government of the District of Columbia
Office of the Chief Financial Officer
Determination and Findings
for a
SOLE SOURCE CONTRACT**

CONTRACT NUMBER: CFOPD-21-C-011

CONTRACTOR: American Express Travel Related Services Company, Inc.

CAPTION: American Express Card Acceptance

PROGRAM AGENCY: Office of Finance and Treasury

CONTRACTING AGENCY: Office of Contracts

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED

The District of Columbia Office of the Chief Financial Officer, Office of Contracts (District), on behalf of the Office of Finance and Treasury (OFT), has a need to establish an agreement with American Express Travel Related Services Company Inc. for American Express card acceptance.

3. ESTIMATED REASONABLE PRICE

The contract amount is not to exceed \$900,000.00. The contractor's pricing was determined fair and reasonable based on market research and historical data gathered and analyzed by the Office of Finance and Treasury.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

The District of Columbia, Office of Finance and Treasury (OFT) has a need to accept the American Express credit card for payment of District debt and services. American Express Travel Related Services Company, Inc. is the sole authorizer for the District to accept the American Express credit card brand. This contract is needed to improve financial payments to District agencies and to provide more flexibility to the residents of the District.

Based on the above, it is in the best interest of the District of Columbia and its needs to award the contract to American Express Travel Related Services Company, Inc.

5. **CERTIFICATION BY AGENCY HEAD**

I hereby certify that the above findings are true, correct and complete.

Bruno, Fernandes
Treasurer, Office of Finance and Treasury

Date

6. **CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve this sole source contract.

Drakus Wiggins, CPPB, CPPO
Contracting Officer
Office of Contracts

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Dorothy B. Whisler Fortune, Esq., CPPO
Director and Chief Procurement Officer
Office of Contracts

Date

Navigation

- Procurement Statutes
- Regulations Guidance
- Master Contract Clauses
- OC Staff Directory
- OCFO Agency Forms
- OCFO Agency Training Materials
- Contractor Requirements
- FY12 Sole Source Procurements
- FY13 Sole Source Procurements
- FY14 Sole Source Procurements
- FY15 Sole Source Procurements
- FY16 Sole Source Procurements
- FY17 Sole Source Procurements
- FY18 Sole Source Procurements
- FY19 Sole Source Procurements
- FY20 Sole Source Procurements
- FY21 Sole Source Procurements**
- FY22 Sole Source Procurements
- FY14 Solicitations
- FY15 Solicitations
- FY16 Solicitations
- FY17 Solicitations
- FY18 Solicitations
- Sitemap

FY21 Sole Source Procurements

<input type="checkbox"/>	 16-C-016 - Intent to Award SS Extension.pdf View Download	Title: Lottery Advertising Services No.: CFOPD-16-C-016 – MDB Communications, Inc. Due Date: June 25, 2021 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	217k	v. 1	Jun 15, 2021, 11:48 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-16-C-016 - Notice of Sole Source and DF.pdf View Download	Title: Lottery Advertising Services No.: CFOPD-16-C-016 – MDB Communications, Inc. Due Date: February 7, 2021 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	218k	v. 1	Feb 23, 2021, 10:56 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD22-C-001 - Notice of Sole Source and DF.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings Parking Services Due Date: May 17, 2021 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	198k	v. 1	May 7, 2021, 3:52 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 Intent to Award Sole Souce.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – OLG Business Portal & Maintenance Services - Due Date: September 28, 2020 @ 5:00 pm EDT - POC: Crystal Farmer-Linder (email: Crystal.farmer-linder2@dc.gov or telephone: 202-442-6424)	141k	v. 1	Sep 18, 2020, 4:29 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 Notice of Intent and DF for Sole Source - Contract CFOPD-12-C-016 - UDC Trust Fund Investment Mgmt Svcs - Stifel.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – UDC Endowment Investment Management services - Document #: CFOPD-12-C-016 - Due Date: August 28, 2021 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	205k	v. 1	Aug 18, 2021, 5:20 PM	Drakus Wiggins
<input type="checkbox"/>	 Notice of Intent and DF for Sole	Title: Intent to Award Sole	204k	v. 1	Feb 23, 2021, 12:07 PM	Chrishelle Minor

		Source - Contract CFOPD-15-C-015 - Call Center Upgrade S&M - Aspect.pdf View Download	Source Determinations and Findings – Call Center Upgrade, Maintenance and Support Services - Document #: CFOPD-15-C-015- Due Date: March 5, 2021 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)				(OCFO)
<input type="checkbox"/>		Notice of Intent and DF for Sole Source - Contract CFOPD-16-C-013A - Printing Production & Publishing Svcs - Balmsr Inc dba HBP.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – Printing, Production and Publishing Services - Document #: CFOPD-16-C-013A- Due Date: December 28, 2020 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	204k	v. 1	Dec 17, 2020, 3:06 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>		Notice of Intent and DF for Sole Source - Contract CFOPD-16-C-044 - WIC Program Mgmt Services - DXC MS LLC.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – Women’s Infants and Children’s (WIC) Program Management Services - Document #: CFOPD-16-C-044- Due Date: August 9, 2021 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	208k	v. 1	Jul 29, 2021, 3:48 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>		Notice of Intent DF for Sole Source - CFOPD-21-C-011 - AMEX Agreement - American Express Travel Related Services Company.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – AMERICAN EXPRESS CARD ACCEPTANCE - Due Date: November 27, 2020 @ 5:00 pm EDT - POC: Samira Davis (email: samira.davis@dc.gov or telephone: 202-442-6428)	296k	v. 1	Nov 17, 2020, 10:31 AM	Chrishelle Minor (OCFO)

Comments

You do not have permission to add comments.

