

OFFEROR QUESTIONS

CFOPD-19-R-048- Financial Institutions Data Match

1. General: Could you please confirm the address where the response should be sent? The cover page of the solicitation shows a different suite number than the address on page 61, Section L.12.2 of the solicitation.

Response:

Proposals shall be submitted to 1100 4th Street SW, E620, Washington, DC 20024 as indicated in Section L12.2 (B) of the solicitation.

2. General: Will new Financial Institution Memorandum's of Agreement need to be executed under the new contract?

Response:

In accordance with Section C.3 The Contractor shall implement and maintain a direct relationship with the financial institutions for the purpose of ensuring accurate matching of the OTR identified tax debtor records with records of account holders at the financial institutions.

3. Section B.5. Price Schedule - IDIQ, RFP pages 3 through 6: Please confirm that the "Totals" that should be input into the table labeled B.5.9 PRICE SUMMARY should be the "Maximum Annual Total Price" for each Period of Performance?

Response:

Yes, the Maximum Annual Total Price or Yearly Total for each Period of Performance is the amount that should be entered into the summary table.

4. Section H.3 Certified Business Enterprise Subcontracting Requirements, Section H.3.1: Please confirm 1) whether the subcontracting requirements under subsection (a) apply, and 2) whether a waiver is required if the base contract is less than \$250,000.

Response:

The requirements as defined in Section H.3.1; "Certified Business Enterprise Subcontracting" applies only if the contract is in excess of \$250,000.00.

5. Section I.1 Laws and Regulations Incorporated by Reference, Section K. Way to Work Amendment: If Offeror does not have an office in the District, and the work under this contract would be performed in another state, is Offeror required to pay the current living wage rate for D.C.? Do the posting and notification requirements under the Living Wage Act apply?

Response: Yes, this requirement applies to the resultant contract.

6. I.18 Rights in Data, Section B.1, Existing Products: Would the District consider adding the following language to this section:

The District's license to use any Existing Products shall terminate at the conclusion or termination of the contract.

Response:

The District may consider this request prior to award of a contract.

7. Section I.18 Rights in Data, Section G. (new): Would the District consider adding the following provision to the contract?

Nothing contained in this clause shall imply a license to the District under any patent or be construed as affecting the scope of any license or other right granted to the District under any patent.

Response:

The District may consider this request prior to award of a contract.

8. Section I.29: Would the District consider adding the following provision to the contract?

I.29 Proprietary Requirements

Trade secrets or similar proprietary data, which the Contractor or the District does not wish disclosed to other than personnel involved in the evaluation or contract administration will be kept confidential to the extent permitted. The District and the Contractor shall identify and mark all proprietary materials.

Response:

The District may consider this request prior to award of a contract.

9. Section I.31: If Offeror does not have an office in the District, and the work under this contract would be performed in another state, will the District waive the 51% District Residents New Hires and First Source Employment Agreement requirements?

Response:

The District will address the provision prior to contract award.

10. Section L.3.3.6 Price Proposal, RFP page 58, asks for a “recent financial statement prepared in accordance with Generally Accepted Auditing Standards (GAAS) by a certified public accountant, or a copy of the Offeror’s most recently submitted IRS tax filing”. As a privately held company, we consider our financials as proprietary and a trade secret and thus request them to be exempt from public disclosure. Section L.12.1., RFP page 60, requests that the Price Proposal be included on a flash drive that also contains the Technical Proposal and Redacted Proposal Copy. Would the District be amenable to us providing our financial statement on its own separate flash drive within a separately sealed envelope as part of our proposal submission?

Response:

Yes.

11. Bidder/Offeror Certification Form, Part 4.2: If First Source Obligations are not applicable to this contract, is an Initial Employment Plan required?

Response:

Part 4.2 of the Bidder/Offeror certification form only requests for District of Columbia Office of Tax and Revenue Tax Certification Affidavit

12. Bidder/Offeror Certification Form, Part 6: Does the District require Offeror to provide oral language services to persons with limited or no-English proficiency? Likewise, does the District require Offeror to provide translation services of vital documents? If yes, will the District provide guidance on the type of services needed?

Response:

Part 6 of the Bidder-Offeror certification is a questionnaire requesting financial and organizational information of the prospective bidder. No demand of oral translation of documents or requests made under the referred section.

13. Request for extension of the solicitation due date to 10/21/2019

Response:

The due date for responses shall remain unchanged.