

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER
DETERMINATION AND FINDINGS
FOR
PRICE REASONABLENESS**

AGENCY: Office of Tax and Revenue (OTR)
CONTRACT NO: CFOPD-20-A-031
CONTRACTOR: Government Publishing Office (GPO)
CAPTION: Government Forms Printing

FINDINGS

1. AUTHORIZATION:

D.C. Municipal Regulations Title 27 §3307 and PPRA §419

2. MINIMUM REQUIREMENTS:

The Office of the Chief Financial Officer, Office of Tax and Revenue has a need for the production and printing of the Government's Tax Forms and related items, to include folding and stuffing envelopes and all services necessary for the mailing of notices and forms to taxpayers. Print-on-Demand services are required.

3. ESTIMATED REASONABLE PRICE AND REASONABLENESS DETERMINATION:

The estimated contract total price is \$747,203.00.

Contract Specialist Reasonableness Determination:

- (a) The cost of this contract is of a type generally recognized as ordinary and necessary for the conduct of the contractor or the performance of the contract.
- (b) This contract includes the restraints or requirements imposed by generally accepted sound business practices, arms-length bargaining, federal and District laws and regulations, and contract terms and specifications.
- (c) This action is an action that a prudent business person would take, considering responsibilities to the owner of the business, employees, customers, the District, and the public at large.
- (d) There are no significant deviations from the established practices of the contractor that may unjustifiably increase the contract costs.
- (e) There are no other relevant factors that should be noted at this time.

- (f) Based on market research, competition and historical data the price was determined to be fair and reasonable.

4. **JUSTIFICATION OF REASONABLENESS OF PRICE:**

The Contracting Officer has performed a cost analysis to determine the reasonableness of the price and the Contracting Officer has found that the price is fair and reasonable.

GPO is providing OTR pricing from its published price list offered to federal agencies.

5. **CERTIFICATION BY CONTRACT SPECIALIST**

I hereby certify that to the best of my knowledge and belief, the above reasonableness findings and cost price analysis are true and complete and the proposed Contractor's pricing is reasonable and in the best interest of the Government.

Crystal Farmer-Linder
Crystal Farmer-Linder
Contract Specialist

July 16, 2020
Date

DETERMINATION

Based on the above reasonableness, findings and cost price analysis, it is hereby determined that the award of the proposed contract to the Government Printing Office is reasonable and is in the best interest of the Government of the District of Columbia.

Drakus Wiggins
Contracting Officer

Date