

Intent to Award Sole Source Contracts

Title	Intent to Award Sole Source Contract Extension-Determination and Findings
Notice Date	July 30, 2018
Response Due Date	August 9, 2018
Contract Number	CFOPD-12-C-034
Contract Description	<p>Not-for-Profit Hospital Corporation / United Medical Center Collection Services</p> <p>Description: The Government of the District of Columbia (District), Office of Finance and Treasury (OFT), Central Collections Unit (CCU) has an immediate need for a Contractor to provide collection services to collect hospital bad debt self-pay accounts receivable that the hospital has attempted to collect, but has been unsuccessful. These accounts have been deemed uncollectible, so that the patient account information can now be transmitted to a company, who will attempt to collect these accounts for the hospital.</p>
Vendor Name	Nationwide Recovery Services
Procuring Agency	Office of the Chief Financial Officer, Office of Contracts
Point of Contact	Peter Lloyd, Contract Specialist peter.lloyd@dc.gov 202-442-6431

**Government of the District of Columbia
Office of the Chief Financial Officer
Determination and Findings
for a
SOLE SOURCE EXTENSION OF CONTRACT**

CONTRACT NUMBER: CFOPD-12-C-034
CONTRACTOR: Nationwide Recovery Service, Inc.
CAPTION: Collection Services for United Medical Center
PROGRAM AGENCY: Office of Finance and Treasury, Central Collection Unit
CONTRACTING AGENCY: Office of Contracts

1. **AUTHORIZATION**

D.C. Official Code §2-354.04; 27 DCMR §§ 1304, 1700, 1701 and 2005.6(b), PPRA 404

2. **MINIMUM NEED**

The Government of District of Columbia (District), Office of Finance and Treasury (OFT), Central Collections Unit (CCU) has immediate need for a Contractor to provide Primary Collection Services to collect medical and hospital bad debt self-pay accounts receivable that the hospital has attempted to collect, but has been unsuccessful. These accounts have been deemed uncollectible, so that the patient account information can now be transmitted to a company, who will attempt to collect these accounts for the hospital.

3. **ESTIMATED REASONABLE PRICE**

The estimated fair and reasonable price associated with and budgeted for the contract extension is \$100,000.00 from October 1, 2018 through September 30, 2019. The estimated price is based on projected estimates in addition to previous and/or historic costs for the period of performance and the Contractor's pricing schedule.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT**

Nationwide Recovery Service, Inc. was awarded Contract No. CFOPD-12-C-034 to provide quality collection services for hospital bad debt self-pay accounts receivable. The contract term ends September 30, 2018. In preparation for a replacement contract, the Office of Finance and Treasury (OFT), Central Collection Unit (CCU) has developed requirements based on the latest trends in the collection services industry. The improved requirements are being procured through a competitive process with an anticipated contract effective date no later than September 30, 2019. The OFT, CCU has a critical need for uninterrupted services due to requirements in the District of Columbia Official Code to collect delinquent accounts due to the Not-for-Profit Hospital / United Medical Center. Due to Nationwide Recovery Service, Inc.'s capacity for these services, a market survey was not conducted. Therefore, it is necessary to extend the contract through September 30, 2019 to allow for continuity of service and to allow time for the completion of the competitive procurement process and transition time for a new contract with modern requirements.

5. **CERTIFICATION BY AGENCY HEAD**

I hereby certify that the above findings are true, correct and complete.

Jeffrey Barnette
Treasurer and Deputy Chief Financial Officer
Office of Finance and Treasury

Date

6. **CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve the sole source extension of this contract.

Drakus Wiggins, CPPB, CPPO
Contracting Officer

Date

Office of Contracts

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that it is in the best interest of the District and the District is justified in using the sole source method of procurement to extend the contract term beyond the total term specified in the contract, pursuant to 27 DCMR § 2005.6(b).



Dorothy B. Whisler Fortune, Esq., CPPO
Director
Office of Contracts

Date

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FY18 Sole Source Procurements

<input type="checkbox"/>	 12-C-034 - Collection Svcs for UMC - NRS, Inc - Notice of Sole Source and DF.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – United Medical Center Collection Services (primary) - Document #: CFOPD-12-C-034 - Due Date: August 9, 2018 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	3391k	v. 1	Jul 30, 2018, 1:59 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-13-C-016 - Notice of Sole Source and DF.pdf View Download	Title: Network Support Services Document #: CFOPD-13-C-016 – Networking for Future, Inc. - Due Date: February 1, 2018 POC: Peter Lloyd (email: peter.lloyd@dc.gov Telephone: 202-442-6431)	3402k	v. 1	Jan 22, 2018, 2:44 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-13-C-017 - Notice of Sole Source and DF.pdf View Download	Title: Actuarial Services Document #: CFOPD-13-C-017 - PRM Consulting, Inc. - Due Date: January 28, 2018 POC: Peter Lloyd (email: peter.lloyd@dc.gov Telephone: 202-442-6431)	3402k	v. 1	Jan 18, 2018, 1:23 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-13-C-026C - Notice of Sole Source and DF.pdf View Download	Title: Cognos Report Writer Services Document #: CFOPD-13-C-026C – Entigence Corporation - Due Date: June 17, 2018 POC: Peter Lloyd (email: peter.lloyd@dc.gov Telephone: 202-442-6431)	3338k	v. 1	Jun 7, 2018, 3:57 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 DCKV-2007-C-0001 - Notice of Sole Source and DF.pdf View Download	Title: Lock Box and Collection Services Document No.: DCKV-2007-C-0001 – Industrial Bank, N.A. Due Date: June 5, 2018 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	383k	v. 1	May 25, 2018, 10:54 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 PO-GF-2010-C-1089-DJ - UDC Collection Svcs Secondary - Williams & Fudge - Notice of	Title: Intent to Award Sole Source Determinations and Findings – University of the	2752k	v. 1	Jul 30, 2018, 1:58 PM	Chrishelle Minor (OCFO)

Sole Source and DF.pdf

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District of Columbia Collection Services (secondary) - Document #: PO-GF-2010-C-1089-DJ Collection Services - Due Date: August 9, 2018 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)

<input type="checkbox"/>	 PO-GF-2010-C-1090-DJ - UDC Collection Services Primary - ConServe - Notice of Sole Source and DF.pdf View Download	Title: Intent to Award Sole Source D&F – University of the District of Columbia Collection Services - Document #: PO-GF-2010-C-0190-DJ - Due Date: August 9, 2018 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone 202-442-6431)	2782k	v. 1	Jul 30, 2018, 1:59 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 RQ974494-Catering Services-CenterplateNBSE-Intent to Award Sole Source.pdf View Download	Title: Catering Services Document #: RQ974494 Due Date: December 18, 2017 POC: Andrea Simpson (email: andrea.simpson3@dc.gov or telephone: 202-442-6347)	414k	v. 1	Dec 8, 2017, 10:50 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 RQ976149-Advertising Services-Source Media-Intent to Award Sole Source.pdf View Download	Title: Speaker Fees Document #: RQ976151 Due Date: December 18, 2017 POC: Andrea Simpson (email: andrea.simpson3@dc.gov or telephone: 202-442-6347)	411k	v. 1	Dec 8, 2017, 10:50 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 RQ976151-Speaker Fees-Moodys Analytics-Intent to Award Sole Source.pdf View Download	Title: Speaker Fees Document #: RQ976151 Due Date: December 18, 2017 POC: Andrea Simpson (email: andrea.simpson3@dc.gov or telephone: 202-442-6347)	414k	v. 1	Dec 8, 2017, 10:49 AM	Chrishelle Minor (OCFO)

Comments

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