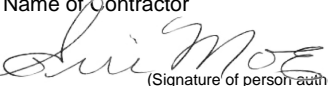
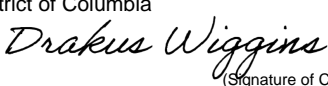


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Contract Number		Page of Pages		
		CFOPD-22-C-021		1	Attachment A & B	
2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption			
Modification 20	See 16 C below		OCFO Staff Augmentation Managed Services Provider			
6. Issued by:		Code	7. Administered by (If other than line 6)			
Office of the Chief Financial Officer Office of Contracts 1100 4 th Street, S.W. Suite E620 Washington, D.C. 20024 202-442-7012 (main)						
8. Name and Address of Contractor (No. street, city, county, state and zip code) OST, Inc. 2101 L Street, NW, Suite 800 Washington, DC 20037 T 703-462-8736 C 202-271-4952 Brian Cole, Vice President BCole@ostglobal.com Code Facility		9A. Amendment of Solicitation No.				
		9B. Dated (See Item 11)				
		X	10A. Modification of Contract/Order No.		CFOPD-22-C-021	
			10B. Dated (See Item 13)		April 18, 2022	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. Accounting and Appropriation Data (If Required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14						
X	A. This change order is issued pursuant to (Specify Authority): 27 DCMR Section 3601.2(c) and Section I.8 Changes of the Contract The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority.					
	C. This supplemental agreement is entered into pursuant to authority of:					
	D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document or return any copies to the issuing office.						
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)						
1. The purpose of Modification No. 20 is to revise Attachment J.3, Position Descriptions to add positions as referenced in Attachment A, and to revise Attachment J.4, Price Schedule to add the rates as referenced in Attachment B. 2. All other terms and conditions shall remain unchanged.						
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.						
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer			
Eric Moe, Sr Contracts Manager			Drakus Wiggins, CPPB, CPPO or Anthony A. Stover, CPPO			
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed	
 (Signature of person authorized to sign)		29 June 23	 (Signature of Contracting Officer)		06/29/2023	

Attachment A

CLIN	A182, A282, A382, and A482
Agency	OCIO
Title	Cognos 10/Tableau/.NET Specialist Level 2
Duties and Responsibilities	<ul style="list-style-type: none"> a. Support the OCIO by participating in teleconferences, web-ex sessions and when necessary on-site. b. Provide technical research and analysis of any software issue that threatens the budget build or the CAFR process, to include a recommended solution to the issue and the ability to implement a solution. c. Provide support for the creation of the OCFO Budget Book and the creation of the Annual Report; d. Provide support for .Net applications, such as Budget Formulation Application (BFA), Capitol Asset Booking System (CABBS), Spending Plan Application (SPIN). e. Provide support for the Cognos 11.7 and tableau reporting. f. Responsible for the analysis, planning, design, and implementation of the Oracle enterprise structural framework for new systems g. Oversee build of data marts for reporting in Tableau and Cognos h. Provide support and direction for data exchange defined interfaces
Qualifications	<p>Required Experience:</p> <ul style="list-style-type: none"> a. 10+ years of experience in Modeling Enterprise Wide Data Warehouse. b. 10+ years of experience in Cognos 11.7 c. 10 + years of experience in Cognos BI applications (BI framework Manager) d. 5+ years of experience in Tableau 10 desktop (certified) and server professional. e. 5+ years of experience in Tableau developer and administrator. f. 10 + years of experience in Public Sector Financial systems. g. 10 + years of experience in Informatica 10. h. 10+ years of experience in .Net/ASP and Visual Basic <p>Required Knowledge:</p> <ul style="list-style-type: none"> a. The Contractor shall possess sufficient knowledge of the District’s budget and Annual Report process. b. The Contractor shall have an in-depth knowledge of the technical design and workflows of the Budget Formulation Application (BFA), Capital Asset Booking System (CABBS), and Spending Plan application (SPIN). c. The Contractor shall have experience in modifying or customizing the BFA, CABBS, and SPIN applications.
Technical Skills	<ul style="list-style-type: none"> a. System Software: Cognos 10.2,11.7, Tableau 2020.1.6, IIS,

	<p>Windows 2016</p> <p>b. Development tools: Cognos-Framework manager, Visual Studio, .Net/ASP/Visual Basic</p> <p>c. Informatica 9.610 ETL scripting Perl, Oracle Data Modeler, SQL Developer</p> <p>d. Database: Oracle 11g RAC</p>
--	---

CLIN	A183, A283, A383, and A483
Agency	OCIO-ESG
Title	Oracle ERP Cloud Product/Functional Specialist – Acquire to Retire Process Area Level: 2
Duties and Responsibilities:	<p>The Contractor shall provide business system analyst, solving business problems, business architecture, process optimization, business rules, business cases, business requirements, organizational change (communications), and UAT. 12+ years of experience. Formulates and defines systems scope and objectives based on user needs and a thorough understanding of business systems and industry requirements.</p> <ol style="list-style-type: none"> 1. The role of Business System Analysis – Oracle Cloud ERP is to understand and document current business procedures and identify areas for improvement. This person will provide hands-on business process requirements analysis in support of Oracle Cloud ERP and related applications. 2. In collaboration with internal departments and external resources, plans, designs and implements financial systems solutions. A thorough understanding of the current state of the organization is necessary prior to recommending changes related to implementing a new business solution. 3. Under general supervision, formulate and define system scope and objectives through research 4. The business systems analyst is responsible for the knowledge transfer of business requirements to the application developers. 5. The business analyst shall be able to make cogent arguments recommending a course of action 6. The Business analyst needs to scour through enormous amounts of information in the business area they support to find the salient points. 7. New business patterns happen all the time and detecting them can provide a significant advantage. The business analyst shall be able to identify and address the change in the business process 8. The business analyst shall understand the variety of standard ideas and methods for requirements gathering and translate what the

	<p>business wants into IT requirements and functional design specifications</p> <ol style="list-style-type: none"> 9. The business analyst shall be able to create trust between Business and IT teams. 10. The business analyst shall assist in identifying and implementing various software solutions 11. The business analyst shall provide application support for business users 12. The business analyst shall have the ability to write conversion, interface, reports and extension functional design specification 13. The business analyst shall have experience supporting data cleanup, data conversion and reconciliation activities 14. The business analyst shall have experience supporting month-end and year-end activities, including reconciliation 15. The business analyst shall be able to review design specifications developed by other analysts and provide feedback on design documents. 16. The business analyst shall be able to write white papers and solution recommendations as needed 17. The business analyst shall be able to support testing and conduct training 18. Formulates and defines systems scope and objectives based on user needs and a thorough understanding of business systems and industry requirements. 19. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operation time, and form of desired results 20. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirements specifications.
<p>Education:</p>	<ol style="list-style-type: none"> 1. Bachelor’s Degree in Information Technology, Finance, Business, Accounting or related field, or 2. The equivalent combination of education and successful work experience (10 years) and 3. CPA Certification is Preferred
<p>Qualifications:</p>	<ol style="list-style-type: none"> 1. 12+ years of Business Analyst experience (Required) 2. 12+ Years of Software Development Lifecycle experience (Required) 3. 12+ years of requirements gathering and documentation experience (Required) 4. 12+ years of Microsoft Excel/Word/Visio/PowerPoint experience (Required) 5. 12+ years of Oracle Financials EBS/Cloud Suite experience (Required)

	<ol style="list-style-type: none"> 6. 12+ years of experience working as an Oracle Functional Subject Matter Expert/SME in Acquire to Retire Process Area (Required) 7. 8+ years of experience with month-end and year-end closing and reconciliation in Acquire to Retire Process Area (Required) 8. Demonstrable expertise within the Oracle Cloud ERP suite. Specific expertise is required within the following modules: Oracle Fixed Assets and a good understanding of Oracle Payables and/or Project Modules. 9. 8+ years of experience providing production support for Oracle EBS/Cloud Application 10. 8+ Years’ experience implementing Oracle ERP Cloud Acquire to Retire Process Area (Required) 11. Experience with Public Sector implementations (Highly Desirable)
--	--

CLIN	A184, A284, A384, and A484
Agency	OCIO-ESG
Title	Oracle ERP Cloud Product/Functional Specialist – Cash Management Process Area Level: 2
Duties and Responsibilities:	<p>The Contractor shall be responsible for providing business system analyst, solving business problems, business architecture, process optimization, business rules, business cases, business requirements, organizational change (communications), and UAT. 12+ years of experience. Formulates and defines systems scope and objectives based on user needs and a thorough understanding of business systems and industry requirements.</p> <ol style="list-style-type: none"> 1. The role of Business System Analysis – Oracle Cloud ERP is to understand and document current business procedures and identify areas for improvement. This person will provide hands-on business process requirements analysis in support of Oracle Cloud ERP and related applications. 2. In collaboration with internal departments and external resources, plans, designs and implements financial systems solutions. A thorough understanding of the current state of the organization is necessary prior to recommending changes related to implementing a new business solution. 3. Under general supervision, formulate and define system scope and objectives through research 4. The business systems analyst is responsible for the knowledge transfer of business requirements to the application developers. 5. The business analyst shall be able to make cogent arguments recommending a course of action

	<ol style="list-style-type: none">6. The Business analyst needs to scour through enormous amounts of information in the business area they support to find the salient points.7. New business patterns happen all the time and detecting them can provide a significant advantage. The business analyst shall be able to identify and address the change in the business process8. The business analyst shall understand the variety of standard ideas and methods for requirements gathering and translate what the business wants into IT requirements and functional design specifications9. The business analyst shall be able to create trust between Business and IT teams.10. The business analyst shall assist in identifying and implementing various software solutions11. The business analyst shall provide application support for business users12. The business analyst shall have the ability to write conversion, interface, reports and extension functional design specification13. The business analyst shall have experience supporting data cleanup, data conversion and reconciliation activities14. The business analyst shall have experience supporting month-end and year-end activities, including reconciliation15. The business analyst shall be able to review design specifications developed by other analysts and provide feedback on design documents.16. The business analyst shall be able to write white papers and solution recommendations as needed17. The business analyst shall be able to support testing and conduct training18. Formulates and defines systems scope and objectives based on user needs and a thorough understanding of business systems and industry requirements.19. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operation time, and form of desired results20. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirements specifications.
Education:	<ol style="list-style-type: none">1. Bachelor's Degree in Information Technology, Finance, Business, Accounting or related field, or2. The equivalent combination of education and successful work experience (10 years) and3. CPA Certification is Preferred

Qualifications:	<ol style="list-style-type: none"> 1. 12+ years of Business Analyst experience (Required) 2. 12+ Years of Software Development Lifecycle experience (Required) 3. 12+ years of requirements gathering and documentation experience (Required) 4. 12+ years of Microsoft Excel/Word/Visio/PowerPoint experience (Required) 5. 12+ years of Oracle Financials EBS/Cloud Suite experience (Required) 6. 12+ years of experience working as an Oracle Functional Subject Matter Expert/SME in Cash Management Process Area (Required) 7. 8+ years of experience with month-end and year-end closing and reconciliation in Cash Management Process Area (Required) 8. Demonstrable expertise within the Oracle Cloud ERP suite. Specific expertise is required within the following modules: Oracle Cash Management and a good understanding of Oracle Payables and Receivables Modules. 9. 8+ years of experience providing production support for Oracle EBS/Cloud Application 10. 8+ Years’ experience implementing Oracle ERP Cloud Cash Management Process Area (Required) 11. Experience with Public Sector implementations (Highly Desirable)
------------------------	--

CLIN	A185, A285, A385, and A485
Agency	OCIO-ESG
Title	Organization Change Management and Training Specialist -- Level 2
Duties and Responsibilities:	<ol style="list-style-type: none"> 1. Develop, enhance, and conduct training for Budget and finance applications 2. Develop instructional material to teach District’s end-user community the use of finance and budget applications 3. Develop Job Aids, Policies, and Procedures 4. Train learners in the appropriate use of financial tasks in on-premise, cloud applications budget and finance systems 5. Oversee and develop all aspects of the training life cycle: develop and implement a training strategy, needs assessment, curriculum design, content development and delivery plan, and success metrics/KPIs 6. Create learning materials, data sets for sandboxes, and other relevant training resources 7. Create and implement strategic communications and change management deliverables including but not limited to slide decks,

Contract No.: CFOPD-22-C-021

Modification 20

OCFO Staff Augmentation Managed Services Provider

	roadmaps, social media account management, organizational design, workforce analytics and evaluation, and more
Education:	<ol style="list-style-type: none">1. Bachelor's degree2. Experience supporting and training Public Sector clients3. Familiarity with state/local government accounting, financial, budget and grant training
Qualifications:	<ol style="list-style-type: none">1. 12 years of professional work experience related to instructional design and learning for finance and budget applications;2. Experience related to learning and building training for on-premise and cloud financial applications3. 4 years of experience conducting training4. Experience related to instructional design, preferably on a corporate-level or large-scale systems implementation projects

Attachment B

ATTACHMENT J.4, PRICE SCHEDULE - NTE HOURLY RATES

B.5.1 PRICE SCHEDULE – NTE Hourly Rates – REQUIREMENTS

B.5.1.2 OPTION PERIOD ONE

CLIN	Labor Category	Est. # of Resources	Est. # of Hours	NTE Hourly Rate
<i>Office of the Chief Information Officer (OCIO)</i>				
A182	Cognos 10/Tableau/.NET Specialist Level 2	1	600	\$181.11
A183	Oracle ERP Cloud Product/Functional Specialist – Acquire to Retire Process Area Level: 2	1	600	\$153.29
A184	Oracle ERP Cloud Product/Functional Specialist – Cash Management Process Area Level: 2	1	600	\$153.29
A185	Organization Change Management and Training Specialist -- Level 2	1	600	\$135.96

B.5.1.3 OPTION PERIOD TWO

CLIN	Labor Category	Est. # of Resources	Est. # of Hours	NTE Hourly Rate
<i>Office of the Chief Information Officer (OCIO)</i>				
A282	Cognos 10/Tableau/.NET Specialist Level 2	1	2080	\$184.73
A283	Oracle ERP Cloud Product/Functional Specialist – Acquire to Retire Process Area Level: 2	1	2080	\$156.36
A284	Oracle ERP Cloud Product/Functional Specialist – Cash Management Process Area Level: 2	1	2080	\$156.36
A285	Organization Change Management and Training Specialist -- Level 2	1	2080	\$138.68

B.5.1.4 OPTION PERIOD THREE

CLIN	Labor Category	Est. # of Resources	Est. # of Hours	NTE Hourly Rate
<i>Office of the Chief Information Officer (OCIO)</i>				
A382	Cognos 10/Tableau/.NET Specialist Level 2	1	2080	\$188.42
A383	Oracle ERP Cloud Product/Functional Specialist – Acquire to Retire Process	1	2080	\$159.49

Contract No.: CFOPD-22-C-021

Modification 20

OCFO Staff Augmentation Managed Services Provider

	Area Level: 2			
A384	Oracle ERP Cloud Product/Functional Specialist – Cash Management Process Area Level: 2	1	2080	\$159.49
A385	Organization Change Management and Training Specialist -- Level 2	1	2080	\$141.45

B.5.1.5 OPTION PERIOD FOUR

CLIN	Labor Category	Est. # of Resources	Est. # of Hours	NTE Hourly Rate
<i>Office of Lottery and Gaming (OLG)</i>				
A482	Cognos 10/Tableau/.NET Specialist Level 2	1	2080	\$192.19
A483	Oracle ERP Cloud Product/Functional Specialist – Acquire to Retire Process Area Level: 2	1	2080	\$162.68
A484	Oracle ERP Cloud Product/Functional Specialist – Cash Management Process Area Level: 2	1	2080	\$162.68
A485	Organization Change Management and Training Specialist -- Level 2	1	2080	\$144.28