

## Intent to Award Sole Source Contracts

<b>Title</b>	Intent to Award Sole Source Contract Extension-Determination and Findings
<b>Notice Date</b>	<b>August 4, 2022</b>
<b>Response Due Date</b>	<b>August 14, 2022</b>
<b>Contract Number</b>	CFOPD-16-C-044
<b>Contract Description</b>	<p>Women, Infants and Children (WIC) Program Management services</p> <p>Description: The District of Columbia Government, Office of the Chief Financial Officer (OFCO), Office of Finance and Treasury (OFT), along with the DC Office on Aging (DCOA), and Department of Health (DOH), Community Health Administration (CHA), Nutrition and Physical Fitness Bureau (NPFB) requires the services to process negotiable checks issued by several programs that are funded using local District funds and the funds from the U.S. Department of Agriculture, Food and Nutrition Service. These programs offer income stressed residents increased access to healthful foods.</p>
<b>Vendor Name</b>	Gainwell Technologies (formerly DXC MS, LLC)
<b>Procuring Agency</b>	Office of the Chief Financial Officer, Office of Contracts
<b>Point of Contact</b>	Peter Lloyd, Contract Specialist <a href="mailto:peter.lloyd@dc.gov">peter.lloyd@dc.gov</a> 202-442-6431

**Government of the District of Columbia  
Office of the Chief Financial Officer  
Determination and Findings  
for a  
SOLE SOURCE EXTENSION OF CONTRACT**

**CONTRACT NUMBER:** CFOPD-16-C-044

**CONTRACTOR:** DXC MS, LLC

**CAPTION:** Women, Infants and Children (WIC) Program  
Management services

**PROGRAM AGENCY:** Office of the Chief Financial Officer

**CONTRACTING AGENCY:** Office of Contracts

**1. AUTHORIZATION**

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700 and 1701 and 2005.2(b)

**2. MINIMUM NEED**

The District of Columbia, Office of the Chief Financial Officer (OCFO), has an on-going requirement for a Contractor to process negotiable checks issued by several programs that are funded using local District funds and the funds from the U.S. Department of Agriculture, Food and Nutrition Service. These programs offer income for stressed residents and increased access to healthful foods.

**3. ESTIMATED REASONABLE PRICE**

The estimated fair and reasonable contract amount for this extension period from September 16, 2022 through December 31, 2022 is not-to-exceed \$26,250.00, based on the Contractor's rate, District estimated usage and Agency requirements and need. The contractor's pricing was determined fair and reasonable based on market research and historical data gathered and analyzed by the Office of Finance and Treasury (OFT).

**4. FACTS WHICH JUSTIFY SOLE SOURCE EXTENSION OF CONTRACT**

Gainwell Technologies, LLC (formerly DXC MS LLC) is the incumbent contractor and has satisfactorily provided the required services for over five (5) years under Contract

CFOPD-16-C-044. The contract was awarded with an effective date of September 16, 2016 and with a one (1) year base period and four (4) one (1) year option periods. The District extended the contract beyond the term through September 16, 2022.

The US Department of Agriculture (USDA), Food and Nutrition Service (FNS) has mandated Women's, Infants and Children's (WIC) programs to transition from manual WIC check processing to electronic WIC (eWIC) processing to significantly improve program effectiveness and efficiency.

The OFT has awarded a new contract for eWIC services that has transitioned the manual WIC program to a new eWIC vendor with advanced service capabilities mandated by the USDA.

In addition to the USDA WIC program, DC Health also administers the USDA WIC and Senior Farmers' Market Nutrition Programs (FMNP). These federal nutrition programs reach both WIC participants and low-income seniors in the District, and provide vouchers to purchase fruits and vegetables at authorized farmers markets. USDA established the start date (June 1) and end date (Oct 30) of the FMNP programs. A 60-day closeout process is required by the benefit processing vendor, Gainwell Technologies, LLC, to receive all vouchers from all participating farmers and process benefits. Therefore, the current FMNP programs started June 1, 2022, ends October 30, 2022 and requires a closeout process through December 31, 2022 as the paper benefit reconciliation is expected to be completed by that date.

Due to the USDA eWIC mandate, over 50% of US WIC programs have migrated to electronic processing. This development has caused a significant reduction in contractors' availability for the manual WIC check processing. Through market research, OFT has concluded that Gainwell Technologies, LLC is the only contractor remaining in the market available to provide this service. Research showed that one other contractor, Solutran, LLC, had provided this service of manual WIC check processing, but is no longer providing the service as of the end of 2021. As a result, there is only one contractor, Gainwell Technologies, LLC, that continues to provide manual WIC check processing service since 2021.

The OCFO has a critical need to maintain uninterrupted WIC Program Management services as well as the USDA WIC and Senior Farmers' Market Nutrition Programs (FMNP) for District residents. The maintenance and support services furnished and administered by Gainwell Technologies, LLC are an integral part of the OCFO customer service commitment and it is critical that the services are continuous and sustained.

As a result of the foregoing, it is necessary and prudent to extend Contract CFOPD-16-C-044 through December 31, 2022 to allow for continuity of services to conclude the current USDA WIC and FMNP and transition to the new, critical services.

**5. CERTIFICATION BY AGENCY HEAD**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Carmen Pigler  
Deputy Chief Financial Officer and Treasurer

\_\_\_\_\_  
Date

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve this sole source extension of this contract.

\_\_\_\_\_  
Drakus Wiggins, CPPB, CPPO  
Contracting Officer

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that it is in the best interest of the District and the District is justified in using the sole source method of procurement to extend the contract term beyond the total term specified in the contract, pursuant to 27 DCMR § 2005.2(b).

\_\_\_\_\_  
Dorothy B. Whisler Fortune, Esq., CPPO  
Director of the Office of Contracts  
OCFO Chief Procurement Officer



\_\_\_\_\_  
Date

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# FY22 Sole Source Procurements

<input type="checkbox"/>	 <a href="#">22-C-027 - Intent to Award Sole Source and DF.pdf</a> <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Determinations and Findings – Bloomberg Professional Subscription Services Document: I was not provided with a RK # Due Date: July 31, 2022 @ 5:00 pm POC: Annmarie McQueen, Contract Specialist Annmarie.mcqueen@dc.gov (202) 442-6428	150k	v. 1	Jul 22, 2022, 9:46 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 <a href="#">Notice of Intent and DF for Sole Source - Contract CFOPD-12-C-016 - UDC Trust Fund Investment Mgmt Svcs - Stifel.pdf</a> <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Determinations and Findings – UDC Endowment Investment Management services - Document #: CFOPD-12-C-016 - Due Date: July 16, 2022 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	206k	v. 1	Jul 6, 2022, 9:28 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 <a href="#">Notice of Intent and DF for Sole Source - Contract CFOPD-15-C-015 - Call Center Upgrade S&amp;M - Aspect.pdf</a> <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Determinations and Findings – Call Center Upgrade, Maintenance and Support Services - Document #: CFOPD-15-C-015- Due Date: March 28, 2022 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	205k	v. 1	Mar 18, 2022, 1:57 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 <a href="#">Notice of Intent and DF for Sole Source - Contract CFOPD-16-C-044 - WIC Program Mgmt Services - Gainwell Technologies LLC.pdf</a> <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Determinations and Findings – Women’s Infants and Children’s (WIC) Program Management Services - Document #: CFOPD-16-C-044- Due Date: August 14, 2022 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	208k	v. 1	Aug 4, 2022, 11:29 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 <a href="#">Notice of Intent and DF for Sole</a>	Title: Intent to Award Sole	227k	v. 3	Oct 20, 2021, 3:23 PM	Chrishelle Minor

		Source - Contract CFOPD-17-C-013 - Custody Services - Wells Fargo and Company.pdf <a href="#">View</a> <a href="#">Download</a>	Source Determinations and Findings – Custody Services - Document #: CFOPD-17-C-013- Due Date: October 31, 2021 @ 5:00 pm EST - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)				(OCFO)
<input type="checkbox"/>		Notice of Intent and DF for Sole Source - Contract CFOPD-17-C-017 - Prepaid Debit Card Svcs - US Bank Corporation.pdf <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Determinations and Findings – Prepaid Debit Card services - Document #: CFOPD-17-C-017 - Due Date: December 31, 2021 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	203k	v. 1	Dec 21, 2021, 5:39 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>		Notice of Intent and DF for Sole Source - Contract CFOPD-17-C-019A.pdf <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for Benefits Plans Consultant Services (401(a) and 457)Document #: CFOPD-17-C-019ADue Date: March 22,2022POC: Yemarshet Kebede (email – Yemarshet.kebede@dc.gov telephone 202-727-6321	149k	v. 1	Mar 11, 2022, 2:05 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>		Notice of Intent and DF for Sole Source - Contract CFOPD-17-C-019B.pdf <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Contract Extension - Determination and Findings for Benefits Plans Consultant Services OPEB (Other Post-Employment Benefits) Document #: CFOPD-17-C-019BDue Date: March 22,2022POC: Yemarshet Kebede (email – Yemarshet.kebede@dc.gov telephone 202-727-6321	150k	v. 1	Mar 11, 2022, 2:06 PM	Chrishelle Minor (OCFO)

## Comments

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