

Intent to Award Sole Source Contracts

Title	Intent to Award Sole Source Contract Extension-Determination and Findings
Notice Date	August 30, 2019
Response Due Date	September 9, 2019
Contract Number	DCKV-2007-C-0001
Contract Description	Lock Box and Collection Services Description: The Government of the District of Columbia (District), Office of the Chief Financial Officers, Office of Finance and Treasury, is contracting services to provide secondary collections services for photo enforcement, parking, and moving tickets issued within the District of Columbia.
Vendor Name	Industrial Bank, N.A.
Procuring Agency	Office of the Chief Financial Officer, Office of Contracts
Point of Contact	Carla Roane, Contract Specialist Carla.Roane@dc.gov 202-442-6452

**Government of the District of Columbia
Office of the Chief Financial Officer
Determination and Findings
for a
SOLE SOURCE EXTENSION OF CONTRACT**

CONTRACT NUMBER: DCKV-2007-C-0001

CONTRACTOR: Industrial Bank, N.A.

CAPTION: Lock Box and Collection Services

PROGRAM AGENCY: Office of Finance and Treasury

CONTRACTING AGENCY: Office of Contracts

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700, 1701 and 2005.6(b)

2. MINIMUM NEED

The Government of the District of Columbia (District), Office of the Chief Financial Officers, Office of Finance and Treasury (OFT) has an immediate need for continuing services of a contractor to provide secondary collections services for photo enforcement, parking, and moving tickets issued within the District of Columbia.

3. ESTIMATED REASONABLE PRICE

The estimated fair and reasonable price to extend the contract 12 months for the service period of October 1, 2019 through September 30, 2020 is \$5,400,000.00. The estimated reasonable price is based on the contractor's rate and OFT's estimated usage. The contractor's rate is determined fair and reasonable as the rate for the period is a negotiated reduction from the rate awarded in the original contract.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

A. Industrial Bank, N.A. is the incumbent contractor and has satisfactorily provided the requested service for over ten (10) years under Contract No. DCKV-2007-C-0001. The contract was competitively awarded on June 13, 2007 to Industrial Bank, N.A. who responded to the preceding solicitation and was deemed qualified to provide all the requirements and the best value to the District. The contract term included a two (2) year base and three (3) one (1) year options. The District has extended the term of the contract through September 30, 2019.

- B. In preparation for replacement services, the OCFO awarded a replacement contract based on the latest District legislation regarding debt collections. The contract requires a period for transition of services to the enhanced requirements. The commencement of the new contract service requirements may begin October 1, 2020 due to the necessary period to transition services to the enhanced requirements. As such, the current contract is proposed to be extended for a three (3) month period, and provide the District at its sole discretion, to further extend the period of the contract for up to three (3), three (3) month optional periods. Therefore, the total extension of the contract is 12 months, in the event all options are exercised. The District has a critical need for uninterrupted services, as the contractor provides secondary collections services on tickets issued for parking, moving, photo radar, and photo red light violations and remits the revenue directly to the District.
- C. The District requires continuity of services as the work is highly visible to the public and ensures District residents and visitors have an effective and efficient way to pay traffic violations. The contractor is uniquely qualified with demonstrated performance and the capacity to provide immediate and consistent services; as such, a market survey was not conducted.
- D. Therefore, it is necessary for the contract to be extended from October 1, 2019 up to September 30, 2020 to allow for continuity of service and for transition of services to the enhanced requirements.

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Bruno Fernandes
D.C. Treasurer
Office of Finance and Treasury

Date

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<input type="checkbox"/>	 DCKV-2007-C-0001 - Notice of Sole Source and DF.pdf View Download	Title: Lock Box and Collection Services Document No.: DCKV-2007-C-0001 – Industrial Bank, N.A. Due Date: September 9, 2019 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	191k	v. 1	Aug 30, 2019, 12:19 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 DF and Notice of Intent for Sole Source - Electronic Benefits Transfer Services (EBT) - eFunds Corp.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – Office of Finance and Treasury - Document #: CFOPD-11-C-040 – eFunds Corp. - Due Date: April 10, 2019 @ 5:00 pm EDT - POC: Crystal Farmer-Linder (email: crystal.farmer-linder2@dc.gov or telephone: 202-442-6424.	126k	v. 1	Apr 1, 2019, 3:32 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 DF and Notice of Intent for Sole Source - General Financial Advisory Svcs - PFM.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – General Financial Advisory Services - Document #: CFOPD-14-C-024A – PFM Financial Advisors, LLC - Due Date: January 25, 2019 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431	3308k	v. 1	Jan 15, 2019, 12:58 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 DF and Notice of Intent for Sole Source - General Financial Advisory Svcs - PRAG.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – General Financial Advisory Services - Document #: CFOPD-14-C-024B – Public Resources Advisory Group - Due Date: January 25, 2019 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431	3283k	v. 1	Jan 15, 2019, 12:58 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 DF and Notice of Intent for Sole Source - Hardware Services for VSI POS - CardConnect.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – Office of Finance and Treasury - Document #:	130k	v. 1	Feb 6, 2019, 4:32 PM	Chrishelle Minor (OCFO)

RK111480 – CardConnect - Due Date: February 16, 2019 @ 5:00 pm EDT - POC: Crystal Farmer-Linder (email: crystal.farmer-linder2@dc.gov or telephone: 202-442-6424.

<input type="checkbox"/>	 DF and Notice of Intent for Sole Source.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – Information Technology Support Services for the Modernized Integrated Tax System - Document #: CFOPD-14-C-036F – Advance Digital Systems, Inc. - Due Date: September 26, 2019 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	892k	v. 1	Sep 16, 2019, 4:57 PM	Drakus Wiggins
<input type="checkbox"/>	 DF for Sole Source and Intent to Award - PO-GF-2010-C-1090-DJ - Primary UDC Collection Service - ConServe.pdf View Download	Title: Intent to Award Sole Source D&F – University of the District of Columbia Collection Services - Document #: PO-GF-2010-C-0190-DJ - Due Date: September 14, 2019 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone 202-442-6431)	952k	v. 1	Sep 4, 2019, 12:21 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 DF for SS and Intent to Award - CFOPD-12-C-034 - Secondary UDC Collection Svcs - NRS.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – United Medical Center Collection Services (primary) - Document #: CFOPD-12-C-034 - Due Date: September 14, 2019 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	1159k	v. 1	Sep 4, 2019, 12:33 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 DF for SS and Intent to Award - PO-GF-2010-C-1089-DJ - Secondary UDC Collection Svcs - W & F.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – University of the District of Columbia Collection Services (secondary) - Document #: PO-GF-2010-C-1089-DJ Collection Services - Due Date: September 14, 2019 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	945k	v. 1	Sep 4, 2019, 12:42 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>						

 <p>Intent to Award SS & DF - 14-C-027 - Website Design Hosting & Maint - CRA Comm, LLC - Mod 7.pdf</p> <p>View Download</p>	<p>Title: Intent to Award Sole Source Determinations and Findings – Lottery Website Design, Development, Hosting and Maintenance Services - Document #: CFOPD-14-C-027 – CRA Communications, LLC - Due Date: September 28, 2019 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)</p>	3187k	v. 1	Sep 18, 2019, 4:29 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>  <p>Notice of Intent to Award Sole Source and DF for Sole Source for Contract CFOPD-14-C-040.pdf</p> <p>View Download</p>	<p>Title: Intent to Award Sole Source Extension D&F – Stored Value / Gift Card Program Services - Document #: CFOPD-14-C-040 - Due Date: September 9, 2019 @ 3:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone (202-442-6431)</p>	1056k	v. 1	Aug 30, 2019, 8:52 AM	Chrishelle Minor (OCFO)

Comments

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