

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER
DETERMINATION AND FINDINGS
FOR
PRICE REASONABLENESS**

AGENCY: Office of Tax and Revenue (OTR)

CONTRACT NO: CFOPD-18-C-017

CONTRACTOR: MindFinders, Inc.

CAPTION: Temporary Support Services

FINDINGS

1. AUTHORIZATION:

D.C. Municipal Regulations Title 27 §3307 and PPRA §419

2. MINIMUM REQUIREMENTS:

The Office of Chief Financial Officer (OCFO), on behalf of the Office of Tax and Revenue (OTR), Returns Processing Administration (RPA) has a requirement for temporary support services on a temporary basis to augment OTR's permanent staff to maintain an efficient operation to best serve District residents.

3. ESTIMATED REASONABLE PRICE AND REASONABLENESS DETERMINATION:

The estimated contract fair and reasonable price for the base period is \$221,644.80.

Contract Specialist Reasonableness Determination:


- (a) The cost of this contract is of a type generally recognized as ordinary and necessary for the conduct of the contractor or the performance of the contract.
- (b) This contract includes the restraints or requirements imposed by generally accepted sound business practices, arms length bargaining, federal and District laws and regulations, and contract terms and specifications.
- (c) This action is an action that a prudent business person would take, considering responsibilities to the owner of the business, employees, customers, the District, and the public at large.
- (d) There are no significant deviations from the established practices of the contractor that may unjustifiably increase the contract costs.
- (e) There are no other relevant factors that should be noted at this time.

4. **JUSTIFICATION OF REASONABLENESS OF PRICE:**


The Contracting Officer has determined that the price submitted by MindFinders, Inc. is fair and reasonable. Based on historical data from the previous contract for the same services and the prices are in line with those submitted in the past.

5. **CERTIFICATION BY CONTRACT SPECIALIST**

I hereby certify that to the best of my knowledge and belief, the above reasonableness findings and cost price analysis are true and complete and the proposed Contractor's pricing is reasonable and in the best interest of the Government.



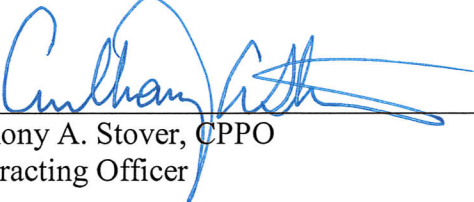
Carla Roane
Contract Specialist



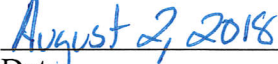
Date

DETERMINATION

Based on the above reasonableness findings and cost price analysis, it is hereby determined that the award of the proposed contract to MindFinders, Inc is reasonable and is in the best interest of the Government of the District of Columbia.



Anthony A. Stover, CPPO
Contracting Officer



Date