

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF FINANCIAL OFFICER**

**DETERMINATION AND FINDINGS  
FOR  
PRICE REASONABLENESS**

**AGENCY:** Human Support Services Cluster (HSSC)  
**CONTRACT NO:** CFOPD-22-C-005  
**CONTRACTOR:** Sivic Solutions Group, LLC  
**CAPTION:** Random Moment Time Study and Indirect Cost Rate

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Municipal Regulations Title 27 §3307 and PPRA §419

**2. MINIMUM REQUIREMENTS:**

The District of Columbia Office of the Chief Financial Officer, Office of Contracts, on behalf of Human Support Services Cluster (HSSC) (the “District”) is seeking a contractor to (1) generation of Cost Allocation Plans, (2) develop a final Indirect Cost Rates for prior fiscal year expenditures,(3) the development, implementation, operation and training of an online web and e-mail based Random Moment Time Study, (4) develop a cost allocation methodology for the District of Columbia's Access System (DCAS) for use in DHCF's Advanced Planning Documents (APD) developed under this contract period, (5) develop a cost allocation methodology for the District of Columbia's Access System (DCAS) for use in DHS's Operational Advanced Planning Document (OAPD) and (6) Federal Revenue Maximization.

**3. ESTIMATED REASONABLE PRICE AND REASONABLENESS DETERMINATION:**

The estimated contract total price is not to exceed \$588,415.00.

- (a) The cost of this contract is of a type generally recognized as ordinary and necessary for the conduct of the contractor or the performance of the contract.
- (b) This contract includes the restraints or requirements imposed by generally accepted sound business practices, arms-length bargaining, federal and District laws and regulations, and contract terms and specifications.
- (c) This action is an action that a prudent business person would take, considering responsibilities to the owner of the business, employees, customers, the District, and the public at large.

- (d) There are no significant deviations from the established practices of the contractor that may unjustifiably increase the contract costs.
- (e) There are no other relevant factors that should be noted at this time.

4. **JUSTIFICATION OF REASONABLENESS OF PRICE:**

The Contracting Officer has performed an analysis to determine the reasonableness of the price and the Contracting Officer has found that the price is fair and reasonable.

The contract pricing is reasonably within the range that the District has procured services historically in the past. The pricing for additional services to include Revenue Maximization appears to be based on sound financial assessments based on the complexity of the programs within the various DC agencies. The level of expertise and approach presented in the technical proposals aligns with the pricing scale outlined for the pricing of the cost allocation plans and indirect cost rate proposals scope of work and individual submission requirements to the federal cognizant agencies. The prices of this contract within the independent District cost estimate.

5. **CERTIFICATION BY CONTRACT SPECIALIST:**

I hereby certify that to the best of my knowledge and belief, the above reasonableness findings and cost price analysis are true and complete and the proposed Contractor's pricing is reasonable and in the best interest of the Government.

Crystal Farmer-Linder  
Crystal Farmer-Linder  
Contract Specialist

12-16-2021  
Date

**DETERMINATION**

Based on the above reasonableness findings and cost price analysis, it is hereby determined that the award of the proposed contract to Sivic Solutions Group, LLC is reasonable and is in the best interest of the Government of the District of Columbia.

Drakus Wiggins  
Drakus Wiggins, CPPO, CPPB  
Contracting Officer

12/22/2021  
Date