

## Intent to Award Sole Source Contracts

<b>Title</b>	Intent to Award Sole Source Contract Extension-Determination and Findings
<b>Notice Date</b>	<b>December 4, 2024</b>
<b>Response Due Date</b>	<b>December 14, 2024</b>
<b>Contract Number</b>	CFOPD-20-C-018
<b>Contract Description</b>	<p>Financial Institutions Data Match Services</p> <p>Description: The Office of the Chief Financial Officer (“OCFO”), Office of Contracts (District) on behalf of the Office of Tax and Revenue (OTR) has an immediate need for Financial Institutions Data Matching (FIDM) services to facilitate the identification, location, levy and surrender of tax debtor assets between OTR and financial institutions doing business in the District of Columbia.</p>
<b>Vendor Name</b>	Informatix, Inc.
<b>Procuring Agency</b>	Office of Tax and Revenue, Office of Contracts
<b>Point of Contact</b>	Anthony Stover, Contracting Officer <a href="mailto:Anthony.stover@dc.gov">Anthony.stover@dc.gov</a> 202-442-7122

**Government of the District of Columbia  
Office of the Chief Financial Officer  
Determination and Findings  
for a  
SOLE SOURCE EXTENSION OF CONTRACT**

**CONTRACT NUMBER:** CFOPD-20-C-018

**CONTRACTOR:** Informatix, Inc.

**CAPTION:** Financial Institutions Data Match Services

**PROGRAM AGENCY:** Office of Tax and Revenue

**CONTRACTING AGENCY:** Office of Contracts

**1. AUTHORIZATION**

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700, 1701 and 2005.2(b)

**2. MINIMUM NEED**

The Office of the Chief Financial Officer (“OCFO”), Office of Contracts (District) on behalf of the Office of Tax and Revenue (OTR) requires a Contractor to continue to provide Financial Institutions Data Matching (FIDM) services to facilitate the identification, location, levy and surrender of tax debtor assets between OTR and financial institutions doing business in the District of Columbia.

**3. ESTIMATED REASONABLE PRICE**

The estimated fair and reasonable contract amount for this extension period from December 20, 2024, through December 19, 2025, is in the not-to-exceed amount of \$13,581.00. The Contractor’s pricing was determined fair and reasonable based on market research and historical data gathered and analyzed by OFT.

**4. FACTS WHICH JUSTIFY SOLE SOURCE EXTENSION OF CONTRACT**

Informatix, Inc. is the incumbent Contractor and has satisfactorily provided the required services for four (4) years under contract CFOPD-20-C-018. The contract was awarded on December 20, 2019, with a one (1) year base period and four (4) one (1) year option periods.

The incumbent Contractor, Informatix, Inc., is the only Contractor with historical knowledge and the capacity to provide continuous and uninterrupted services for Financial Institutions Data Match Services. The District does not have the capability to provide this service or have another Contractor who could implement and provide the services in the time required.

The Office of Tax and Revenue has a critical need to maintain uninterrupted bundled services in relation to the Financial Institutions Data Match Services managed by Informatix, Inc. as it is an intrinsic and integral part of the District's requirement to provide a Financial Institutions Data Match Services.

As a result of the foregoing, it is necessary and prudent to extend the services up to December 19, 2025, to allow for continuity of services and execution of a new contract award.

5. **CERTIFICATION BY AGENCY HEAD**

I hereby certify that the above findings are true, correct, and complete.

\_\_\_\_\_  
Keith Richardson  
OTR Agency Head and Deputy CFO

\_\_\_\_\_  
Date

6. **CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve this sole source extension of this contract.

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Anthony A. Stover, CPPO  
Contracting Officer

\_\_\_\_\_  
Date

### DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that it is in the best interest of the District and the District is justified in using the sole source method of procurement to extend the contract term beyond the total term specified in the contract, pursuant to 27 DCMR § 2005.2(b).

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Dorothy B. Whisler Fortune, Esq., CPPO  
Director of the Office of Contracts  
OCFO Chief Procurement Officer

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Date

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