AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT	1. Solicitation Number	Page of Pages	
	CFOPD-19-R-046	1	Plus Attachments A and B

2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption
Amendment No. 1	See Box 16C		Lottery Website Design and Hosting Services

6. Issued by: Code	7. Administered by (If other than line 6)
Office of the Chief Financial Officer Office of Contracts 1100 4th Street SW Suite E610 Washington, DC 20024	

8. Name and Address of Contractor (No. street, city, county, state and zip code)		9A. Amendment of Solicitation No.
ALL POTENTIAL OFFERORS	X	CFOPD-19-R-046
		9B. Dated (See Item 11) August 15, 2019
		10A. Modification of Contract/Order No.
Code Facility		10B. Dated (See Item 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended. ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning a 1 written copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

	A. This change order is issued pursuant to (Specify Authority):
	B. The above numbered contract/order is modified to reflect the administrative changes.
	C. This supplemental agreement is entered into pursuant to authority of:
	D. Other (Specify type of modification and authority) Administrative

E. IMPORTANT: **Contractor** ☐ is not ☒ is required to sign this document and return 1 copy to the issuing office.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)

The above referenced solicitation to provide Lottery Website Design and Hosting Services is hereby amended to reflect the following changes;

1. Amend solicitation provisions. (See Attachment A)
2. Include the OCFO responses to Offeror questions (See Attachment B)

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer	
		Anthony A. Stover, CPPO	
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed	16B. District of Columbia (Signature of Contracting Officer)	16C. Date Signed 8-15-19

Attachment A

The following changes are hereby incorporated into the solicitation.

1. Section C.15.4 in of the solicitation is hereby revised to read as follows.

C.15.4 "The Lottery recently released iOS and Android native applications for both the Scratch and Jackpot games. The Contractor shall be responsible for the maintenance of these applications, as well as all future apps and added functionality."

2. Section B.5.1 of the solicitation is hereby revised to add the following CLIN;

012	Project Manager	weekly		25 (hrs.)	

3. Section B.5.2 of the solicitation is hereby revised to add the following CLIN;

111	Project Manager	weekly		25 (hrs.)	

4. Section B.5.3 of the solicitation is hereby revised to add the following CLIN;

211	Project Manager	weekly		25 (hrs.)	

5. Section B.5.4 of the solicitation is hereby revised to add the following CLIN;

311	Project Manager	weekly		25 (hrs.)	

6. Section B.5.5 of the solicitation is hereby revised to add the following CLIN;

411	Project Manager	weekly		25 (hrs.)	

Attachment B

The following are responses to inquiries received

Question 1. Can companies outside of the USA submit proposals?

Response 1. No

Question 2. Will the awarded contractor be required to come to the USA for meetings?

Response 2. Yes, the contractor shall attend meetings as required by the District.

Question 3. Can the task required in the scope of services be performed outside the USA?

Response 3. No

Question 4. Can proposals be submitted via email?

Response 4. Proposals should be submitted as indicated in section L.12 of the solicitation.

Question 5. What company or companies are the incumbents for your website development?

Response 5. Charles Ryan Associates

Question 6. What is the current contract number(s)?

Response 6. CFOPD-14-R-027

Question 7. Do you have a contract with Rackspace for hosting or is this included in the website development contract?

Response 7. Yes, it is currently on month to month basis.

Question 8. Is your website currently hosted by a cloud provider? If so, which cloud provider?

Response 8. No, there is no cloud provider

Question 9. Is cloud hosting suitable for your website? Would a U.S. government cloud be preferred?

Response 9. Yes, the site is suitable for cloud hosting. We have no preference on a government cloud.

Question 10. Would a U.S. government cloud be preferred?

Response 10. There is no preference.

Question 11. What is the basis for the number of labor hours requested in the pricing table?

Response 11. Labor hours are based on DC Lottery's anticipated projected need.

Question 12. May we bid different quantities for the labor hours than those listed in the pricing table?

Response 12. No, however you may describe what you believe the true level of effort will be in your proposal which may be considered during negotiations if warranted.

Question 13. May we add new items to reflect additional labor categories?

Response 13. No, however offerors may explain/describe their rationale for additional categories in their proposal.

Question 14. How should we provide variable pricing for hosting which is based on cloud resource consumption such as compute, storage and bandwidth?

Response 14. The Offeror shall provide pricing in accordance with tables in Section B.

Question 15. Under which CLIN should product pricing be included?

Response 15. The District does not believe that additional "product" to provide this service is warranted. Offerors should only provide pricing in the CLINs for items/services listed. If an offeror has an additional product/service that they believe needs to be provided/purchased, this information can be included in your explanation of cost as well as your technical proposal.

Question 16. We expect some costs to be lower in the option years for tasks which will have been completed in the base year such as site design. Must we bid the same labor hours for all option years as the base year as listed in the pricing table?

Response 16. Offeror shall submit their pricing in accordance with Section B.

Question 17. Please describe the current hosting of the website. Are virtual servers being used? Dedicated hardware? Number of servers, storage and network throughput?

Response 17. We have one dedicated server with Rackspace that they manage and backup. We currently have no virtual servers in use.

Question 18. Do you have a preferred CMS for the new sites? With the current sites running on .NET would you prefer a .NET solution for the new sites?

Response 18. There is no preference.

Question 20. How does the current site currently integrate with DC Lottery's central gaming system?

Response 20. The current website has minimal integration with the Lottery's central gaming system. Data such as winning number are pushed to the website. The new site however will need to be compatible with the new sports wagering platform.

Question 21. For the member websites, can you elaborate on where the user login is controlled and what platform that's running on?

Response 21. Login is controlled through the main website "dclottery.com." It runs on ASP.NET

Question 22. As we are not a firm that works with .NET, would bidding to just handle the redesign and future site needs be acceptable?

Response 22. The Offeror shall submit a response that addresses <u>all</u> the requirements per Section C.

Question 23. For E-commerce do you have a preferred platform to handle this requirement?

Response 23. No

Question 24. Can you elaborate on which level of ADA Compliance is required? (WCAG 2.1 A, AA or AAA?)

Response 24. DC Lottery requires Section 508 standards or higher.

Question 25. Can you elaborate on the process of and requirements for Uploading of new scratch games and ability to revise the contents during life cycle of the game?

Response 25. Games files are provided by the vendor with each game. Inserting and updating scratcher games is managed through the web site's administration section.

Question 26. Regarding: "The Contractor shall help lead the charge in transitioning the Player's Club into a customer loyalty platform" ... is there a currently platform being used? What is that platform?

Response 26. The Players' Club database is managed through the site CMS. The marketing email list for Players' Club members is managed in MailChimp.

Question 27. Is there a current email management platform in use and do you have a preference for the future?

Response 27. DC Lottery currently uses MailChimp. We have no preference for the future.

Question 28. For both design and translation capabilities purposes, can you elaborate on which languages you anticipate the site needing to be translated into in the future?

Response 28. DC Lottery has a language access requirement. We currently provide information (have pages) in Amharic, Spanish, Korean, French, Chinese, Vietnamese on the site. We would like the new site to be fully translated into Spanish and Korean.

Question 29. What is currently being used to handle the login requirements for the retailer portal?

Response 29. Login in is controlled through the website. Users must create a user name and password for access.

Question 30. Requirements like revisions and translations can combine to provide a strain on CMS systems resources. How many versions back do you require for revision histories of content?

Response 30. DC Lottery currently has five (5) versions. The current CMS maintains all versions and it is our preference that we keep all revisions. If there is a reason this cannot occur DC Lottery and vendor would come up with a reasonable accommodation.

Question 31. For the internal newsletter, can you elaborate on the visual customization requirements needed? Can users simply add text to designated fields? Is there a preferred platform for this distribution and can it be different from the public newsletter?

Response 31. Mailchimp is used for newsletters. There is no internal system used by the site to send newsletters. We do send out nightly emails for drawings and jackpots. This can be managed using a wysiwig editor in the site CMS. Yes, there is a text replacement for some designated fields within this system. There is no preferred platform.

Question 32. For copywriting estimation purposes, can you elaborate on the approximate number of pages and anticipated word count?

Response 32. Currently the website has approximately 800 pages. Copyediting would be based on the design of the new website.

Question 33. For game simulations, can you point to any that you admire?

Response 33. https://www.coloradolottery.com/en/games/play-free-digital-games/. This a site that DC Lottery likes in terms of functionality and navigation.

Question 34. Do you have a preferred third-party solution for online surveys?

Response 34. No. However the third-party solution must have high quality reporting function.

Question 35. Can you elaborate on C.15.4 regarding application maintenance? The sentence appears to have cut off.

Response 35. See revision per Attachment A.

Question 36. Does our employment/staffing plan have to include a minimum number of full-time employees? or can the project be fully staffed with hourly/contract workers?

Response 36. The Offeror shall submit this information in accordance with the solicitation.

Question 37. Is it the District's wish to continue using the same technologies for the new website design or are they open to using different frameworks?

Response 37. DC Lottery is open to using a different framework.

Question 38. Who currently hosts the DC Lottery Web Portals and where are the primary and secondary servers located?

Response 38. Rackscape currently hosts the web portals. Ashburn, VA is the sole location of the primary servers.

Question 39. Are the web portals hosted on dedicated servers or in a cloud environment?

Response 39. The web portals are currently hosted on dedicated servers.

Question 40. Can you provide us with a schematic of the current hosting environment, as well as the server configurations?

Response 40. The Lottery has one (1) Rackspace managed dedicated windows server running the live and development sites, mssql database server, ssh server, ftp server and mail server.

Question 41. Does the performance include Mobile App as well or just a mobile compatible website only?

Response 41. The performance only includes mobile website compatibility.

Question 42. Section C.19 Project Management requires 25 hours/week of PM time for the contract. But the labor category is not included in the Price Schedule. Please clarify the requirement.

Response 42. Please see attachment A.

Question 43. The performance requires the existing site maintenance and development of a new site using CMS. It may require additional effort for the development phase during the base year. Did the agency consider the development effort in their price schedule for estimated labor hours?

Response 43. Yes