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| **Title** | Intent to Award Sole Source Contract Extension-Determination and Findings |
| **Notice Date** | **July 21, 2023** |
| **Response Due Date** | **August 1, 2023** |
| **Contract Number** | **CFOPD-23-C-031** |
| **Contract Description** | **Mobile Data Collection System**Description: The OCFO Office of the Chief Information Officer (OCIO) requires the provision and integration of the Mobile Assessor™ data collection system software with the District’s Vision Computer Assisted Mass Appraisal (CAMA) system.  |
| **Vendor Name** | Woolpert Inc. d/b/a/ Data Cloud Solutions  |
| **Procuring Agency** | Office of the Chief Financial Officer, Office of Contracts |
| **Point of Contact** | Andrea Simpson, Contract Specialistandrea.simpson3@dc.gov202-442-6347 |

**Intent to Award Sole Source Contracts**

**Government of the District of Columbia**

**Office of the Chief Financial Officer**

**Determination and Findings**

**for a**

**SOLE SOURCE CONTRACT**

**CONTRACT NUMBER:** CFOPD-23-C-031

**CONTRACTOR:** Woolpert, Inc. d/b/a Data Cloud Solutions (DCS)

**CAPTION:** Mobile Data Collection System

**PROGRAM AGENCY:** Office of the Chief Information Officer (OCIO)

**CONTRACTING AGENCY:** Office of Contracts

**1. AUTHORIZATION**

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED**

 The OCFO Office of the Chief Information Officer (OCIO) requires DCS to provide and integrate the Mobile Assessor™ data collection system software with the District’s Vision Computer Assisted Mass Appraisal (CAMA) system.

**3. ESTIMATED REASONABLE PRICE**

The contract amount is $594,800.00 for the base year. The contractor’s pricing was determined fair and reasonable based on market research and historical data gathered and analyzed by the OCIO.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT**

The OCFO as part of its strategic objectives, has made a commitment to manage a fair and equitable system to accurately appraise all real property types in the District of Columbia (District), and to fully collect revenues based on the appraisals. To achieve this, the OCFO requires the addition of a compatible mobile data collection software for its Vision CAMA system to increase the productivity of field assessments in the District.

After conducting market research, the OCFO determined that the Mobile Assessor™ data collection solution is the only software that can integrate with the District’s Vision CAMA system. DCS is the only provider of Mobile Assessor™ and does not have a third-party reseller for its products and/or services.

Based on the above, it is in the best interest of the District of Columbia and its needs to award the contract to Data Cloud Services.

**5. CERTIFICATION BY AGENCY HEAD**

I hereby certify that the above findings are true, correct, and complete.

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Alok Chadda, Chief Information Officer Date

Office of the Chief Information Officer

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve this sole source contract.

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Anthony A. Stover, CPPO Date

Contracting Officer

Office of Contracts

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

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Dorothy B. Whisler Fortune, Esq., CPPO Date

Director and Chief Procurement Officer

Office of Contracts