

**Government of the District of Columbia  
Office of the Chief Financial Officer  
DETERMINATION AND FINDINGS  
FOR  
REJECTION OF NONRESPONSIVE BIDS/PROPOSALS**

**AGENCY:** Office of Budget and Planning

**SOLICITATION NO:** CFOPD-21-R-008

**CAPTION:** Budget Book Printing

**VENDORS:** Balmar dba HBP and SyDar of DC, LLC

**FINDINGS**

**1. AUTHORITY:**

PPRA Section 104(56) and 403(e); Sections L.3, L.4, L.10, and L.14 of the solicitation

**2. MINIMUM NEED:**

The Office of Budget and Planning (OBP) within the Office of the Chief Financial Officer (OCFO) for the Government of the District of Columbia (District) has a minimum need for a Contractor to provide printing services to produce the Mayor's Budget Book to the Council of the District of Columbia and the District's Budget Book to the Congress of the United States.

**3. ESTIMATED FAIR AND REASONABLE COST:**

The estimated fair and reasonable cost of the services for the base period is in the Not to Exceed amount of \$100,000.00 based on the independent government estimate.

**4. FACTS WHICH JUSTIFY DETERMINATION OF REJECTION FOR NONRESPONSIVENESS:**


A. The OCFO Office of Contract issued Request for Proposal (RFP) solicitation No. CFOPD-21-R-008, for Budget Book Printing, on behalf of OFT on November 30, 2020. The solicitation was publicly advertised in an open market competition. The District sought to award a single firm fixed price contract to the responsive and responsible proposer whose offer is most advantageous to the District (i.e. represents the "Best Value"), based upon the evaluation criteria specified in the solicitation.

B. Two amendments to the solicitation were issued.

- 1) Amendment No. 1 to responded to inquiries received.
  - 2) Amendment No. 2 to extend the proposal due date.
- C. On December 18, 2020, two proposals were received in response to the solicitation from Balmar dba HBP and SyDar of DC, LLC.
- D. The proposal from Balmar dba HBP:
- 1) Failed to include a price proposal as required in Section L.3.3 of the solicitation.
- E. The proposal from SyDar of DC, LLC:
- 1) Failed to respond to evaluation factors for Section L3.2.II “Section Technical Expertise” and Section L.3.2.III “Section: Experience and Past Performance” as required in Section M.3.
  - 2) Failed to include the completed and signed Representations, Certifications, and Acknowledgements of Section K as required in Section L.4 of the solicitation,
- F. As a result, the proposals from Balmar dba HBP and SyDar of DC, LLC fails to conform in material respect to the solicitation and accordingly is ineligible for award.
- G. Therefore, it is in the best interest of the District to reject the proposals from Balmar dba HBP and SyDar of DC, LLC as non-responsive in accordance with Section L.3 of the solicitation.

**5. CERTIFICATION BY CONTRACTING OFFICER**

I hereby certify that the above findings are correct and complete to the best of my knowledge.

  
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Anthony A. Stover  
Contracting Officer

December 21, 2020  
Date

**DETERMINATION**

Based on the cited authority and findings it is hereby determined that the proposal submitted by Balmar dba HBP and SyDar of DC, LLC is non-responsive and is hereby rejected.



Dorothy B. Whisler Fortune, Esq., CPPO  
Chief Procurement Officer/Director

December 21, 2020

Date