

<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>		1. Solicitation Number		Page of Pages	
		CFOPD-25-D-004		1	Attachments
2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption		
Amendment No. 2	See Box 16C		Reseller for Dell and Microsoft Computer Equipment		
6. Issued by: Code		7. Administered by (If other than line 6)			
Office of the Chief Financial Officer Office of Contracts 1100 4 <sup>th</sup> Street SW Suite E610 Washington, DC 20024					
8. Name and Address of Contractor (No. street, city, county, state and zip code)  ALL POTENTIAL OFFERORS  Code Facility		<b>X</b>	9A. Amendment of Solicitation No. CFOPD-25-D-004		
			9B. Dated (See Item 11) November 4, 2024		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning a <u>1</u> written copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority):					
B. The above numbered contract/order is modified to reflect the administrative changes.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority) Administrative					
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return 1 copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
<p>The above referenced solicitation to provide a Reseller for Dell and Microsoft Computer Equipment is hereby amended to reflect the following response to inquiries received (Attachment A).</p> <p style="text-align: center;"><b>ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED</b></p>					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Drakus Wiggins		
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)		<i>Drakus Wiggins</i> (Signature of Contracting Officer)		11/25/2024	

## **Attachment A**

### **The following are responses to inquiries received.**

Question 1. Is this a new contract opportunity or renewal of an existing agreement that the OCFO has – in order to purchase Dell and Microsoft Computer Equipment via a Reseller?

Response 1. This is a new contract opportunity.

Question 2. Who is/are the current reseller(s) that are providing Dell and Microsoft Computer Equipment to the OCFO?

Response 2. There is no current reseller providing Dell and Microsoft Computer Equipment to the OCFO. The OCFO is currently not acquiring Dell and Microsoft Computer Equipment from any source. The OCFO had no prior reseller contract for Microsoft. The OCFO's prior reseller contract for Dell expired with the expiration of the corresponding Dell NASPO cooperative agreement. The prior contract can be downloaded from the following link: <https://dc.cobblestonesystems.com/public/ContractDetails.aspx?cid=2157&wc=oplYouSJ3cTDS2kwbVlpB7B9jkWJca5kFqoixwV30E72Kpa74yH7lUGDM23T14p9erxumuhYqSoYQFSYuH3lFw%3d%3d>

Questions 3. Will the OCFO be sharing their published NASPO price schedules for Dell and Microsoft Computer Equipment?

Response 3. See Amendment No. 1, Attachment B, Response 1.

Question 4. Is the OCFO NASPO price list for Dell and Microsoft Computer Equipment locked-in at the same price point for multiple years?

Response 4. Information concerning pricing can be located by clicking on the links at Amendment No. 1, Attachment B, Response 1.

Question 5. What is the process by which the OCFO will engage with Dell and Microsoft to enable DCSS offerors to obtain their NASPO price schedules.

Response 5. Prior to issuing this RFP, the OCFO consulted with our respective Dell and Microsoft representatives regarding the OCFO's interest in utilizing local, CBE resellers from the DCSS to place orders against their NASPO Agreements. Both reps agreed with the OCFO's plans. Bidders need to engage their Dell and Microsoft channel reps and ask to onboard to the

respective DC NASPO contract. For Dell, bidders need to also reach out to the PEI\_Onboarding@dell.com advisor. The OCFO will notify our respective Dell and Microsoft representatives once a contract is awarded. Because the contractor must be an authorized reseller of the manufacturers, the OCFO expects smooth interaction between the contractor and Dell and Microsoft.

Question 6. Unfortunately, we were unable to attend the Pre-Bid or Pre-Proposal Conference. If a recording of the conference is available, we would greatly appreciate receiving it, as it would help us to submit any necessary questions in alignment with the discussed details.

Response 6. There is no recording of the pre-proposal conference.

Question 7. This is to inquire for any update towards our question in accordance with the requirement to let the manufacturer know exactly what we need.

Response 7. See Responses 5 and 8.

Question 8. For Dell and Microsoft, Both of our manufacturers requested for specific part and/or specs you need quoted. With this, we can work on with the pricing.

Response 8. Actual specs will be provided at the time the OCFO puts in an order with the awarded reseller. Regarding pricing, this RFP is requesting the markup percentage (Section B.6) that the reseller plans to apply to the OCFO's orders for computer equipment. Once a reseller is awarded the contract, the OCFO will collaborate with the reseller to develop a task order for equipment, on an as needed basis. When the OCFO has a need, the OCFO will contact the reseller with the specs. In response, the reseller will provide the manufacturer's NASPO quote for the OCFO's order, then apply the reseller's markup percentage that is awarded via the contract to the order. This will establish an overall total of the OCFO's order (NASPO order cost x reseller mark-up = the total task order amount).

The OCFO's objective with the resultant contract is to go beyond simply having a pass-through reseller, to instead have a reseller partner that will bring a heightened customer support to the OCFO by meeting the performance requirements of the contract (Section C.3.2). A goal of the OCFO is to have a reseller partner that will do a lot of the challenging oversight work, as depicted throughout Section C.3, to help the OCFO with maintaining an optimal computer equipment inventory.

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Reseller for Dell and Microsoft Computer Equipment  
Amendment No. 2

Offerors are expected to provide all of the information requested under Section L.3 of the RFP for the OCFO to evaluate and determine the most advantageous Offeror to the OCFO.

Question 9. I am wondering if there is somewhere I can find the specs on equipment that is needed for this request

Response 9. See Response 8.