

Intent to Award Sole Source Contracts

Title	Intent to Award Sole Source Contract Extension-Determination and Findings
Notice Date	October 6, 2022
Response Due Date	October 16, 2022
Contract Number	RK193666-V2
Contract Description	<p>Furniture Storage Capital Services and Supplies</p> <p>Description: The Office of the Chief Financial Officer (“OCFO”) for the District of Columbia (“District”) and the Office of Contracts on behalf of the Office of Logistics and Support Services (OLSS), has an immediate need for continuing furniture storage. The Storage Services consist of the storage of office furniture on behalf of the OCFO.</p>
Vendor Name	Capital Services and Supplies.
Procuring Agency	Office of Logistics and Support Services, Office of Contracts
Point of Contact	Anthony Stover, Contracting Officer Anthony.stover@dc.gov 202-442-7122

**Government of the District of Columbia
Office of the Chief Financial Officer
Determination and Findings
for a
SOLE SOURCE EXTENSION OF CONTRACT**

CONTRACT NUMBER: RK193666-V2
CONTRACTOR: Capital Services and Supplies
CAPTION: Furniture Storage Services
PROGRAM AGENCY: Office of Logistics Support Services (OLSS)
CONTRACTING AGENCY: Office of Contracts

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700, 1701 and 2005.2(b)

2. MINIMUM NEED

The District of Columbia Office of the Chief Financial Officer, Office of Contracts (District), on behalf of the Office of Logistics and Support Services (OLSS) requires the Contractor to Furniture Storage Services.

3. ESTIMATED REASONABLE PRICE

The estimated fair and reasonable contract amount for this extension period from October 1, 2022, through October 30, 2022 is not-to-exceed \$13,200.00. The Contractor's pricing was determined fair and reasonable based on market research and historical data gathered and analyzed by the Office of Logistics and Support Services (OLSS).

4. FACTS WHICH JUSTIFY SOLE SOURCE EXTENSION OF CONTRACT

Capital Services is the incumbent Contractor and has satisfactorily provided the required services for FY22. The purchase order was issued for FY22 for services for the fiscal year.

The incumbent contractor, Capital Services, is the only contractor that can provide continuous and uninterrupted services for the storage at this time due to the fact that the items are currently in their possession. The District does not have the space to store the excess furniture and any new vendor would have to coordinate to move the furniture from one location to another which would not be able to be done in the time required.

As a result of the foregoing, it is necessary and prudent to extend the services up to October 30, 2022, to allow for continuity of services and execution of a new contract award.

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Gill Davidson
Director

Date

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve this sole source extension of this contract.

Anthony A. Stover, CPPO
Contracting Officer

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that it is in the best interest of the District and the District is

Determination and Findings for a Sole Source Extension of Contract

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justified in using the sole source method of procurement to extend the contract term beyond the total term specified in the contract, pursuant to 27 DCMR § 2005.6(b).

Dorothy B. Whisler Fortune, Esq., CPPO
Director of the Office of Contracts
OCFO Chief Procurement Officer

Date

DRAFT