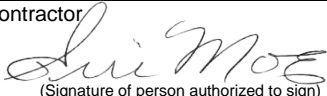



|  |   |  |   |                  |                     |  |
|--|---|--|---|------------------|---------------------|--|
| <b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>  |   | 1. Contract Number   |   | Page of Pages    |                     |  |
|  |   | CFOPD-22-C-021   |   | 1                | Attachment<br>A & B |  |
| 2. Amendment/Modification Number   | 3. Effective Date   | 4. Requisition/Purchase Request No.  | 5. Solicitation Caption                               |                  |                     |  |
| Modification 12  | See 16 C below  |  | OCFO Staff Augmentation<br>Managed Services Provider  |                  |                     |  |
| 6. Issued by:  |   | Code   | 7. Administered by (If other than line 6)             |                  |                     |  |
| Office of the Chief Financial Officer<br>Office of Contracts<br>1100 4 <sup>th</sup> Street, S.W. Suite E620<br>Washington, D.C. 20024<br>202-442-7012 (main)  |   |  |   |                  |                     |  |
| 8. Name and Address of Contractor (No. street, city, county, state and zip code)   |   | 9A. Amendment of Solicitation No.  |   |                  |                     |  |
|  |   | 9B. Dated (See Item 11)  |   |                  |                     |  |
|  |   | X  | 10A. Modification of Contract/Order No.               |                  | CFOPD-22-C-021      |  |
|  |   |  | 10B. Dated (See Item 13)                              |                  | April 18, 2022      |  |
| Code   | Facility  |  |   |                  |                     |  |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS  |   |  |   |                  |                     |  |
| <input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. |   |  |   |                  |                     |  |
| 12. Accounting and Appropriation Data (If Required)  |   |  |   |                  |                     |  |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14  |   |  |   |                  |                     |  |
| X  | A. This change order is issued pursuant to (Specify Authority): 27 DCMR Section 3601.2(c) and Section I.8 Changes of the Contract<br>The changes set forth in Item 14 are made in the contract/order no. in item 10A.                                     |  |   |                  |                     |  |
|  | B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority. |  |   |                  |                     |  |
|  | C. This supplemental agreement is entered into pursuant to authority of:  |  |   |                  |                     |  |
|  | D. Other (Specify type of modification and authority)   |  |   |                  |                     |  |
| <b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document or return any copies to the issuing office.  |   |  |   |                  |                     |  |
| 14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)  |   |  |   |                  |                     |  |
| 1. The purpose of Modification No. 12 is to revise Attachment J.3, Position Descriptions to add positions as referenced in Attachment A, and to revise Attachment J.4, Price Schedule to add the rates as referenced in Attachment B.<br><br>2. All other terms and conditions shall remain unchanged.   |   |  |   |                  |                     |  |
| Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.   |   |  |   |                  |                     |  |
| 15A. Name and Title of Signer (Type or print)  |   |  | 16A. Name of Contracting Officer                      |                  |                     |  |
| Eric Moe, Sr. Contracts Manager  |   |  | Drakus Wiggins, CPPB, CPPO or Anthony A. Stover, CPPO |                  |                     |  |
| 15B. Name of Contractor  | 15C. Date Signed  | 16B. District of Columbia  |   | 16C. Date Signed |                     |  |
| OST, Inc <br>(Signature of person authorized to sign)   | 21 Feb 2023   | <br>(Signature of Contracting Officer) |   | Feb 22, 2023     |                     |  |

## Attachment A

|                             |  |
|-----------------------------|--|
| CLIN                        | A165, A265, A365 and A465  |
| Agency                      | <i>Office of the Chief Information Officer (OCIO)</i>  |
| Title                       | Junior Oracle ERP Cloud Report Developer   |
| Duties and Responsibilities | <ol style="list-style-type: none"> <li>1. Design, develop, maintain, and deliver key dashboards scheduled and ad hoc reports and queries that meet the business needs of stakeholders and support all areas of Oracle ERP, Procurement and Project/Grants Cloud</li> <li>2. Responsible for designing, developing, and supporting various reports and data extracts.</li> <li>3. Support the day-to-day operations, including help desk issues and end-user support.</li> <li>4. Develop custom reports using OTBI/Business Intelligence Publisher (BIP)</li> <li>5. Develop, unit test, performance tuning and implementation of Custom Reports</li> <li>6. Deploy and Schedule reports in Production</li> <li>7. Collaborate with the workstream leads to create reporting specs that accurately document required functionality</li> <li>8. reate BI publisher reports where requirements cannot be met through out of the box (OOTB)/Oracle Transactional Business Intelligence (OTBI)</li> <li>9. Create end user training documentation ensuring that functionality of reports are fully understood when documentation is created</li> <li>10. Support the unit testing and user acceptance testing for Oracle ERP, Procurement and Project/Grants Cloud reporting</li> <li>11. Support quarterly upgrade to Oracle cloud by assessing its impact on reports.</li> </ol> |
| Education:                  | <ol style="list-style-type: none"> <li>1. Bachelor's Degree in Computer Science or related field or 3 years of experience in the Software field</li> <li>2. At least 2 years of experience designing, developing, and testing of software applications</li> </ol>  |
| Qualifications:             | <p>Experience:</p> <ol style="list-style-type: none"> <li>1. 1+ years of experience developing OTBI/BIP Reports</li> <li>2. 1+ years of Experience with Oracle ERP Cloud as a Report Developer</li> <li>3. Experience with Oracle Integration Cloud development is a plus</li> </ol>   |

|                             |  |
|-----------------------------|--|
| CLIN                        | A166, A266, A366 and A466  |
| Agency                      | <i>Office of the Chief Information Officer (OCIO)</i>  |
| Title                       | Oracle ERP Cloud Report Specialist   |
| Duties and Responsibilities | <p>The Contractor personnel shall perform the following duties and responsibilities:</p> <ol style="list-style-type: none"> <li>1. Design, develop, maintain, and deliver critical dashboards scheduled and ad hoc reports and queries that meet the business needs of stakeholders and support all areas of Oracle ERP, Procurement and Project/Grants Cloud</li> <li>2. Responsible for designing, developing, and supporting various reports and data extracts.</li> <li>3. Support the day-to-day operations, including help desk issues and end-user support.</li> <li>4. Develop custom reports using OTBI/Business Intelligence Publisher (BIP)</li> <li>5. Develop, unit test, performance tuning and implementation of Custom Reports</li> <li>6. Deploy and Schedule reports using ESS</li> <li>7. Collaborate with the workstream leads to create reporting specs that accurately document required functionality</li> <li>8. Create BIP reports where requirements cannot be met through out-of-the-box reports and Oracle Transactional Business Intelligence (OTBI)</li> <li>9. Create end-user training documentation, ensuring that the functionality of the report is fully understood</li> <li>10. Support unit testing and user acceptance test for Oracle ERP, Procurement and Project/Grants Cloud reporting</li> <li>11. Support quarterly upgrades to Oracle cloud by assessing its impact on reports.</li> </ol> |
| Education:                  | <ol style="list-style-type: none"> <li>1. Bachelor's Degree in Computer Science or related field or 6+ years of experience in the Software field</li> <li>2. At least 6+ years of experience designing, developing, and testing of software applications</li> </ol>  |
| Qualifications:             | <p>Experience:</p> <ol style="list-style-type: none"> <li>1. Bachelor's Degree in Computer Science or related field or 6+ years of experience in the Software field</li> <li>2. At least 6+ years of experience designing, developing, and testing of software applications</li> </ol>   |

|                             |  |
|-----------------------------|--|
| CLIN                        | E104, E204, E304, and E404   |
| Agency                      | <i>Office of Lottery and Gaming (OLG)</i>  |
| Title                       | Public Affairs Specialist  |
| Duties and Responsibilities | <p>The Contractor personnel shall perform the following duties and responsibilities:</p> <ol style="list-style-type: none"> <li>1. Develops web and email public relations and communication strategies for various promotions and campaigns. Responsible for managing the Players’ Club program and weekly email communications (x2).</li> <li>2. Prepares press releases, loads releases to the newsroom, and distributes to media. Maintains positive relationships with members of the media and maintains the media list.</li> <li>3. Works on communications projects which cut across organizational lines, planning and conducting projects and assignments.</li> <li>4. Assists in developing and executing a Lottery-wide communications plan using input received from both internal and external stakeholders.</li> <li>5. Serves as reviewer/content editor of the internal and external Lottery websites.</li> <li>6. Serves as a spokesperson for media inquiries, coordinating responses within the Lottery and verifying accuracy prior to disseminating information.</li> <li>7. Develops media efforts to inform employees about District, Lottery and community activities and news through the internal information program.</li> <li>8. Establishes and maintains guidelines for news reference files.</li> <li>9. Establishes writing and editing standards for internal correspondence, reports, forms, and publications.</li> <li>10. Prepares special studies, reports, and information requested through the Lottery by the Chief Financial Officer, the Mayor, or City Council.</li> <li>11. Performs procurement and administrative functions as needed. Give guidance and directions to vendors to create various Lottery publications, presentations, newsletters, and testimony.</li> <li>12. Acts as a backup for the communication inbox as needed and responds to inquiries quickly with a high level of customer service.</li> </ol> |
| Education:                  | Bachelor’s Degree in marketing, communications, journalism, or related field.  |
| Qualifications:             | <ol style="list-style-type: none"> <li>1. Excellent writing, editing, and speaking skills and the ability to install such skills in others.</li> <li>2. Knowledge of the principles of marketing, advertising, research, marketing analyses, community event advertising and media advertising and implementing a marketing program, which addresses</li> </ol>  |

Contract No.: CFOPD-22-C-021

Modification 12

OCFO Staff Augmentation Managed Services Provider

|  |   |
|--|---|
|  | <p>the agency's needs.</p> <p>3. Knowledge of written and oral communication principles, concepts, and techniques, analytical methods and public affairs practices.</p> |
|--|---|

## Attachment B

### ATTACHMENT J.4, PRICE SCHEDULE - NTE HOURLY RATES

#### B.5.1 PRICE SCHEDULE – NTE Hourly Rates – REQUIREMENTS

##### B.5.1.2 OPTION PERIOD ONE

| CLIN  | Labor Category                           | Est. # of Resources | Est. # of Hours | NTE Hourly Rate |
|---|--|---------------------|-----------------|-----------------|
| <i>Office of the Chief Information Officer (OCIO)</i> |  |                     |                 |                 |
| A165  | Junior Oracle ERP Cloud Report Developer | 1                   | 2080            | \$111.76        |
| A166  | Oracle ERP Cloud Report Specialist       | 1                   | 2080            | \$130.77        |

| CLIN                                      | Labor Category            | Est. # of Resources | Est. # of Hours | NTE Hourly Rate |
|---|---------------------------|---------------------|-----------------|-----------------|
| <i>Office of Lottery and Gaming (OLG)</i> |                           |                     |                 |                 |
| E104                                      | Public Affairs Specialist | 1                   | 400             | \$64.24         |

##### B.5.1.3 OPTION PERIOD TWO

| CLIN  | Labor Category                           | Est. # of Resources | Est. # of Hours | NTE Hourly Rate |
|---|--|---------------------|-----------------|-----------------|
| <i>Office of the Chief Information Officer (OCIO)</i> |  |                     |                 |                 |
| A265  | Junior Oracle ERP Cloud Report Developer | 1                   | 2080            | \$114.00        |
| A266  | Oracle EPM Technical Specialist Level 2  | 1                   | 2080            | \$133.39        |

| CLIN                                      | Labor Category            | Est. # of Resources | Est. # of Hours | NTE Hourly Rate |
|---|---------------------------|---------------------|-----------------|-----------------|
| <i>Office of Lottery and Gaming (OLG)</i> |                           |                     |                 |                 |
| E204                                      | Public Affairs Specialist | 1                   | 2080            | \$65.52         |

##### B.5.1.4 OPTION PERIOD THREE

| CLIN  | Labor Category                           | Est. # of Resources | Est. # of Hours | NTE Hourly Rate |
|---|--|---------------------|-----------------|-----------------|
| <i>Office of the Chief Information Officer (OCIO)</i> |  |                     |                 |                 |
| A365  | Junior Oracle ERP Cloud Report Developer | 1                   | 2080            | \$116.28        |

Contract No.: CFOPD-22-C-021

Modification 12

OCFO Staff Augmentation Managed Services Provider

|      |                                    |   |      |          |
|------|------------------------------------|---|------|----------|
| A366 | Oracle ERP Cloud Report Specialist | 1 | 2080 | \$136.06 |
|------|------------------------------------|---|------|----------|

| <b>CLIN</b>                               | <b>Labor Category</b>     | <b>Est. # of Resources</b> | <b>Est. # of Hours</b> | <b>NTE Hourly Rate</b> |
|---|---------------------------|----------------------------|------------------------|------------------------|
| <i>Office of Lottery and Gaming (OLG)</i> |                           |                            |                        |                        |
| E304                                      | Public Affairs Specialist | 1                          | 2080                   | \$66.83                |

**B.5.1.5 OPTION PERIOD FOUR**

| <b>CLIN</b>   | <b>Labor Category</b>                    | <b>Est. # of Resources</b> | <b>Est. # of Hours</b> | <b>NTE Hourly Rate</b> |
|---|--|----------------------------|------------------------|------------------------|
| <i>Office of the Chief Information Officer (OCIO)</i> |  |                            |                        |                        |
| A465  | Junior Oracle ERP Cloud Report Developer | 1                          | 2080                   | \$118.61               |
| A466  | Oracle ERP Cloud Report Specialist       | 1                          | 2080                   | \$138.78               |

| <b>CLIN</b>                               | <b>Labor Category</b>     | <b>Est. # of Resources</b> | <b>Est. # of Hours</b> | <b>NTE Hourly Rate</b> |
|---|---------------------------|----------------------------|------------------------|------------------------|
| <i>Office of Lottery and Gaming (OLG)</i> |                           |                            |                        |                        |
| E404                                      | Public Affairs Specialist | 1                          | 2080                   | \$68.17                |