

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Solicitation Number CFOPD-20-R-017		Page of Pages 1 1 (with attachment(s))	
2. Amendment/Modification Number Amendment No. 1	3. Effective Date See Box 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption Professional Staff Support Services		
6. Issued by: Office of the Chief Financial Officer (OCFO) Office of Contracts 1100 4 th Street SW Suite E620 Washington, DC 20024		7. Administered by (If other than line 6)			
8. Name and Address of Contractor (No. street, city, county, state and zip code) ALL POTENTIAL OFFERORS		X	9A. Amendment of Solicitation No. CFOPD-20-R-017		
Code _____ Facility _____			9B. Dated (See Item 11) September 2, 2020		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15 and returning a <u>1</u> written copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority):					
B. The above numbered contract/order is modified to reflect the administrative changes.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return 1 copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The above referenced solicitation to provide a Professional Staff Support Services is hereby amended to provide the OCFO responses to Offeror questions. (See Attachment A) ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Anthony A. Stover, CPPO		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed Sept 16, 2020
(Signature of person authorized to sign)			 (Signature of Contracting Officer)		

**Amendment 1
(Attachment A)**

CFOPD-20-R-017 – Professional Staff Support Services

Set forth below are the District’s responses to Offeror questions:

1. Is this a re-compete bid?

Response: Yes.

2. Do we need to provide sample resumes for the positions mentioned in our proposal?

Response: No.

3. How many resources are currently engaged in the current contract? Please also provide the bifurcation of the resources supplied by each incumbent.

Response: The District currently engages 10 resources supplied by the sole incumbent.

4. Is there any present incumbent for this project?

Response: Yes.

5. Can you name all the present incumbents?

Response: The current incumbent is NRI, Inc.

6. When the existing contract was started, and what is the annual monetary spent value of the current contract since inception?

Response: For the existing contract, the NTE amounts for each year:

<i>FY 2015-2016</i>	<i>\$712,574.40</i>
<i>FY 2016-2017</i>	<i>\$714,646.40</i>
<i>FY 2017-2018</i>	<i>\$867,352.60</i>
<i>FY 2018-2019</i>	<i>\$649,966.40</i>
<i>FY 2019-2020</i>	<i>\$804,231.20</i>
<i>FY 2020-2021</i>	<i>\$750,000.00</i>

7. Are there any present incumbents for this contract?

Response: See answer to Question 5.

8. Page 11, C.4.5.1- will all staff be required to work onsite at the District's offices or will some of the work be remote? Can you advise which positions require in person attendance?

Response: In our current re-opening phase, only the Customer Service Representatives will be required to work on site every day. The Photographer, Auction Analyst and Unclaimed Property Technicians would work 1-2 days per week on site and the other days remotely. The other positions would be working remotely, although any position may be required to come in for unforeseen circumstances, if necessary.

9. Page 85, II, C. Provide resumes of key staff. Is the District seeking resume of key staff from the offeror's management team or resumes for each labor category? Please clarify

Response: The Offeror shall provide resumes of the personnel that will be responsible for providing the resources required by the contract.

10. Does a successful vendor need to respond to all 19 labor categories?

Response: The Offeror shall address all 19 categories in both their technical and price proposals.

11. Will awards be issued to more than one vendor?

Response: The District may award contracts to multiple vendors.

12. Does this contract currently have incumbents?

Response: See answer to Question 5.

[End of Questions]