

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Solicitation Number CFOPD-23-R-042		Page of Pages	
				1	1 (plus attachments)
2. Amendment/Modification Number Amendment No. 2	3. Effective Date See Box 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption Child Wealth Building Program IMS		
6. Issued by: Code _____ Office of the Chief Financial Officer (OCFO) Office of Contracts 1100 4 th Street SW Suite E620 Washington, DC 20024		7. Administered by (If other than line 6)			
8. Name and Address of Contractor (No. street, city, county, state and zip code) ALL POTENTIAL OFFERORS Code _____ Facility _____		X	9A. Amendment of Solicitation No. CFOPD-23-R-042		
			9B. Dated (See Item 11) August 21, 2023		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15 and returning a <u>1</u> written copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority):					
B. The above numbered contract/order is modified to reflect the administrative changes.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return 1 copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) <p style="text-align:center;">The above referenced solicitation to provide a Child Wealth Building Program IMS is hereby amended to provide the OCFO responses to Offeror question(s) as set forth in Attachment A and to make a change to the solicitation as set forth in Attachment B.</p> <p style="text-align:center;">ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED</p>					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Anthony A. Stover, CPPO		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
(Signature of person authorized to sign)			 (Signature of Contracting Officer)		September 13, 2023

Amendment 2 – Attachment A

CFOPD-23-R-042 – Child Wealth Building Program IMS

Set forth below are the District’s responses to Offeror questions:

1. [The Offeror’s] services which accompany the system provides customer service to the program and fiscal management of the program and a digital portal for participants. [The Offeror] will provide any responses necessary to the program for participants. [The Offeror] would like to confirm that the District will handle individual participant customer service directly with its program participants either through its own customer service number set up for participants, an email contact, or even its general 3-1-1 information line. [The Offeror] does not work “directly” with program participants. Will that be an issue in this response to the RFP? Is that a requirement which must be addressed?

Response: *The District will provide customer service to program participants. The Offeror shall provide an IMS platform that enables administrating agencies to provide customer support services for participants.*

2. **C.1.2:** The District removed the bullet, "Report on the balance of the Fund, the investment earnings of the Fund (earnings yield and dollar amount of earnings gained on a periodic basis), the investment selection(s) held by the Fund, and the participant’s proportional balance in the Fund" from the previous RFP and moved it to a monthly statement covered in section C.1.3. What was the rationale for making this change?

Response: *The change was made to provide additional clarification of the bullet point.*

3. **C.1.3:** What is the District's expectation for getting this "investment statement" into IMS? Is this a formatted report that can be loaded into IMS (i.e.; CSV file) or is the District expecting a integration from the source system? How is the investment statement delivered to the District?

Response: *Currently funds are held in a money market account at Wells Fargo Bank. Wells Fargo can provide bank statements/reports in CSV format. The District will require the IMS platform to integrate with the source system.*

4. **C.1.4:** Looking at the clause's wording, it appears there is conditional access to the user interface, based on the Fund's total balance, etc., derived from the monthly investment statement. Please describe this condition as it relates to user access to the IMS portal (e.g., auto-creating new users, and inactivating other users).

Response: *The wording for Section C.1.4 has been revised. See Attachment B.*

[End of Attachment A]

Amendment 2 – Attachment B

CFOPD-23-R-042 – Child Wealth Building Program IMS

1. **DELETE** Section C.1.4 in its entirety and **REPLACE** with the following:

C.1.4 Using the Fund’s total balance and account activity, including interest earned, capital appreciation, and other gains and losses to the Fund, accessible from investment fund statement(s) provided monthly to the District and the Contractor, the Contractor shall provide a user interface that will allow participants to:

- a. View their proportional balance in the Fund, the investment earnings (earnings yield and dollar amount of earnings gained on a periodic basis), and the investment selection(s) held by the Fund;
- b. View the proportional contributions made by the District on the participant’s behalf;
- c. Visualize their potential disbursement at the projected draw date;
- d. View eligible disbursement events;
- e. Interact with the Program and receive notifications;
- f. Participate in financial education content the District may develop over the course of the Program; and
- g. Initiate disbursement requests.

[End of Attachment B]