

CFOPD-20-C-014

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Plus  
Attachments**AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT**

2. Amendment/Modification Number

Modification 11

3. Effective Date

See Box 16C below

4. Requisition/Purchase Request No.

5. Solicitation Caption

Electronic Benefits Transfer Services

6. Issued by:

Code

7. Administered by (If other than line 6)

Office of the Chief Financial Officer  
Office of Contracts  
1100 4<sup>th</sup> Street, S.W. Suite E610  
Washington, D.C. 20024

8. Name and Address of Contractor (No. street, city, county, state and zip code)

Fidelity Information Services, LLC (FIS)  
11000 West Lake Park Drive  
Milwaukee, WI 53224-3003  
Prashant Gupta, SVP, Government Solutions  
Attn: Lucia Skow, Senior Account Manager  
lucia.skow@fisglobal.com  
336.692.2731

Code

Facility

9A. Amendment of Solicitation No.

9B. Dated (See Item 11)

10A. Modification of Contract/Order No.

CFOPD-20-C-014

10B. Dated (See Item 13)

May 28, 2020

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS** The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended.  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14** A. This change order is issued pursuant to (Specify Authority): 27 DCMR Section 3601.2(c) and Section 1.8 Changes of the Contract

B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority.

C. This supplemental agreement is entered into pursuant to authority of:

D. Other (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not  is required to sign this document and return 1 copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)

- The purpose of Modification No. 11 is to add Attachment A, to add Pandemic EBT (P-EBT) to make changes to the P-EBT programming in accordance with the Statement of Work to the contract requirements.
- Funding in the amount of \$580,375 is added for the services requested in Attachment A.
- Therefore, the Contract Base Period NTE is increased from \$7,803,878.36 by \$580,375 to \$8,384,253.36.

All other terms and conditions shall remain unchanged.

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

15A. Name and Title of Signer (Type or print)

Prashant Gupta, SVP, Government

16A. Name of Contracting Officer

Drakus Wiggins, CPPB, CPPO or Anthony A. Stover, CPPO

15B. Name of Contractor

Fidelity Information Services, LLC

DocuSigned by:

Prashant Gupta

ate

t 3, 2023 | 12:27 EDT

16B. District of Columbia

  
(Signature of Contracting Officer)

16C. Date Signed

Sept 19, 2023

Signature of per 01D6BBD182ED435...

Contract No. CFOPD-20-C-014  
Modification No.11  
Page 2 of 5

## ATTACHMENT A



### STATEMENT OF WORK

#### I. PROJECT OVERVIEW

1. The contract modification is issued in pursuant to the DC EBT Contract# CFOPD-20-C-014 (as amended the “Agreement”), between the District of Columbia’s, Office of Chief Financial Officer, Office of Finance and Treasury on behalf of District of Columbia, Department of Human Services and FIS Information Services, LLC, (the Contractor) and will amend the Agreement to include Pandemic Electronic Benefit Transfer (PEBT 4.0). The Contractor is authorized for to:
  - a. To implement the special temporary use of the food program SNAP to include PEBT 4.0 and Summer PEBT for the 2022/2023 school year ending September 2023, as part of Section 4601 of the Continuing Appropriation Act, 2021 and Other Extensions Act (P.L. 116-159). This program is intended to cover PEBT benefits for school age children and childcare children on free/reduced meal programs as well as the Summer program.

#### II. DELIVERABLES

The Contractor shall:

- a. Use the PEBT benefit type under the FS Benefit Group for this program.
  - i. Allows for separate tracking and reporting.
  - ii. Benefits will age according to the SNAP benefits current protocols.
  - iii. Using spend priority 1, first in and first out within a month.
- b. Use the existing Capital Access EBT Card and card carrier for the PEBT program.
- c. Provide support/expertise to the District of Columbia in conjunction with District’s PEBT implementation as it relates to the Contractor’s EBT system.
- d. Work with the District to order cardstock as per actual need. If the District wants to ensure larger availability, the Contractor will order the needed volume. After project termination the Contractor will charge the District for storage of overage card stock.
- e. Create and post monthly to ebtEDGE Reports portal the EBT Billing Summary Reports.

#### III. CONTIGENCIES

The Contractor’s performance under this modification is contingent upon:

- a. District understanding and agreement that anything not outlined in the modification is outside of the scope of this project.
- b. The District’s understanding that:

Contract No. CFOPD-20-C-014

Modification No.11

Page 3 of 5

- a. Benefits will be comingled with existing food benefits.
- b. District will use the new PEBT benefit type configured on the Contractor's system.
- c. No new interface will be defined.
- d. There will be no changes to existing file and report layout.
- e. There will be no changes to card design and materials.
- c. No custom reporting and no changes to IVR messages.
- d. The Contractor will use the existing Letter of Credit.
- e. There will be no new batch streams or web service messages defined.
- f. It will take six weeks from modification execution date to ramp up call center support team.
- g. The District will provide the Contractor the total number of cards needed for PEBT program, including first card for new cases and replacement cards for existing cases.
- h. If the District experience a shortage in card stock, due to the unprecedented demands for cards, the District will use plain white plastic card stock with only an electronic strip on the back and Card Number and Cardholder Name on the front.
- i. PEBT benefits issued will follow the pricing chart in this modification no matter the school year in which the benefits are for.

The District will:

- a. Use existing District methods to establish and maintain cases.
- b. Use existing District methods to apply benefits.
- c. Determine if new or existing cases should be used.
- d. Issue the first benefit on the same day the initial card is requested.
- e. Provide the Contract the FNS approved PEBT issuance schedule and plan prior to benefit processing of PEBT program.
- f. Issue benefits per schedule and plan.
  - i. PEBT benefits for Childcare program will be issued in or about July 2023.
  - ii. PEBT benefits for Summer program will be issued in July 2023.
  - iii. In the event the District needs to distribute benefits to cases during those previously unplanned disbursement months, as the District may encounter a need for clean-up activities, the pricing identified in the table below is extended for those periods.
- g. District of Columbia's performance of its obligations set forth herein and in the Agreement to the extent necessary for the Contractor to perform.
- h. Acceptance of the deliverables hereunder is upon delivery by the Contractor.
- i. The Contractor not being responsible for issues or delays outside of the Contractor's reasonable control.
- j. Fulfillment of the payment terms listed below.

Contract No. CFOPD-20-C-014

Modification No.11

Page 4 of 5

## IV. PROJECT PRICING PER CASE:

## Fulfillment of pricing terms:

PEBT Setup Fee:	\$3.50 (for the month in which a new PEBT only case is setup in the Contractor's system, or if an existing case orders a PEBT card but has not received a benefit in the current or previous month)		
PEBT Fee:	PEBT Fee based on issuance plan/schedule		
Issuance Schedule	P-EBT Added to Case w/other benefit Monthly Fee	P-EBT Only Case Monthly Fee	Benefit Issuance Period
June 2023	\$1.98	\$6.67	August 2022 through May 2023
July 2023	\$1.98	\$6.67	Student Summer 2023
August 2023	\$1.98	\$6.67	Unplanned Issuance or Corrections
December 2023	\$1.98	\$6.67	Unplanned Issuance or Corrections

Total by DHS Program and Case Count	SY22 -23 (Childcare only)	Summer 2023 (school age students only)	Summer 2023 (NEW school age student only)	Retroactive	Retroactive New
SY - Months	Aug 22 to May 22	June 23 to Sept 23		Adjustments	Adjustments
<b>Total Estimated Cases</b>	19,000	54,400		5,550	
<b>Total Estimated New Cases</b>	0		13,600		450
Cost per Case	\$1.98	\$1.98 (include \$6.67 for some cases)	\$10.17 (3.50 new card + 6.67 PEBT only)	\$6.67	\$10.17 (3.50 new card + 6.67 PEBT only)
				1 disbursement only	1 disbursement only
<b>Total Cost</b>	\$37,620	\$362,848	\$138,312	\$37,018.50	\$4,576.50

**Total Project: \$580,375**

## V. PAYMENT TERMS:

This modification is payable as follows.

Contract No. CFOPD-20-C-014

Modification No.11

Page 5 of 5

a. Payment terms points

1. 100% of the PEBT fees are to be invoiced monthly and due with the District of Columbia's monthly invoices following the execution of the modification.
2. The Contractor will charge the District \$1,500 per 10,000 for storage of overage card stock if the card stock is not usable under the existing contract.

VI. Other Terms

1. The District will pay the Contractor for any hours and costs incurred by FIS, expended after the District provides approval of contract modification, should the District cancel the project after authorizing the modification. The payment will not exceed the pricing amount of the contract modification.
2. No government funds to be paid under this modification are being or will be used to develop any current or future intellectual property of the Contractor except as expressly established in this modification. No rights in intellectual property will be transferred pursuant to this modification.
3. This modification supersedes and verbal agreements or understandings made previously regarding this subject.
4. Except as amended herein all other terms and conditions of the Agreement will remain in full force and effect