

Intent to Award Sole Source Contracts

Title	Intent to Award Sole Source Contract Extension-Determination and Findings
Notice Date	July 29, 2021
Response Due Date	August 9, 2021
Contract Number	CFOPD-16-C-044
Contract Description	<p>Women, Infants and Children (WIC) Program Management services</p> <p>Description: The District of Columbia Government, Office of the Chief Financial Officer (OFCO), Office of Finance and Treasury (OFT), along with the DC Office on Aging (DCOA), and Department of Health (DOH), Community Health Administration (CHA), Nutrition and Physical Fitness Bureau (NPFB) requires the services of a qualified Vendor to process negotiable checks issued by several programs that are funded using local District funds and the funds from the U.S. Department of Agriculture, Food and Nutrition Service. These programs offer income stressed residents increased access to healthful foods.</p>
Vendor Name	DXC MS, LLC
Procuring Agency	Office of the Chief Financial Officer, Office of Contracts
Point of Contact	Peter Lloyd, Contract Specialist peter.lloyd@dc.gov 202-442-6431

**Government of the District of Columbia
Office of the Chief Financial Officer
Determination and Findings
for a
SOLE SOURCE EXTENSION OF CONTRACT**

CONTRACT NUMBER: CFOPD-16-C-044

CONTRACTOR: DXC MS, LLC

CAPTION: Women, Infants and Children (WIC) Program
Management services

PROGRAM AGENCY: Office of the Chief Financial Officer

CONTRACTING AGENCY: Office of Contracts

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700 and 1701 and 2005.2(b)

2. MINIMUM NEED

The District of Columbia, Office of the Chief Financial Officer (OCFO), has an on-going requirement for a Contractor to process negotiable checks issued by several programs that are funded using local District funds and the funds from the U.S. Department of Agriculture, Food and Nutrition Service. These programs offer income for stressed residents and increased access to healthful foods.

3. ESTIMATED REASONABLE PRICE

The estimated fair and reasonable contract amount for this extension period from September 16, 2021 through September 15, 2022 is not-to-exceed \$200,000.00, based on the Contractor's rate and District estimated usage. The contractor's pricing was determined fair and reasonable based on market research and historical data gathered and analyzed by the Office of Finance and Treasury (OFT).

4. FACTS WHICH JUSTIFY SOLE SOURCE EXTENSION OF CONTRACT

DXC MS, LLC is the incumbent contractor and has satisfactorily provided the required services for over five (5) years under Contract CFOPD-16-C-044. The contract was

awarded on September 8, 2016 with an effective date of September 16, 2016 and with a one (1) year base period and four (4) one (1) year option periods.

The US Department of Agriculture (USDA), Food and Nutrition Service (FNS) has mandated the transition from manual Women's, Infants and Children's (WIC) check processing to electronic WIC processing to significantly improve program effectiveness and efficiency. Over 50% of US WIC programs have migrated to electronic processing. This development has caused a significant reduction in contractors availability for the manual WIC check processing. Through market research, OFT has concluded that DXC MS LLC is the only contractor remaining in the market available to provide this service. Research has shown that the only other contractor that provides this service through manual check processing is Solutran, LLC, which will no longer provide the WIC manual check processing service after 2021. As a result, there is only one contractor, DXC MS LLC, that will continue to provide this service after 2021. Sufficient time must be allowed for processing a new procurement for electronic WIC services as well as time for a smooth transition to a new vendor with advanced service capabilities. To facilitate this new acquisition and maintain uninterrupted WIC services, the contract will be extended through September 15, 2022.

The OCFO has a critical need to maintain uninterrupted WIC Program Management services for District residents. The maintenance and support services furnished and administered by DXC MS, LLC are an integral part of the OCFO customer service commitment and it is critical that the services are continuous and sustained.

As a result of the foregoing, it is necessary and prudent to extend Contract CFOPD-16-C-044 through September 15, 2022 to allow for continuity of services, execution of a new contract award and implementation of new, critical services.

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

Carmen Pigler
Deputy Chief Financial Officer and Treasurer

Date

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve this sole source extension of this contract.

Drakus Wiggins, CPPB, CPPO
Contracting Officer

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that it is in the best interest of the District and the District is justified in using the sole source method of procurement to extend the contract term beyond the total term specified in the contract, pursuant to 27 DCMR § 2005.2(b).

Dorothy B. Whisler Fortune, Esq., CPPO
Director of the Office of Contracts
OCFO Chief Procurement Officer

Date

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<input type="checkbox"/>	 16-C-016 - Intent to Award SS Extension.pdf View Download	Title: Lottery Advertising Services No.: CFOPD-16-C-016 – MDB Communications, Inc. Due Date: June 25, 2021 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	217k	v. 1	Jun 15, 2021, 11:48 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD-16-C-016 - Notice of Sole Source and DF.pdf View Download	Title: Lottery Advertising Services No.: CFOPD-16-C-016 – MDB Communications, Inc. Due Date: February 7, 2021 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	218k	v. 1	Feb 23, 2021, 10:56 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 CFOPD22-C-001 - Notice of Sole Source and DF.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings Parking Services Due Date: May 17, 2021 POC: Carla Roane email: Carla.Roane@dc.gov Telephone: 202-442-6452	198k	v. 1	May 7, 2021, 3:52 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 Intent to Award Sole Souce.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – OLG Business Portal & Maintenance Services - Due Date: September 28, 2020 @ 5:00 pm EDT - POC: Crystal Farmer-Linder (email: Crystal.farmer-linder2@dc.gov or telephone: 202-442-6424)	141k	v. 1	Sep 18, 2020, 4:29 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 Notice of Intent and DF for Sole Source - Contract CFOPD-12-C-016 - UDC Trust Fund Investment Mgmt Svcs - Stifel.pdf View Download	Title: Intent to Award Sole Source Determinations and Findings – UDC Endowment Investment Management services - Document #: CFOPD-12-C-016 - Due Date: August 28, 2021 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	205k	v. 1	Aug 18, 2021, 5:20 PM	Drakus Wiggins
<input type="checkbox"/>	 Notice of Intent and DF for Sole	Title: Intent to Award Sole	204k	v. 1	Feb 23, 2021, 12:07 PM	Chrishelle Minor

Source - Contract CFOPD-15-C-015 - Call Center Upgrade S&M - Aspect.pdf
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Source Determinations and Findings – Call Center Upgrade, Maintenance and Support Services - Document #: CFOPD-15-C-015- Due Date: March 5, 2021 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)

(OCFO)

<input type="checkbox"/>		<p>Notice of Intent and DF for Sole Source - Contract CFOPD-16-C-013A - Printing Production & Publishing Svcs - Balmsr Inc dba HBP.pdf View Download</p>	<p>Title: Intent to Award Sole Source Determinations and Findings – Printing, Production and Publishing Services - Document #: CFOPD-16-C-013A- Due Date: December 28, 2020 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)</p>	204k	v. 1	Dec 17, 2020, 3:06 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>		<p>Notice of Intent and DF for Sole Source - Contract CFOPD-16-C-044 - WIC Program Mgmt Services - DXC MS LLC.pdf View Download</p>	<p>Title: Intent to Award Sole Source Determinations and Findings – Women’s Infants and Children’s (WIC) Program Management Services - Document #: CFOPD-16-C-044- Due Date: August 9, 2021 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)</p>	208k	v. 1	Jul 29, 2021, 3:48 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>		<p>Notice of Intent DF for Sole Source - CFOPD-21-C-011 - AMEX Agreement - American Express Travel Related Services Company.pdf View Download</p>	<p>Title: Intent to Award Sole Source Determinations and Findings – AMERICAN EXPRESS CARD ACCEPTANCE - Due Date: November 27, 2020 @ 5:00 pm EDT - POC: Samira Davis (email: samira.davis@dc.gov or telephone: 202-442-6428)</p>	296k	v. 1	Nov 17, 2020, 10:31 AM	Chrishelle Minor (OCFO)

Comments

You do not have permission to add comments.

