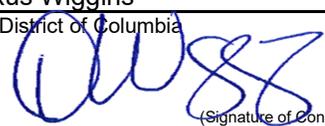


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Solicitation Number CFOPD-22-I-012		Page of Pages 1 Attachment	
2. Amendment/Modification Number Amendment No. 2	3. Effective Date See Box 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption Stored Value Gift Cards		
6. Issued by: Code		7. Administered by (If other than line 6)			
Office of the Chief Financial Officer Office of Contracts 1100 4 th Street SW Suite E620 Washington, DC 20024					
8. Name and Address of Contractor (No. street, city, county, state and zip code) ALL POTENTIAL OFFERORS		X	9A. Amendment of Solicitation No. CFOPD-22-I-012		
Code			9B. Dated (See Item 11) December 3, 2021		
Facility			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning a <u>1</u> written copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority):					
B. The above numbered contract/order is modified to reflect the administrative changes.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority) Administrative					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return 1 copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The above referenced solicitation to provide a Stored Value Gift Cards is hereby amended to reflect the following changes (Attachment A) and response to inquiries received (Attachment B). ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Drakus Wiggins		
15B. Name of Contractor (Signature of person authorized to sign)		15C. Date Signed	16B. District of Columbia  (Signature of Contracting Officer)		16C. Date Signed 12/16/2021

Attachment A

The following changes are hereby incorporated into the solicitation.

1. Section L.2.1 is hereby amended to extend the deadline for inquiries to December 27, 2021, 2:00PM (EST).
2. Section H.3.16 is hereby deleted in its entirety, as the COVID-19 emergency 50% CBE subcontracting requirement has expired. The 35% CBE subcontracting requirement remains unchanged.

Attachment B

The following are responses to inquiries received.

Question 1. B.6 – may this be completed and supplied as an excel document?

Response 1. No. Per Section L.3.1, the District may reject as non-responsive any bids submitted on forms not included in or required by the solicitation.

Per Section L.3.2 Bidders shall complete and provide, as its bid submission, among other documents, Completed Section B, Price Schedule.

Question 2. I was working to understand if DC has done business with [vendor] in the past, but I am unable to locate any data, can you advise as to what Account might be associated with this?

Response 2. The OCFO's prior stored value gift cards contracts are: CFOPD-14-C-040 and CFOPD-20-C-007, and the contracts can be downloaded from:
<https://dc.cobblestonesystems.com/public/default.aspx>

Question 3. We would like to clarify one point before proceeding: can the District please indicate if the subcontractor requirement is in effect for this solicitation? Are vendors only eligible to participate if they meet the terms as described in section H.3 (Certified Business Enterprise Subcontracting Requirements) of the solicitation? Likewise, is the 51% resident requirement in effect for this solicitation? Are vendors only eligible to participate if they meet the terms as described in section I.31 (District Residents) of the solicitation?

Response 3. In accordance with Section H.3 of the IFB, certified business enterprise subcontracting requirements does apply to this solicitation.

The 50% CBE requirement expired November 5, 2021, despite the fact that the COVID-19 emergency was extended to January 7, 2022. Therefore, if a non-CBE Offeror's bid for the Base Year is in excess of \$250,000, the non-CBE Offeror must subcontract at least 35% of the dollar volume of the contract to a CBE (certified business enterprise, certified by the D.C. Department of Small and Local Business Development). In this instance, the non-CBE Offeror must submit an Attachment J.5, Subcontracting Plan fully completed in accordance with Section H.3.4 of the IFB. A CBE Offeror is only required to subcontract to CBEs in accordance with Sections H.3.2(a) and H.3.2(c), if the CBE Offeror chooses to subcontract. The CBE Offeror must submit an Attachment J.5, Subcontracting Plan fully completed in accordance with Section H.3.4 of the IFB.

A request for waiver of Subcontracting Requirements must be submitted in accordance with Section H.3.12 no later than the deadline stated in the section.

Offerors must comply with Section H.3 and submit an Attachment J.5, Subcontracting Plan fully completed in accordance with Section H.3.4. Failure to complete the form accordingly may render the bid non-responsive to this IFB.

In regard to Section I.31, if an Offeror's bid for the Base Year is in excess of \$300,000, the Offeror must fully complete Attachments J.6 and J.7 Department of Employment Services First Source Employment Agreement and Plan and, during the evaluation phase for this solicitation, be found in compliance with the First Source Act to eligible for award. Refer to the "First Source Forms Checklist" in the solicitation package to ensure completeness.

Question 4. H.3.4 A Beneficiary's subcontracting plan shall specify all of the following: (d) the price to be paid by the Beneficiary to the subcontractor. Since with these types of contracts and programs the Contractor does not know and does not have input into the orders by the OCFO, it is not possible to assign any specific spend allocations in the DSLBD subcontracting plan. Will OCFO allow a general statement such as "Contractor commits to allocating at least xx% of all spend of the contract to CBE subcontractors"?

Response 4. No. For an Offeror submitting a subcontracting plan:

1. When an Offeror completes its bid, the Section B.6.1 Base Year Total (CLINs 001-025) amount must be affixed on the line Total Prime Contract Value of Attachment J.5, Subcontracting Plan.
2. The line LSDBE Total must be at least 35% of the Total Prime Contract Value line.
3. Under the Subcontractor Information sections, for each CBE subcontractor entry, all of the boxes and lines must be completed in accordance with Section H.3.4 of the IFB and the Total Amount Set Aside must be a dollar figure.
4. The cumulative total of the Total Amount Set Aside lines, from all of the CBE subcontractor entries, under the Subcontractor Information sections must equal the LSDBE Total line.
5. Offerors may include on its completed subcontracting plan a general statement such as "the Total Prime Contract Dollar Value in the CBE subcontracting plan is a value that is variable based on the bid price and the OCFO's estimated usage. The value reported in the space for Total Amount Set Aside to be paid to the SBE/CBE Subcontractor, for each CBE subcontractor, is calculated based on agreements and the OCFO's estimated usage, and does

not represent actual expected subcontracting amounts, which will vary based upon the OCFO's actual usage. The Contractor commits to allocating at least 35% of all spend of the contract to CBE subcontractors."

6. In accordance with Section H.3.3, a bid will be non-responsive if it fails to include a subcontracting plan that is required by law.
7. Non-CBE subcontractor information is not required in the Attachment J.5, Subcontracting Plan.

Question 5. Can you confirm the First Source requirement does not apply?

Response 5. The First Source applies to the Contractor's new employee hires to perform work in conjunction with the contract.

Question 6. CBE Subcontract Goal Reporting: Is a track that the Contractor is meeting the CBE commitment goal each month a calculation of the amount paid to CBEs in the month and divided by total amount paid by the OCFO to the Contractor in the month?

Response 6. The Department of Small and Local Business Development (DSLBD) enforces CBE subcontracting compliance and can be contacted at (202) 727-3900 or dslbd@dc.gov for any questions regarding DSLBD's approach to monitoring CBE subcontracting compliance and the quarterly report required in accordance with Section H.3.9.

Question 7. Should the documents regarding Small Business Enterprise contracts be included with the bid or submitted in advance? If they should be submitted in advance, what is the deadline?

Response 7. In accordance with Section H.3.12, prior to submission of bids, the Offeror may request a waiver of the subcontracting requirements by filing a written request to the point of contact on Page 1 of this solicitation, to the attention of the Contracting Officer detailing the reasons justifying a waiver, including the Offeror's efforts to secure involvement by Certified Business Enterprises, no later than the deadline stated in the section. The Offeror's good faith efforts must address the information in Section H.3.12(d), and particularly Section H.3.12(d)viii, whether the Offeror effectively used the services of the Department of Small and Local Business Development, (202) 727-3900 and <http://dslbd.dc.gov>, in recruiting qualified certified business enterprises.

In the absence of an approved waiver of the subcontracting requirement, in accordance with Section H.3.3, an Offeror shall submit a subcontracting plan as part of its bid.

Question 8. To confirm, can the reference to task order in the requirements be the fulfiller's ordering system?

Response 8. Yes, if the ordering system meets the terms and conditions in the solicitation without imposing additional terms and conditions. The Offeror should handle any questions, exceptions, or alternatives it wishes to present to the District, or assumptions relative to this solicitation, as a submitted inquiry to the District in accordance with Section L.2; not as a condition in its bid. (Refer to Attachment A, Item 1) As per Section L.3.1, the District may reject as non-responsive any bids submitted on forms not included in or required by the solicitation. Bidders shall make no changes to the requirements set forth in the solicitation.

Question 9. To confirm, the bid must be uploaded into the Gateway portal and not emailed.

Response 9. Section L.3 provides preparation and submission instructions for bids. In accordance with Section L.12, the Offeror shall submit its bid uploaded to the Gateway portal. In accordance with L.12.4, it may take two (2) business days to receive credentials to Login to the Gateway, but nonetheless, the response due date will not be changed while an offeror receives Gateway Login credentials. Section L.8 regarding late proposal applies to the requirement for bids uploaded to the Gateway portal.