


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Solicitation Number CFOPD-20-R-010		Page of Pages	
				1	Attachment
2. Amendment/Modification Number Amendment No. 1	3. Effective Date See Box 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption Unclaimed Property Auditing Services		
6. Issued by: Office of the Chief Financial Officer Office of Contracts 1100 4 th Street SW Suite E610 Washington, DC 20024		Code	7. Administered by (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code) ALL POTENTIAL OFFERORS Code Facility		X	9A. Amendment of Solicitation No. CFOPD-20-R-010		
			9B. Dated (See Item 11) December 20, 2019		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning a <u>1</u> written copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority):					
B. The above numbered contract/order is modified to reflect the administrative changes.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority) Administrative					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return 1 copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The above referenced solicitation to provide Unclaimed Property Auditing Services is hereby amended to reflect the following response to inquiries received (Attachment A). ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer Anthony A. Stover, CPPO or Drakus Wiggins, CPPB			
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed	16B. District of Columbia 		16C. Date Signed 1-10-20	

Attachment A

The following are responses to inquiries received.

Question 1. Section B.3.3 of the Solicitation states “The District will pay the Contractor a contingency fee (percentage) of the cash value; market value for stocks, of the unclaimed property delivered by the Contractor to the District pursuant to this contract”. Please confirm if the District will pay the Contractor for unclaimed property identified by the Contractor while performing Task 1 and/or Task 2 and reunited with the owner?

Response 1. *The District will only pay the Contractor for property that is turned over to the District by the holder for Task 1 and/or Task 2.*

Question 2. Section L.12.1 states four hardcopies of the Technical Proposal are required. Please confirm if the District requires four documents with original signatures for all attachments/forms to be included within the Technical Proposal.

Response 2. *The District only requires that the Offeror submit four (4) hardcopies of its Technical Proposal.*

Question 3. Regarding Section I.30-H of the solicitation, please confirm when the Contractor should submit the Certificate of Insurance to the District. Would the District prefer it be included with the RFP Response?

Response 3. *The District requires the certificate within 10 days from the date of the award of the contract.*

Question 4. Which version of the First Source Agreement and Plan needs to be completed (Attachment J.7 and Attachment J.8.).

Response 4. *The Offeror is required to complete and submit both the First Source Agreement for Non-Construction (attachment J.7) and the First Source Employment Plan (Attachment J.8) with their proposal.*

Question 5. Please confirm that the “Total Extended Price” under paragraph B.4 Pricing is the “Estimated Quantities” times the “Unit Price”.

Response 5. *Yes.*

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Question 6. Is there a firm fixed portion of the referenced contract or whether the vendor is only paid based on the vendors findings?

Response 6. The District will only pay the Contractor for property that is turned over to the District by the holder based on the Firm Fixed Contingency Fee.