

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Solicitation Number CFOPD-23-R-036		Page of Pages	
				1	Attachments
2. Amendment/Modification Number Amendment No. 4	3. Effective Date See Box 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption Delinquent Debt Collection Services		
6. Issued by: Code		7. Administered by (If other than line 6)			
Office of the Chief Financial Officer Office of Contracts 1100 4 th Street SW Suite E620 Washington, DC 20024					
8. Name and Address of Contractor (No. street, city, county, state and zip code) ALL POTENTIAL OFFERORS Code Facility		X	9A. Amendment of Solicitation No. CFOPD-23-R-036		
			9B. Dated (See Item 11) September 25, 2023		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15 and returning a <u>1</u> written copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority):					
B. The above-numbered contract/order is modified to reflect the administrative changes.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority) Administrative					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return 1 copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The above referenced solicitation to provide a Delinquent Debt Collection Services is hereby amended to reflect the following changes (Attachment A). ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Drakus Wiggins, CPPB, CPPO		
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)		<i>Drakus Wiggins</i> (Signature of Contracting Officer)		12/05/2023	

Attachment A

The following changes are hereby incorporated into the solicitation.

1. Section C.33 REMITTING COLLECTIONS is hereby deleted in its entirety and replaced as follows to clarify the use and function of the merchant processor and the reporting requirement.

- C.33.1. The Contractor shall utilize the District's exclusive merchant processor, which is currently Chase Paymentech, unless otherwise directed.
- C.33.2 The District's merchant processor will deposit all gross remittances daily into the District-owned account dedicated to the CCU collections.
- C.33.3 The Contractor shall provide a daily summary of Bank Deposits based on the payments the Contractor has processed through the Contractor's payment portal.

2. Section C.44 PERFORMANCE COSTS is hereby deleted in its entirety and replaced as follows to clarify the responsibility of the merchant fees:

- C.44.1 The Contractor shall be responsible for all costs of collection activities incurred in performance of this Contract.
- C.44.2 The District will be responsible for interchange fees and processing charges ("merchant fees") assessed by Visa, MasterCard, American Express, or Discover credit card networks for credit card transactions that are made through the District's merchant processor.

3. Section L.3.2-I. Section: Technical Approach is hereby deleted in its entirety and replaced as follows to remove the description of the Offeror's approach to provide the remitting of collections.

c. RESERVED