

## Intent to Award Sole Source Contracts

<b>Title</b>	Intent to Award Sole Source Contract Extension-Determination and Findings
<b>Notice Date</b>	<b>February 6, 2020</b>
<b>Response Due Date</b>	<b>February 16, 2020</b>
<b>Contract Number</b>	CFOPD-15-C-026
<b>Contract Description</b>	Temporary Professional Personnel Support Services  Description: The District of Columbia Office of the Chief Financial Officer (OCFO), Office of Finance and Treasury has a need for a qualified Contractor to provide professional temporary personnel support services to augment staff for various audit requirements.
<b>Vendor Name</b>	NRI Staffing Resources
<b>Procuring Agency</b>	Office of the Chief Financial Officer, Office of Contracts
<b>Point of Contact</b>	Peter Lloyd, Contract Specialist <a href="mailto:peter.lloyd@dc.gov">peter.lloyd@dc.gov</a> 202-442-6431

**Office of the Chief Financial Officer  
Determination and Findings  
for a  
SOLE SOURCE EXTENSION OF CONTRACT**

**CONTRACT NUMBER:** CFOPD-15-C-026  
**CONTRACTOR:** NRI Staffing Resources  
**CAPTION:** Professional Temporary Personnel Support Services  
**PROGRAM AGENCY:** Office of Finance and Treasury  
**CONTRACTING AGENCY:** Office of Contracts

**1. AUTHORIZATION**

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700 and 1701 and 2005.2(b)

**2. MINIMUM NEED**

The District of Columbia Office of the Chief Financial Officer (OCFO), Office of Finance and Treasury has a need for a qualified Contractor to provide professional temporary personnel support services to augment staff for various audit requirements.

**3. ESTIMATED REASONABLE PRICE**

The estimated fair and reasonable contract amount for this extension period from February 20, 2020 through February 19, 2021 is not-to-exceed \$750,000.00, based on the Contractor's rate and District estimated usage. The contractor's pricing was determined fair and reasonable based on market research and historical data gathered and analyzed by the Office of Finance and Treasury.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT**

NRI Staffing Resources is the incumbent Contractor and has satisfactorily provided the required services for five (5) years under contract CFOPD-15-C-026. The contract was competitively awarded on February 20, 2015 to NRI Staffing Resources who responded to the solicitation and was deemed qualified to provide all the requirements and the best value to the District of Columbia. The contract term included a one (1) year base period with four (4) one (1) year option periods. During the contract term NRI Staffing

Resources has provided professional temporary personnel support staff to assist and augment the Office of Finance and Treasury's permanent staff to ensure that various auditing requirements are met. Positions have included but are not limited to Debt, Investment, Financial and Banking Management Analysts as well as Collections Representatives and Accounting Technicians.

The District has a critical need for uninterrupted services for the positions for continual auditing requirements.

A sole source extension is the most advantageous method of fulfilling the District's need while completing the competitive procurement process and to allow time for a transition period from the existing contractor to a new contractor, if necessary. A market survey was not conducted because NRI Staffing Resources has agreed to continue services based on existing contract pricing.

Therefore, it is necessary to extend the contract through February 19, 2021 to facilitate and allow continuity of critical personnel augmentation services for audit requirements for the District.

The Office of Contracts expects to award a new contract on or before February 19, 2021.

5. **CERTIFICATION BY AGENCY HEAD**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Bruno Fernandes  
Deputy Chief Financial Officer and Treasurer

\_\_\_\_\_  
Date

6. **CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the sole source extension of this contract under the cited authority. I recommend that the Director approve this sole source extension of this contract.

\_\_\_\_\_  
Anthony A. Stover, CPPO  
Contracting Officer  
Office of Contracts

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that it is in the best interest of the District and the District is justified in using the sole source method of procurement to extend the contract term beyond the total term specified in the contract, pursuant to 27 DCMR § 2005.6(b).

\_\_\_\_\_  
Dorothy B. Whisler Fortune, Esq., CPPO      Date  
Director and Chief Procurement Officer  
Office of Contracts

DRAFT

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## FY20 Sole Source Procurements

<input type="checkbox"/>	 Notice of Intent and DF for Sole Source - Contract CFOPD-15-C-001 - ITS Support Svcs - Revenue Solutions, Inc.pdf <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Determinations and Findings – ITS Support Services - Document #: CFOPD-15-C-001- Due Date: October 17, 2019 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	2576k	v. 1	Oct 7, 2019, 4:41 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 Notice of Intent and DF for Sole Source - Contract CFOPD-15-C-015 - Call Center Upgrade S&M - Aspect.pdf <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Determinations and Findings – Call Center Upgrade, Maintenance and Support Services - Document #: CFOPD-15-C-015- Due Date: March 15, 2020 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	3065k	v. 1	Mar 5, 2020, 4:57 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 Notice of Intent and DF for Sole Source - Contract CFOPD-15-C-026 - Temporary Personnel Support Services - NRI Staffing Resources.pdf <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Determinations and Findings – Temporary Personnel Support Services - Document #: CFOPD-15-C-026- Due Date: February 16, 2020 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	3221k	v. 1	Feb 6, 2020, 4:32 PM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 Notice of Intent and DF for Sole Source - Contract CW53089 - PowerPlan AMP Maintenance and Support - PowerPlan Canada ULC.pdf <a href="#">View</a> <a href="#">Download</a>	Title: Intent to Award Sole Source Determinations and Findings – PowerPlan Asset Management Planning (AMP) Maintenance and Support services- Document #: CW53089 - Due Date: August 6, 2020 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)	701k	v. 1	Jul 27, 2020, 10:42 AM	Chrishelle Minor (OCFO)
<input type="checkbox"/>	 Notice of Intent DF for Sole Source - CFOPD-13-C-011 - Universal Collection Svcs	Title: Intent to Award Sole Source Determinations and Findings – Universal Tax	142k	v. 1	Apr 20, 2020, 2:44 PM	Chrishelle Minor (OCFO)

Secondary - MuniServices.pdf  
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Collection Services / Secondary  
- Document #: CFOPD-13-C-011- Due Date: April 30, 2020 @ 5:00 pm EDT - POC: Peter Lloyd (email: peter.lloyd@dc.gov or telephone: 202-442-6431)



Notice of Sole Source DF - RK159098 - SYEP Debit Card Services - US Bank.pdf  
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Title: Intent to Award Sole Source Determinations and Findings – SYEP Debit Card Services - Document #: RK159098- Due Date: August 30, 2020 @ 5:00 pm EDT - POC: Tonya Mills (email: Tonya.Mills1@dc.gov or telephone: 202-727-4077)

94k

v. 1

Aug 20, 2020, 1:53 PM

Chrishelle Minor (OCFO)

## Comments

You do not have permission to add comments.