AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT	1. Contract Number	Page of Pages	
	CFOPD-18-C-017	1	1

2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption
Modification 3	See 16 C below		Temporary Support Services

6. Issued by: Code

Office of the Chief Financial Officer
Office of Contracts
1100 4th Street, S.W. Suite E620
Washington, D.C. 20024-4453
202-442-7012 - main

7. Administered by (If other than line 6)

8. Name and Address of Contractor (No. street, city, county, state and zip code)

MindFinders, Inc.
1200 18th Street, NW – Suite 550
Washington, DC 20036
Tim Booker - President and Kelli GIlmore, Vice President of Operations
202-400-2602 x305 (p) 202-450-5693 (f)
tbooker@themindfinders.com kgilmore@themindfinders.com

Code Facility

9A. Amendment of Solicitation No.

9B. Dated (See Item 11)

X 10A. Modification of Contract/Order No. CFOPD-18-C-017

10B. Dated (See Item 13) August 2, 2018

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15 and returning _____ copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

X	A. This change order is issued pursuant to (Specify Authority): 27 DCMR Chapter 2008 and Sections F.2.1 – Option to Extend the Term of the Contract and I.8 – Changes, contained in the contract. The changes set forth in Item 14 are made in the contract/order no. in item 10A.
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority.
	C. This supplemental agreement is entered into pursuant to authority of:
	D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not ☒ is required to sign this document and return __1__ copy to the issuing office.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)

The District intends to achieve the following with Modification 3:

A. Pursuant to 27 DCMR Chapter 2008 and Section F.2.1 – Options to Extend, of the Contract, the District hereby exercises Option Year 3 for the period of August 2, 2021 through August 1, 2022. The funding and quantity of hours for this period shall be secured on an as-needed basis, pursuant to Section B.4.1. As such, the Contractor has no obligation to provide personnel until such time as the District determines the actual quantity of hours for the period.

B. As such, Section B.5.4 Option Year 3 is hereby replaced with the following:

CLIN	ITEM DESCRIPTION	UNIT	FIRM FIXED UNIT PRICE	ESTIMATED QUANTITY	TOTAL NOT TO EXCEED
301	General Clerk II, Data Perfection Branch / Code and Edit Unit	Hour	$27.86	0	$0.00

C. All other terms and conditions shall remain unchanged.

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

15A. Name and Title of Signer (Type or print)	16A. Name of Contracting Officer	
Type text here Kelli Gilmore, Vice President of Operations	Dorothy Whisler Fortune, Esq., CPPO, Drakus Wiggins, CPPB, CPPO or Anthony A. Stover, CPPO	
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed 28 July 2021	16B. District of Columbia (Signature of Contracting Officer)	16C. Date Signed 8/01/2021