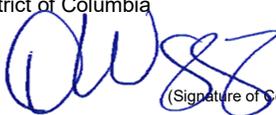


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Solicitation Number CFOPD-21-R-028		Page of Pages 1 Attachments	
2. Amendment/Modification Number Amendment No. 2	3. Effective Date See Box 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption OCFO Staff Augmentation Managed Service Provider		
6. Issued by: Office of the Chief Financial Officer Office of Contracts 1100 4 th Street SW Suite E620 Washington, DC 20024		Code	7. Administered by (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code) ALL POTENTIAL OFFERORS		X	9A. Amendment of Solicitation No. CFOPD-21-R-028		
Code			9B. Dated (See Item 11) August 11, 2021		
Facility			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning a <u>1</u> written copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority):					
B. The above numbered contract/order is modified to reflect the administrative changes.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority) Administrative					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return 1 copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The above referenced solicitation to provide OCFO Staff Augmentation Managed Service Provider is hereby amended to reflect the following changes (Attachment A). ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Drakus Wiggins		
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed	16B. District of Columbia  (Signature of Contracting Officer)		16C. Date Signed September 01, 2021	

Attachment A

The following changes are hereby incorporated into the solicitation.

In response to Amendment No. 1, Attachment B, Question 13, Section C.7.8 is deleted in its entirety and replaced as follows:

C.7.8 The Prime Contractor shall perform the activities required to successfully complete the OCFO’s requirements and submit electronically, or otherwise make available, reports to the COTR in accordance with the Reporting Delivery Schedule below:

Report	Description	Reporting Delivery Schedule
1. Active Engagements List	List of all engaged Resources with Prime Contractor or Subcontractor information, as applicable. For each Resource, this report shall identify all contractors in the payment chain from the Prime Contractor to the Resource and the hourly rate being paid for the Resource without the MSP Fee amount and the MSP Fee dollar amount to the Prime Contractor.	Daily
2. Executive Dashboard Report	High-level summary of program spend, projected spend, hours utilization, award data, and placement rates for first-tier Subcontractor and the Prime Contractor	Weekly on Fridays
3. Submitted Timesheet Report	Listing of all timesheet data at a Resource level showing hours worked per day that have been submitted to the appropriate OCFO Program Manager.	Monthly on the 5 th calendar day
3. Missing Timesheet Report	Listing of all missing timesheets at a Resource level – timesheet is considered missing if Prime Contractor records indicate an active assignment for a Resource for a given week, but no timesheet was entered.	Monthly on the 5 th calendar day
4. Disengagement Report	Listing of all Resources disengaged in the reporting month with reason for disengagement including removal at the request of the OCFO Program Manager or Prime Contractor and attrition.	Monthly on the 5 th calendar day

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 OCFO Staff Augmentation Managed Service Provider
 Amendment No. 2

Report	Description	Reporting Delivery Schedule
5. CBE Utilization Report	List of all payments disbursed to CBE subcontractors under the Contract. Data must be pulled from the Prime Contractor and CBE's billing or the VMS system. The information must include the Resource name and purchase order number.	Monthly on the 5 th calendar day
6. Certified Payroll Reports	Verification of payment information to Subcontractor and Resources including certified Checks, if applicable.	Monthly on the 5 th calendar day
7. Monthly SLA Report	Monthly report of SLAs that provides the performance under the Contract and measures the Prime Contractor against all the 14 required service level targets as identified in the SLA Measures table.	Monthly on the 5 th calendar day
8. Quarterly SLA Report	Quarterly report of SLAs that provides the performance under the Contract and measures the Prime Contractor against the 42 metrics for the quarter, derived from the 14 required service level targets as identified in the SLA Measures table for three months.	Quarterly on the 5 th calendar day after a quarter
9. Ad Hoc Reports	Ad Hoc reports available from the VMS (without customization to the VMS) as specified by the OCFO.	As Needed