

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Contract Number		Page of Pages	
		CFOPD-21-C-019		1	1 + Attachment A
2. Amendment/Modification Number		3. Effective Date	4. Requisition/Purchase Request No.		5. Solicitation Caption
Modification 3		See 16 C below			Annual Comprehensive Financial Report and PAFR Design and Printing Services
6. Issued by:			Code	7. Administered by (If other than line 6)	
Office of the Chief Financial Officer Office of Contracts 1100 4 th Street, S.W. Suite E620 Washington, D.C. 20024 202-442-7012 - main					
8. Name and Address of Contractor (No. street, city, county, state and zip code) HBP, Inc. 2750 Prosperity Avenue – Suite 240 Fairfax, VA 22031-4338 Scott Engle – Vice President 301-733-2000 - main sengle@hbp.com Code Facility			9A. Amendment of Solicitation No.		
			9B. Dated (See Item 11)		
			10A. Modification of Contract/Order No.	CFOPD-21-C-019	
			10B. Dated (See Item 13)	July 29, 2021	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
<input checked="" type="checkbox"/>	A. This change order is issued pursuant to (Specify Authority):27 DCMR Chapter 2008 and Section F.2 – Option to Extend the Term of the Contract The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the DC Financial Responsibility and Management Assistance Authority.				
	C. This supplemental agreement is entered into pursuant to authority of:				
	D. Other (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
The District intends to achieve the following with Modification 3:					
A. Pursuant to 27 DCMR Section 1213, the parties recognize that the contractor's name, formerly HBP, Inc. is now HBP Marketing, LLC. In block 8 of this document, the name HBP, Inc. is replaced with the name HBP Marketing, LLC. See attached executed Change-Of-Name Agreement.					
B. All other terms and conditions shall remain unchanged.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
Andy Johnson, Chief Operating Officer			Dorothy Whisler Fortune, Esq., CPPO, Drakus Wiggins, CPPB, CPPO or Anthony A. Stover, CPPO		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
Andy Johnson <small>(Authorized to sign)</small>		7/20/2023	Drakus Wiggins <small>(Signature of Contracting Officer)</small>		07/26/2023

ATTACHMENT A

CHANGE-OF-NAME AGREEMENT

HBP, Inc. (Contractor), a corporation duly organized and existing under the laws of the State of Maryland, and the Office of the Chief Financial Officer, Office of Contracts for the District of Columbia (Government), enter into this Agreement as executed by the Contracting Officer.

1) The parties agree to the following facts:

a) The Government, represented by various Contracting Officers of the Office of Contracts, has entered into certain contracts with HBP, Inc. namely:

i) Contract number CFOPD-21-C-019, Printing Services for the Annual Comprehensive Financial Report (ACFR) / Popular Annual Financial Report (PAFR)

ii) Contract number CFOPD-21-C-012, Budget Book Printing Services

The term “the Contracts”, as used in this Agreement, means the above contracts and all other contracts and purchase orders, including all modifications, made by the Government and the Contractor before the effective date of this Agreement (whether or not performance and payment have been completed and releases executed if the Government or the Contractor has any remaining rights, duties, or obligations under these contracts and purchase orders).

b) HBP, Inc., by filing Articles of Conversion, dated April 18, 2023, and Articles of Organization of HBP Marketing, LLC, dated April 18, 2023, has converted from a corporation to a limited liability company with the name HBP Marketing, LLC. Additionally, HBP, Inc., by an amendment to its certificate of incorporation, dated April 21, 2023 and filed with the District Government, has changed its corporate name to HBP Marketing, LLC.

c) This conversion accomplishes a change of the type of entity and the entity name only and all rights and obligations of the Government and of the Contractor under the Contracts are unaffected by this change. The amendment, filed with the District Government, accomplishes a change of the type of entity and a change of corporate name only and all rights and obligations of the Government and of the Contractor under the Contracts are unaffected by this change.

d) Documentary evidence of this change of corporate name has been filed with the Government.

2) In consideration of these facts, the parties agree that:

a) The Contracts covered by this Agreement are amended by substituting the name HBP Marketing, LLC for the name HBP, Inc. wherever it appears in the Contracts and all associated paperwork; and

b) Each party has executed this Agreement as of the date written below.

CONTRACTOR

GOVERNMENT

BY: _____ *Andy Johnson* _____

BY: _____ *Drakus Wiggins* _____

NAME: Andy Johnson

NAME: Drakus Wiggins

TITLE: Chief operating officer

TITLE: Contracting Officer

DATE: 7/20/2023

DATE: 07/26/2023